

Authority Budget of:

East Orange Housing Authority

State Filing Year

2022

ADOPTED COPY

For the Period:

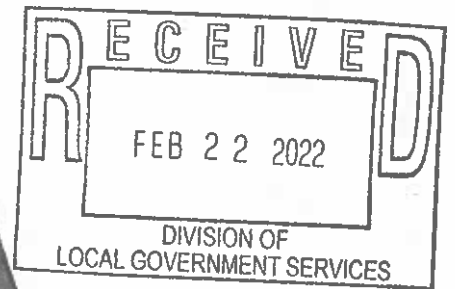
January 1, 2022

to

December 31, 2022

<https://www.eoha.org/>
Authority Web Address

ADOPTED COPY



Division of Local Government Services

2022 (2022-2023)

**EAST ORANGE
HOUSING AUTHORITY BUDGET**

Certification Section

**EAST ORANGE
HOUSING AUTHORITY BUDGET RESOLUTION**

RESOLUTION NO. 2021-37

Title: Resolution for Late Submission of the 2022 East Orange Housing Authority Budget

October 12, 2020

WHEREAS every duly created Authority must submit copies of its approved and adopted Authority Budgets for each fiscal year to the Director of the Division of Local Government Services for review and certification pursuant to N.J.S.A 40A:5A-10 and 11 and N.J.A.C. 5:31-2.1, 2.2 and 2.3.

WHEREAS, the Annual Budget and Capital Budget for the East Orange Housing Authority for the fiscal year beginning January 1, 2022 and ending December 31, 2022 is due to the Division of Local Government Services on November 1, 2021; and

WHEREAS Authority Budgets not submitted to the Division within the statutory time period must be accompanied by a resolution of the governing body setting forth the reasons for the delay in submitting the budget timely, pursuant to N.J.A.C. 5:31-2.5(a) and (b).

WHEREAS, due to issues related to COVID-19, the 2022 Budget will not be completed by the statutory November 1, 2021 due date.

NOW, THEREFORE BE IT RESOLVED, that this was an unforeseen event, and that said budget will be completed by December 31, 2021.

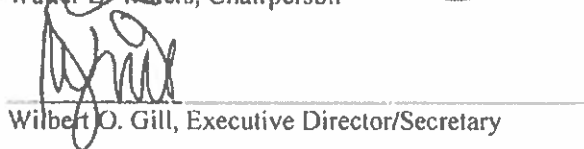
Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Mr. Walter L. Waters	✓			
Mr. W. G. Harris ✓	✓			
Ms. Wanda Watson	✓			
Mr. Frederick Shaw, Jr.	✓			
Mr. Joshua Brown				✓
Ms. Cassandra Chatman ✓	✓			

I hereby certify that this Resolution was adopted by the Board of Commissioners of the Housing Authority of the City of East Orange at their Regular Meeting held on 12th day of October 2021.


Walter L. Waters, Chairperson

Date 10/12/2021


Wilbert O. Gill, Executive Director/Secretary

Date October 12, 2021

2022 (2022-2023)

**EAST ORANGE
HOUSING AUTHORITY BUDGET**

FISCAL YEAR: FROM: January 1, 2022 TO: December 31, 2022

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D Ewert CPA, RMA Date: 2/7/2022

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D Ewert CPA, RMA Date: 2/25/2022

2022 (2022-2023) PREPARER'S CERTIFICATION

EAST ORANGE HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2022 TO: December 31, 2022

It is hereby certified that the Housing Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Housing Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Wilbert Gill		
Title:	Executive Director		
Address:	7 Glenwood Avenue, Suite 304A, East Orange, NJ 07017		
Phone Number:	908 447-3721	Fax Number:	973 766-8797
E-mail address	wgill@eoha.org		

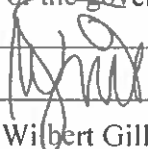
2022 (2022-2023) APPROVAL CERTIFICATION

EAST ORANGE HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: January 10, 2022 TO: December 31, 2021

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the East Orange Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 14th day of December, 2021.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Wilbert Gill		
Title:	Executive Director		
Address:	7 Glenwood Avenue, Suite 304A, East Orange, NJ 07017		
Phone Number:	908 447-3721	Fax Number:	973 766-8797
E-mail address	wgill@eoha.org		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.eoha.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- The budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar information are items such as Revenue and Expenditures Pie Charts or other types of Charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority**)
- The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting

their committees, for at least three consecutive fiscal years

- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

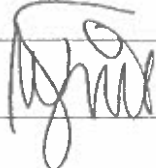
Name of Officer Certifying compliance

Wilbert Gill

Title of Officer Certifying compliance

Executive Director

Signature



2022 (2022-2023) HOUSING AUTHORITY BUDGET RESOLUTION

East Orange Housing Authority

FISCAL YEAR: FROM: January 1, 2022 TO: December 31, 2022

WHEREAS, the Annual Budget and Capital Budget for the **East Orange Housing Authority** for the fiscal year beginning, **January 1, 2022** and ending **December 31, 2022** has been presented before the governing body of the **East Orange Housing Authority** at its open public meeting of **December 14, 2021**; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of **\$17,257,387**, Total Appropriations, including any Accumulated Deficit if any, of **\$17,257,387** and Total Unrestricted Net Position utilized of **\$-0-**, and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of **\$598,600** and Total Unrestricted Net Position planned to be utilized as funding thereof, of **\$-0-**; and

