

2018

EAST ORANGE

(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM January 1,2018 TO Dec.31,2018

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2018 PREPARER'S CERTIFICATION

EAST ORANGE

(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1,2018 **TO:** Dec.31,2018

It is hereby certified that the Housing Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Housing Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	<i>Anthony G. Polcari</i>		
Name:	Anthony G. Polcari, CPA		
Title:	Fee Accountant		
Address:	2035 Hamburg Turnpike, Wayne, NJ 07470		
Phone Number:	973 831-6969	Fax Number:	973 831-6972
E-mail address	tony@polcarico.com		

2018 APPROVAL CERTIFICATION

EAST ORANGE

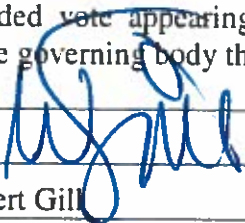
(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1,2018 **TO:** Dec.31,2018

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the East Orange Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 10th day of October , 2017 .

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Wilbert Gill		
Title:	Executive Director		
Address:	160 Halsted Street, East Orange, NJ 07018		
Phone Number:	973 766-8896	Fax Number:	973 766-8797
E-mail address	wgill@eoha.org		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.eoha.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the complete annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees, for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Wilbert Gill

Title of Officer Certifying compliance

Executive Director

Signature



2018 HOUSING AUTHORITY BUDGET RESOLUTION EAST ORANGE

RESOLUTION NO. 2017-68

(Name)

FISCAL YEAR: FROM: January 1,2018 TO: Dec.31,2018

WHEREAS, the Annual Budget and Capital Budget for the East Orange Housing Authority for the fiscal year beginning, January 1,2018 and ending, December 31,2018 has been presented before the governing body of the East Orange Housing Authority at its open public meeting of October 10, 2017; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 16,289,810 Total Appropriations, including any Accumulated Deficit if any, of \$ 16,046,060 and Total Unrestricted Net Position utilized of 0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$1,992,551 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ 0; and

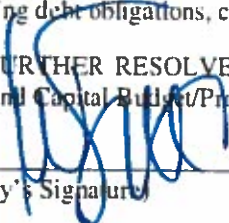
WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the East Orange Housing Authority, at an open public meeting held on October 10,2017 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the East Orange Housing Authority for the fiscal year beginning, January 1,2018 and ending, December 31,2018 is hereby approved: and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the East Orange Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on January 9, 2018.



9/12/17

(Secretary's Signature)

(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Member	A y e	N a y	Abstain	Absent
Mr. Frederick Shaw, Jr Chairman	X			
Mr. W.G Harris- Vice Chair	X			
Mrs. Wanda Watson- Treasurer	X			
Mr. Ted R. Green	X			
Ms. Keely Freeman	X			
Mr. Walter L. Waters	X			
Mr. Joshua Brown				X

2018 ADOPTION CERTIFICATION


EAST ORANGE

(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1,2018 TO: Dec.31,2018

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the East Orange Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the 9th day of January, 2018.

Officer's Signature:			
Name:	Wilbert Gill		
Title:	Executive Director		
Address:	160 Halsted Street, East Orange, NJ 07060		
Phone Number:	973 766-8896	Fax Number:	973 766-8797
E-mail address	wgill@eoha.org		

2018 HOUSING AUTHORITY BUDGET

Narrative and Information Section

2018 HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS EAST ORANGE

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1,2018 TO: Dec. 31,2018

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2018 proposed Annual Budget and make comparison to the 