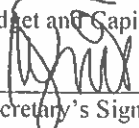
WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the **East Orange Housing Authority**, at an open public meeting held on **December 14, 2021**, that the Annual Budget, including all related schedules, and the Capital Budget/Program of the **East Orange Housing Authority**, for the fiscal year beginning **January 1, 2022** and ending **December 31, 2022** is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED that the governing body of the **East Orange Housing Authority** will consider the Annual Budget and Capital Budget/Program for adoption on February 8, 2022



(Secretary's Signature)

February 2, 2022
(Date)

COMMISSIONER	Mv.	2ND	AYE	NAY	N.V.	Ab.	COMMISSIONER	Mv.	2ND	AYE	NAY	N.V.	Ab.
W. G. Harris	X		X				W. Watson		X	X			
W. Waters			X				J. Brown						X
F. Shaw, Jr.			X				C. Chatman			X			

Mv. = Motion

NV = Not Voting (Abstained or Excused)

Ab. = Absent

I hereby certify that this Resolution was adopted by the Board of Commissioners of the Housing Authority of the City of East Orange at their Regular Meeting held on 14th day of December 2021.

2022 (2022-2023) ADOPTION CERTIFICATION

EAST ORANGE HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2022 TO: December 31, 2022

Note: This is filled on for Adoption of the Budget Don't fill in for Introduction of the Budget

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the East Orange Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the 15 day of, February, 2022.

Officer's Signature:			
Name:	Wilbert Gill		
Title:	Executive Director/Secretary		
Address:	7 Glendwood Avenue, Suite 304B East Orange, NJ 07060		
Phone Number:	973 678-0250 Ext 70	Fax Number:	973 766-8797
E-mail address	wgill@eoha.org		

2022 (2022-2023) ADOPTED BUDGET RESOLUTION

RESOLUTION NO. 2022-06

EAST ORANGE HOUSING AUTHORITY

FISCAL YEAR: FROM: 1/1/2022 TO 12/31/2023

WHEREAS, the Annual budget and Capital budget/Program for the **East Orange** Housing Authority for the fiscal year beginning **January 1, 2022** and ending **December 31, 2022** has been presented for adoption before the governing body of the **East Orange** Housing Authority at its open public meeting of February 15, 2022; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$17,257,387 Total Appropriations, including any Accumulated Deficit, if any, of \$17,257,387 and Fund Balance utilized of \$0; and

WHEREAS, the capital budget as presented for adoption reflects Total Capital Appropriations of \$598,600 and Total Unrestricted Net Position planned to be utilized of \$0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of **East Orange** Housing Authority, at an open public meeting held on February 15, 2022 that the Annual Budget and Capital Budget/Program of the East Orange Housing Authority for the fiscal year beginning January 1, 2022 and, ending December 31, 2022 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



 Frederick Shaw, Chairperson

Date 2/15/2022



 Wilbert O. Gill, Executive Director/Secretary

Date 2/15/2022

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Mr. Frederick Shaw	✓			
Mr. W. G. Harris	✓			
Ms. Walter L. Waters	✓			
Mr. Joshua Brown				✓
Ms. Cassandra Chatman	✓			

2022 (2022-2023) HOUSING AUTHORITY BUDGET

Narrative and Information Section

2022 (2022-2023) HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS

EAST ORANGE AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2022 TO: December 31, 2022

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2022/2022-2023 proposed Annual Budget and make comparison to the 2021/2021-2022 adopted budget for each **Revenues and Appropriations**. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each **revenue and appropriation** changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. (Example Rate Increase authorized by resolution or by HUD). *See attached.*
2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. **Example would be effect on a recession in the economy on the housing Authority** *The demand for affordable housing in East Orange has been exacerbated by the COVID-19 pandemic and explosion of high-end market rate housing development. The Authority seeks to meet this demand by partnering the Developers to develop affordable housing and seeking an increase in the Section 8 payment standard from HUD.*
3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered. *No anticipated use of restricted net assets*
4. Identify any sources of funds transferred to the County/Municipality as a Pilot Payments, or a shared service and explain the reason for the transfer -- **Housing Authorities cannot transfer Unrestricted Net Position** (i.e.: to balance the County/Municipality budget, etc.). *Any such transfers will be made from HUD operating grant subsidies.*
5. The proposed budget must not reflect an anticipated deficit from 2022/2022-2023 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. *No anticipated deficit from 2022 operations*

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75). *As reflected in the proposed budget, the Authority does not anticipate a deficit from operations. The deficit is a direct result of the implementation of GASB 68. It is anticipated that this liability will be paid over a period of many years and will probably require the Authority to secure other revenue streams to reduce this accumulated deficit. In all likelihood, the Authority will look to HUD for additional funding and/or guidance since it is required to participate in the NJPERS system*

East Orange Housing Authority

Explanation of 2022 Revenue Budget Variances					
Budget Line Item	FY 2022 Proposed Budget	FY 2021 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	Explanation
Excess Utilities	5,500	6,426	(926)	-14%	De minimis
Non-Dwelling Rental	4,000	-	4,000	100%	These two account off set each other. The net decrease of \$1000 reflects collection experience in 2021
Other Tenant fees/laundry/misc	-	5,000	(5,000)	-100%	
Fraud/Port In Admin	20,000	105,000	(85,000)	-81%	90% of port-in vouchers were absorbed in 2021
Management Fees	175,014	250,000	(74,986)	-30%	A third party management contract was cancelled in 2021
Developer Fees	140,000	250,000	(110,000)	-44%	Development fess are based on projects executed.
CFP Transfer	75,000	100,000	(25,000)	-25%	Due to anticipated reduction in HUD's capital fund grants.
FSS Grant	104,000	72,000	32,000	44%	Increase in FSS grant award for 2022
ROSS Grant	19,807	79,000	(59,193)	-75%	The three year grant expires in March 2022
Interest Earned	5,000	16,250	(11,250)	-69%	Funds held for investment expended

Explanation 2022 Appropriation Budget Variances					
Budget Line Item	FY 2022 Proposed Budget	FY 2021 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	Explanation
Salary & Wages	1,201,635	1,342,440	(140,805)	-10.5%	Reduction in staff through attrition
Miscellaneous Administration*	#REF!	321,240	(51,848)	-16.1%	Driven by relocation costs to new offices.
Salary & Wages - Protective Services	61,166	105,712	(44,546)	-42.1%	Reduced security force. Will utilize tenant monitors.
Fringe Benefits	9,897	11,437	(1,540)	-13.5%	Savings from converted parttime security
Miscellaneous COPS*	51,853	-	51,853	100%	Includes appliance upgrades and cycle painting

HOUSING AUTHORITY CONTACT INFORMATION AUTHORITY CONTACT INFORMATION 2022 (2022-2023)

Please complete the following information regarding this Authority. **All** information requested below must be completed.

Name of Authority:	East Orange Housing Authority		
Federal ID Number:	22-6016080		
Address:	7 Glenwood Avenue Suite 304A		
City, State, Zip:	East Orange	NJ	07017
Phone: (ext.)		Fax:	

Preparer's Name:	Wilbert Gill, CPA		
Preparer's Address:	7 Glenwood Avenue Suite 304 A		
City, State, Zip:	East Orange	NJ	07017
Phone: (ext.)	904 447-3721	Fax:	973 766-8797
E-mail:	wgill@eoha.org		

Chief Executive Officer:(1)	Wilbert Gill, CPA		
(1)Or person who performs these functions under another Title			
Phone: (ext.)	908 447-3721	Fax:	973 766-8797
E-mail:	wgill@eoha.org		

Chief Financial Officer(1)	Wilbert Gill, CPA		
(1) Or person who performs these functions under another Title			
Phone: (ext.)	908 447-3721	Fax:	973 766-8797
E-mail:	wgill@eoha.org		

Name of Auditor:	Anthony Giampaolo, CPA		
Name of Firm:	Hymanson, Parnes & Giampaolo		
Address:	467 Lincroft Middletown Road		
City, State, Zip:	Lincroft	NJ	07738
Phone: (ext.)	732 842-4550	Fax:	732 842-4551
E-mail:	hpgcpa@compast.net		

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

EAST ORANGE HOUSING AUTHORITY

FISCAL YEAR: FROM: January 1, 2022 TO: December 31, 2022

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2020 or 2021) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **49**
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2020 or 2021) Transmittal of Wage and Tax Statements: **1,598,637.48**
- 3) Provide the number of regular voting members of the governing body: 7 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 as per statute for your Authority))
- 4) Provide the number of alternate voting members of the governing body: 0 (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2021 or 2022 deadline has passed 2021 or 2022) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) YES If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? NO
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? NO
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NOIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. NO If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *Attach a narrative of your Authorities procedures for all individuals listed on Page N-4 (2 of 2).*

- 11) Did the Authority pay for meals or catering during the current fiscal year? No If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? Yes If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- First class or charter travel No
 - Travel for companions No
 - Tax indemnification and gross-up payments No
 - Discretionary spending account No
 - Housing allowance or residence for personal use **Yes. Property Manager & Live-Super**
 - Payments for business use of personal residence No
 - Vehicle/auto allowance or vehicle for personal use **Yes. Executive Director is provided a vehicle to commute to and from work and conduct official Housing Authority business.**
 - Health or social club dues or initiation fees No
 - Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable) (Loans from a Bank or State Agencies are not bonded Debt)
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.
- 20) Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.
- 21) Has the Authority been deemed "troubled" by the Department of Housing and Urban Development? No If "yes," attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.

Narrative of Authorities Procedures for Individual Listed on Page N-3 (2 of 2)

The individual referenced is the Executive Director of the Housing Authority. Their performance is evaluated each year by the Authority's Personnel Committee. Goals are set for them by the Board of Directors. Any change in compensation is based on the following:

- HUD's guidelines for Housing Authority's Executive Director's compensation
- Achievement of set goals.
- Market surveyed comparable compensation

**East Orange Housing Authority
2021 Seminars/Conferences/Workshops**

Name of Employee	Position	Name of Seminar/Conference/Class Title	Date	Location	Res. #/PO. #	Registration	Stipend	Fare/Train/T	Mileage/Car Rental/Toll/C ab	Hotel	Total
Elena Coley	Staff	NJHMFA - Low Income Housing Tax Credit with Fair Housing	May 20-21	Live Webinar	N/A	100.00	N/A	N/A	N/A	N/A	\$ 100.00
Chelsea Coole	Staff	Nan McKay - Exam Fundamentals of LIHTC Management	April 22	Online	0318	150.00	N/A	N/A	N/A	N/A	\$ 150.00
Joshua Simpkins	Staff	Nan McKay - Housing Choice Voucher Specialist	May 3-7	Webinar	11378	1,192.50	N/A	N/A	N/A	N/A	\$ 1,192.50
Shannon Ellis	Staff	Nan McKay - Housing Choice Voucher Rent Calculation	May 18-20	Webinar	11385	975.00	N/A	N/A	N/A	N/A	\$ 975.00
Claudia Teran	Staff	Nan McKay - Housing Choice Voucher Rent Calculation	May 18-20	Webinar	11385	975.00	N/A	N/A	N/A	N/A	\$ 975.00
Kassemia Jones	Staff	NJHMFA - Low Income Housing Tax Credit with Fair Housing	May 20-21	Live Webinar	N/A	100.00	N/A	N/A	N/A	N/A	\$ 100.00
Shaunda Snyder	Staff	NJHMFA - Low Income Housing Tax Credit with Fair Housing	May 20-21	Live Webinar	N/A	100.00	N/A	N/A	N/A	N/A	\$ 100.00
Philip Britton	Staff	New Jersey Planning & Development	June 10-11	Online	N/A	250.00	N/A	N/A	N/A	N/A	\$ 250.00
W. G. Harris	Commissioner	PHADA - Legislative Forum	September 12-14	Washington DC	Res. 2021-29	310.00	240.00	115.00	40.64	844.88	\$ 1,550.52
Philip Britton	Staff	NJHMFA - 2021 Governor's Conference on Housing and Economic Dev	September 29-30	Online	N/A	75.00	N/A	N/A	N/A	N/A	\$ 75.00
Donna Malozzi	Staff	The Netrod Company - Voucher Management System (VMS)	November 3	Live Webinar	N/A	109.00	N/A	N/A	N/A	N/A	\$ 109.00
Joshua Simpkins	Staff	The Netrod Company - Voucher Management System (VMS)	November 3	Live Webinar	N/A	109.00	N/A	N/A	N/A	N/A	\$ 109.00
Denise Milton	Staff	The Netrod Company - Voucher Management System (VMS)	November 3	Live Webinar	N/A	109.00	N/A	N/A	N/A	N/A	\$ 109.00
Frederick Shaw	Commissioner	NJNAHRO Fall Conference	November 15-18	Atlantic City, NJ	Res. 2021-30	350.00	240.00	N/A	N/A	352.86	\$ 942.86
W. G. Harris	Commissioner	NJNAHRO Fall Conference	November 15-18	Atlantic City, NJ	Res. 2021-35	350.00	240.00	N/A	N/A	352.86	\$ 942.86
Wilbert Gill	Staff	NJ League of Municipalities 106th Annual Conference	November 15-18	Atlantic City, NJ	Res. 2021-40	70.00	240.00	N/A	N/A	N/A	\$ 310.00
Philip Britton	Staff	NJ League of Municipalities 106th Annual Conference	November 15-18	Atlantic City, NJ	Res. 2021-40	70.00	240.00	N/A	N/A	491.89	\$ 801.89
						\$ 5,394.50	\$ 1,200.00	\$ 115.00	\$ 40.64	\$ 2,042.49	\$ 8,792.63

(This page is directions for filling in page (N-4 (2-of 2)) (No answers should be entered on this page)

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

EAST ORANGE HOUSING AUTHORITY

FISCAL YEAR: FROM: January 1, 2022 TO: December 31, 2022

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2019 or 2020. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2021, the most recent W-2 and 1099 should be used 2020 or 2019 (60 days prior to start of budget year is November 1, 2020, with 2019 being the most recent calendar year ended), and for fiscal years ending June 30, 2021, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2021, with 2020 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

East Orange Housing Authority
 For the period January 1, 2022 to December 31, 2022

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	
										Reportable Compensation from Authority (W-2/ 1099)										
Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Employee	Highest Compensated	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities	
1	Wilbert Gill																			
2	Mr. Frederick Shaw Jr	40	X	X					\$153,807	\$ 6,442	\$ 1,450	\$ 53,257	\$ 214,956	0 None	Rent Regulation Officer	35	80,000		80,000	
3	Mr. W.G. Harris		X											0 None					0	
4	Mrs. Wanda Watson		X											0 None					0	
5	Ms. Cassandra Chatham		X											0 None					0	
6	Mr. Walter L. Waters		X											0 None					0	
7	Mr. Joshua Brown		X											0 None					0	
8														0					0	
9														0					0	
10														0					0	
11														0					0	
12														0					0	
13														0					0	
14														0					0	
15														0					0	
Total:									\$153,807	\$ 6,442	\$ 1,450	\$ 53,257	\$ 214,956				\$ 80,000	\$ -	\$ 294,956	

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

East Orange Housing Authority									
Inout - X - in Box Below IF this Page is Non-Applicable									
For the Period January 1, 2022 to December 31, 2022									
	# of Covered Members (Medical & Rx)	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior Year Cost	\$ Increase (Decrease)	% Increase (Decrease)	
Active Employees - Health Benefits - Annual Cost									
Single Coverage	10	\$ 12,379	\$ 123,789	12	\$ 11,756	\$ 141,070	\$ (17,281)	-12.3%	
Parent & Child	7	\$ 21,954	153,678	8	20,849	166,792	(13,114)	-7.9%	
Employee & Spouse (or Partner)	3	\$ 35,609	106,828	1	33,817	33,817	73,011	215.9%	
Family	2	\$ 34,169	68,338	2	32,449	64,898	3,440	5.3%	
Employee Cost Sharing Contribution (enter as negative -)			(63,368)			(55,631)	(7,737)	13.9%	\$55,631
Subtotal	22		389,264	23		350,946	38,318	10.9%	\$ 406,577
Commissioners - Health Benefits - Annual Cost									
Single Coverage			-			-	-	#DIV/0!	
Parent & Child			-			-	-	#DIV/0!	
Employee & Spouse (or Partner)			-			-	-	#DIV/0!	
Family			-			-	-	#DIV/0!	\$419,330
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!	\$9,897
Subtotal	0		-	0		-	-	#DIV/0!	\$429,227
Retirees - Health Benefits - Annual Cost									
Single Coverage	2	5,448	10,896	1	5,442	5,442	5,454	100.2%	
Parent & Child			-			-	-	#DIV/0!	
Employee & Spouse (or Partner)	2	14,094	28,188	1	7,920	7,920	20,268	255.9%	
Family			-	1	15,236	15,236	(15,236)	-100.0%	
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!	
Subtotal	4		39,084	3		28,598	10,486	36.7%	
GRAND TOTAL	26		\$ 428,348	26		\$ 379,544	\$ 48,804	12.9%	

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box) Yes No
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box) Yes No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

East Orange Housing Authority
 For the Period January 1, 2022 to December 31, 2022

Complete the below table for the Authority's accrued liability for compensated absences.

*Legal Basis for Benefit
(check applicable items)*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
E Coley	101	\$ 29,113	X		
C Gardner	52	5,500	X		
W Gill	113	22,460		X	
P Britton	45	8,776		X	
K Jones	149	52,351		X	
K Golden	23	1,707		X	
K Johnson	159	12,968		X	
D Milton	95	17,021		X	
M Mitchell	72	9,956	X		
G Chalet	32	4,177			
M Edghill	41	5,500	X		
D Matozzi	3	813		X	
J Penefiel	17	1,711	X		
J Povelaitis	13	928	X		
Total liability for accumulated compensated absences at beginning of current year \$		<u>172,982</u>			

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Accumulated Liability for Compensated Absences

East Orange Housing Authority
 For the Period January 1, 2022 to December 31, 2022

Complete the below table for the Authority's accrued liability for compensated absences.

*Legal Basis for Benefit
(check applicable items)*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
TOTAL CARRIED FORWARD PAGE 1		\$ 172,982			
DSimpkins	193	43,703			
K Childs	41	4,438	X		
S Trotman	73	7,765	X		
C Teran	59	10,052	X		
S. Joyner	1	121	X		
Total liability for accumulated compensated absences at beginning of current year		\$ <u>239,060</u>			

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

East Orange Housing Authority
 For the Period January 1, 2022 to December 31, 2022

If No Shared Services X this Box _____

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority

2022 (2022-2023) HOUSING AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

East Orange Housing Authority
For the Period January 1, 2022 to December 31, 2022

	<i>FY 2022 Proposed Budget</i>				<i>FY 2021 Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations All Operations
REVENUES							
Total Operating Revenues	\$ 1,038,564	\$ -	\$ 15,979,016	\$ -	\$ 17,017,580	\$ 17,557,604	\$ (540,024) -3.1%
Total Non-Operating Revenues	80,000	-	104,000	55,807	239,807	303,250	(63,443) -20.9%
Total Anticipated Revenues	1,118,564	-	16,083,016	55,807	17,257,387	17,860,854	(603,467) -3.4%
APPROPRIATIONS							
Total Administration	586,825	-	1,388,432	-	1,975,257	2,138,767	(163,510) -7.6%
Total Cost of Providing Services	531,739	-	14,694,584	55,807	15,282,129	15,525,015	(242,886) -1.6%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	- #DIV/0!
Total Operating Appropriations	1,118,564	-	16,083,016	55,807	17,257,386	17,663,782	(406,396) -2.3%
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	- #DIV/0!
Total Other Non-Operating Appropriations	-	-	-	-	-	-	- #DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	- #DIV/0!
Accumulated Deficit	-	-	-	-	-	-	- #DIV/0!
Total Appropriations and Accumulated Deficit	1,118,564	-	16,083,016	55,807	17,257,386	17,663,782	(406,396) -2.3%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	- #DIV/0!
Net Total Appropriations	1,118,564	-	16,083,016	55,807	17,257,386	17,663,782	(406,396) -2.3%
ANTICIPATED SURPLUS (DEFICIT)	\$ 0	\$ -	\$ 0	\$ (0)	\$ 0	\$ 197,072	\$ (197,071) -100.0%

Revenue Schedule

East Orange Housing Authority
For the Period January 1, 2022 to December 31, 2022

	FY 2022 Proposed Budget				FY 2021 Adopted Budget			\$ Increase (Decrease)	% Increase (Decrease)
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	All Operations	All Operations
						Total All Operations	All Operations	All Operations	All Operations
OPERATING REVENUES									
<i>Rental Fees</i>									
Homebuyers' Monthly Payments					\$ -	\$ -	\$ -	#DIV/0!	
Dwelling Rental	225,000				225,000	222,544	2,456	1.1%	
Excess Utilities	5,500				5,500	6,426	(926)	-14.4%	
Non-Dwelling Rental	4,000				4,000	-	4,000	#DIV/0!	
HUD Operating Subsidy	290,000				290,000	304,634	(14,634)	-4.8%	
New Construction - Acc Section 8					-	-	-	#DIV/0!	
Voucher - Acc Housing Voucher			15,959,016		15,959,016	16,414,000	(454,984)	-2.8%	
Total Rental Fees	524,500	-	15,959,016	-	16,483,516	16,947,604	(464,088)	-2.7%	
<i>Other Operating Revenues (List)</i>									
Other Tenant fees/laundry/misc					-	5,000	(5,000)	-100.0%	
Fraud/Port In Admin			20,000		20,000	105,000	(85,000)	-81.0%	
CHSP MALS/Misc					-	-	-	#DIV/0!	
Management Fees	175,014				175,014	250,000	(74,986)	-30.0%	
Developer Fees	140,000				140,000	250,000	(110,000)	-44.0%	
Interest on Notes Receivable	199,050				199,050	-	199,050	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Total Other Revenue	514,064	-	20,000	-	534,064	610,000	(75,936)	-12.4%	
Total Operating Revenues	1,038,564	-	15,979,016	-	17,017,580	17,557,604	(540,024)	-3.1%	
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
CFP Transfer	75,000				75,000	100,000	(25,000)	-25.0%	
CHSP Grant				36,000	36,000	36,000	-	0.0%	
FSS Grant			104,000		104,000	72,000	32,000	44.4%	
ROSS Grant				19,807	19,807	79,000	(59,193)	-74.9%	
Type in					-	-	-	#DIV/0!	
Type in					-	-	-	#DIV/0!	
Total Other Non-Operating Revenue	75,000	-	104,000	55,807	234,807	287,000	(52,193)	-18.2%	
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned	5,000				5,000	16,250	(11,250)	-69.2%	
Penalties					-	-	-	#DIV/0!	
Other					-	-	-	#DIV/0!	
Total Interest	5,000	-	-	-	5,000	16,250	(11,250)	-69.2%	
Total Non-Operating Revenues	80,000	-	104,000	55,807	239,807	303,250	(63,443)	-20.9%	
TOTAL ANTICIPATED REVENUES	\$ 1,118,564	\$ -	\$ 16,083,016	\$ 55,807	\$ 17,257,387	\$ 17,860,854	\$ (603,467)	-3.4%	

Prior Year Adopted Revenue Schedule

East Orange Housing Authority

FY 2021 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING REVENUES					
<i>Rental Fees</i>					
Homebuyers' Monthly Payments					\$ -
Dwelling Rental	222,544				222,544
Excess Utilities	6,426				6,426
Non-Dwelling Rental					-
HUD Operating Subsidy	304,634				304,634
New Construction - Acc Section 8					-
Voucher - Acc Housing Voucher			16,414,000		16,414,000
Total Rental Fees	533,604	-	16,414,000	-	16,947,604
<i>Other Revenue (List)</i>					
Other Tenant fees/laundry/misc	5,000				5,000
Fraud/Port In Admin			105,000		105,000
CHSP MALs/Misc					-
Management Fees	250,000				250,000
Developer Fees	250,000				250,000
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Total Other Revenue	505,000	-	105,000	-	610,000
Total Operating Revenues	1,038,604	-	16,519,000	-	17,557,604
NON-OPERATING REVENUES					
<i>Other Non-Operating Revenues (List)</i>					
CFP Transfer	100,000				100,000
CHSP Grant				36,000	36,000
FSS Grant			72,000		72,000
ROSS Grant				79,000	79,000
Type in					-
Type in					-
Other Non-Operating Revenues	100,000	-	72,000	115,000	287,000
<i>Interest on Investments & Deposits</i>					
Interest Earned	500		15,750		16,250
Penalties					-
Other					-
Total Interest	500	-	15,750	-	16,250
Total Non-Operating Revenues	100,500	-	87,750	115,000	303,250
TOTAL ANTICIPATED REVENUES	\$ 1,139,104	\$ -	\$ 16,606,750	\$ 115,000	\$ 17,860,854

Appropriations Schedule

East Orange Housing Authority
For the Period January 1, 2022 to December 31, 2022

	FY 2022 Proposed Budget				FY 2021 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING APPROPRIATIONS								
<i>Administration</i>								
Salary & Wages	380,486		831,149		\$ 1,211,635	\$ 1,342,440	\$ (130,805)	-9.7%
Fringe Benefits	115,423		303,907		419,330	406,087	13,243	3.3%
Legal	5,000		9,000		14,000	13,000	1,000	7.7%
Staff Training	11,900		10,000		21,900	20,000	1,900	9.5%
Travel	13,000				13,000	12,000	1,000	8.3%
Accounting Fees	13,000				13,000	12,000	1,000	8.3%
Auditing Fees	6,000		7,000		13,000	12,000	1,000	8.3%
Miscellaneous Administration*	42,016		227,376		269,392	321,240	(51,848)	-16.1%
Total Administration	586,825	-	1,388,432	-	1,975,257	2,138,767	(163,510)	-7.6%
<i>Cost of Providing Services</i>								
Salary & Wages - Tenant Services				19,807	19,807	20,813	(1,006)	-4.8%
Salary & Wages - Maintenance & Operation	68,687				68,687	70,866	(2,179)	-3.1%
Salary & Wages - Protective Services	61,166				61,166	105,712	(44,546)	-42.1%
Salary & Wages - Utility Labor								#DIV/0!
Fringe Benefits	9,897				9,897	11,437	(1,540)	-13.5%
Tenant Services	25,500		39,348	36,000	100,848	95,687	5,161	5.4%
Utilities	125,000				125,000	120,000	5,000	4.2%
Maintenance & Operation	80,000				80,000	75,500	4,500	6.0%
Protective Services								#DIV/0!
Insurance	55,000		16,900		71,900	75,000	(3,100)	-4.1%
Payment in Lieu of Taxes (PILOT)	8,500				8,500	8,000	500	6.3%
Terminal Leave Payments								#DIV/0!
Collection Losses	3,136				3,136	3,000	136	4.5%
Other General Expense	21,000				21,000	22,000	(1,000)	-4.5%
Rents	22,000		14,638,336		14,660,336	14,917,000	(256,664)	-1.7%
Extraordinary Maintenance								#DIV/0!
Replacement of Non-Expendible Equipment								#DIV/0!
Property Betterment/Additions								#DIV/0!
Miscellaneous COPS*	51,853				51,853		51,853	#DIV/0!
Total Cost of Providing Services	531,739	-	14,694,584	55,807	15,282,129	15,525,015	(242,886)	-1.6%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Total Operating Appropriations	1,118,564	-	16,083,016	55,807	17,257,386	17,663,782	(406,396)	-2.3%
NON-OPERATING APPROPRIATIONS								
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Operations & Maintenance Reserve								#DIV/0!
Renewal & Replacement Reserve								#DIV/0!
Municipality/County Appropriation								#DIV/0!
Other Reserves								#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!
TOTAL APPROPRIATIONS	1,118,564	-	16,083,016	55,807	17,257,386	17,663,782	(406,396)	-2.3%
ACCUMULATED DEFICIT								
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	1,118,564	-	16,083,016	55,807	17,257,386	17,663,782	(406,396)	-2.3%
UNRESTRICTED NET POSITION UTILIZED								
Municipality/County Appropriation								#DIV/0!
Other								#DIV/0!
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 1,118,564	\$ -	\$ 16,083,016	\$ 55,807	\$ 17,257,386	\$ 17,663,782	\$ (406,396)	-2.3%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 55,928.19 \$ - \$ 804,150.78 \$ 2,790.35 \$ 862,869.32

Prior Year Adopted Appropriations Schedule

East Orange Housing Authority

FY 2021 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING APPROPRIATIONS					
<i>Administration</i>					
Salary & Wages	418,380		924,060		\$ 1,342,440
Fringe Benefits	118,700		287,387		406,087
Legal	6,000		7,000		13,000
Staff Training	10,000		10,000		20,000
Travel	6,000		6,000		12,000
Accounting Fees	6,000		6,000		12,000
Auditing Fees	6,000		6,000		12,000
Miscellaneous Administration*	52,300		268,940		321,240
Total Administration	623,380	-	1,515,387	-	2,138,767
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services				20,813	20,813
Salary & Wages - Maintenance & Operation	70,866				70,866
Salary & Wages - Protective Services	105,712				105,712
Salary & Wages - Utility Labor					-
Fringe Benefits	11,437				11,437
Tenant Services	1,500			94,187	95,687
Utilities	120,000				120,000
Maintenance & Operation	75,500				75,500
Protective Services	-				-
Insurance	40,000		35,000		75,000
Payment in Lieu of Taxes (PILOT)	8,000				8,000
Terminal Leave Payments					-
Collection Losses	3,000				3,000
Other General Expense	22,000				22,000
Rents	20,000		14,897,000		14,917,000
Extraordinary Maintenance					-
Replacement of Non-Expendible Equipment					-
Property Betterment/Additions					-
Miscellaneous COPS*					-
Total Cost of Providing Services	478,015	-	14,932,000	115,000	15,525,015
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	-
Total Operating Appropriations	1,101,395	-	16,447,387	115,000	17,663,782
NON-OPERATING APPROPRIATIONS					
Total Interest Payments on Debt	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	-
Operations & Maintenance Reserve					-
Renewal & Replacement Reserve					-
Municipality/County Appropriation					-
Other Reserves					-
Total Non-Operating Appropriations	-	-	-	-	-
TOTAL APPROPRIATIONS	1,101,395	-	16,447,387	115,000	17,663,782
ACCUMULATED DEFICIT					-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	1,101,395	-	16,447,387	115,000	17,663,782
UNRESTRICTED NET POSITION UTILIZED					
Municipality/County Appropriation	-	-	-	-	-
Other					-
Total Unrestricted Net Position Utilized	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 1,101,395	\$ -	\$ 16,447,387	\$ 115,000	\$ 17,663,782

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 55,069.76	\$ -	\$ 822,369.35	\$ 5,750.00	\$ 883,189.11
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Debt Service Schedule - Principal

East Orange Housing Authority

If Authority has no debt X this box

X

Fiscal Year Ending in

	Adopted Budget Year 2021	Proposed Budget Year 2022	2023	2024	2025	2026	2027	Thereafter	Total Principal Outstanding
Type in Issue Name									\$ -
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
TOTAL PRINCIPAL	-	-	-	-	-	-	-	-	-
LESS: HUD SUBSIDY									-
NET PRINCIPAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<i>Indicate the Authority's most recent bond rating and the year of the rating by ratings service.</i>		
	<i>Moody's</i>	<i>Fitch</i>
Bond Rating		
Year of Last Rating		
If no Rating type in Not Applicable		

Debt Service Schedule - Interest

East Orange Housing Authority

If Authority has no debt X this box

Fiscal Year Ending in

Type in Issue Name
 Type in Issue Name
 Type in Issue Name
 Type in Issue Name
 TOTAL INTEREST
 LESS: HUD SUBSIDY
 NET INTEREST

Adopted Budget Year 2021	Proposed Budget Year 2022	2023	2024	2025	2026	2027	Thereafter	Total Interest Payments Outstanding
								-
								-
								-
								-
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Net Position Reconciliation

East Orange Housing Authority
For the Period January 1, 2022 to December 31, 2022

	<i>FY 2022 Proposed Budget</i>				Total All Operations
	Public Housing Management	Section 8	Housing Voucher	Other Programs	
TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)	\$ 9,125,324		\$ (131,799)	\$ 2,559,872	\$ 11,553,397
Less: Invested in Capital Assets, Net of Related Debt (1)	2,890,854		12,255	2,180,058	5,083,167
Less: Restricted for Debt Service Reserve (1)					-
Less: Other Restricted Net Position (1)			821,231	250,000	1,071,231
Total Unrestricted Net Position (1)	6,234,470	-	(965,285)	129,814	5,398,999
Less: Designated for Non-Operating Improvements & Repairs					-
Less: Designated for Rate Stabilization					-
Less: Other Designated by Resolution					-
Plus: Accrued Unfunded Pension Liability (1)	1,654,254		1,163,193		2,817,447
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	2,551,139		1,793,839		4,344,978
Plus: Estimated Income (Loss) on Current Year Operations (2)					-
Plus: Other Adjustments (attach schedule)					-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	10,439,863	-	1,991,747	129,814	12,561,424
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	-	-	-	-	-
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR (4)	\$ 10,439,863	\$ -	\$ 1,991,747	\$ 129,814	\$ 12,561,424

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County	\$ 55,928	\$ -	\$ 804,151	\$ 2,790	\$ 862,869
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(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2022 (2022-2023)
East Orange
Housing Authority

HOUSING
AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2022 (2022-2023) CERTIFICATION OF HOUSING AUTHORITY CAPITAL BUDGET/PROGRAM

East Orange Housing Authority

FISCAL YEAR: FROM: January 1, 2022 **TO:** December 31, 2022


enter X to the left if this paragraph is applicable

It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the East Orange Housing Authority, on the 14th day of December 2021.

OR

enter X to the left if this paragraph is applicable

It is hereby certified that the governing body of the _____ Housing Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Wilbert Gill		
Title:	Executive Director		
Address:	7 Glenwood Avenue, Suite 304A East Orange, NJ 07017		
Phone Number:	908 447-3721	Fax Number:	973 766-8797
E-mail address	wgill@coha.org		

2022 (2022-2023) CAPITAL BUDGET/PROGRAM MESSAGE

East Orange Housing Authority

FISCAL YEAR: FROM: January 1, 2022 TO: December 31, 2022

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend funds. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects? **YES**
2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated? **YES**
3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared? **YES**
4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example HUD Funding or Other sources) **N/A**
5. Have the current capital projects been reviewed and approved by HUD? **YES**

Add additional sheets if necessary.

Proposed Capital Budget

East Orange Housing Authority
For the Period January 1, 2022 to December 31, 2022

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources	
<i>Public Housing Management</i>						
Ground Floor/Common Area Upgrades	\$ 438,600				\$ 438,600	
Roof Replacement	150,000				150,000	
Parking Lot repairs	10,000				10,000	
Type in Description	-					
Total	598,600	-	-	-	598,600	
<i>Section 8</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	
<i>Housing Voucher</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	
<i>Other Programs</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	
TOTAL PROPOSED CAPITAL BUDGET	\$ 598,600	\$ -	\$ -	\$ -	\$ 598,600	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

East Orange Housing Authority

For the Period January 1, 2022 to December 31, 2022

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget					
		Year 2022	2023	2024	2025	2026	2027
<i>Public Housing Management</i>							
Ground Floor/Common Area Uj \$	438,600	\$ 438,600					
Roof Replacement	150,000	150,000					
Parking Lot repairs	10,000	10,000					
Type in Description	-	-					
Total	598,600	598,600	-	-	-	-	-
<i>Section 8</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>Housing Voucher</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>Other Programs</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 598,600	\$ 598,600	\$ -	\$ -	\$ -	\$ -	\$ -

descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

East Orange Housing Authority
 For the Period January 1, 2022 to December 31, 2022

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Public Housing Management</i>						
Ground Floor/Common Area U ₁	\$ 438,600				\$ 438,600	
Roof Replacement	150,000				150,000	
Parking Lot repairs	10,000				10,000	
Type in Description	-					
Total	598,600	-	-	-	598,600	-
<i>Section 8</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Housing Voucher</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Other Programs</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	\$ 598,600	\$ -	\$ -	\$ -	\$ 598,600	\$ -
Total 5 Year Plan per CB-4	\$ 598,600					

Balance check - If amount is other than zero, verify that projects listed above match projects listed on CB-4.

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.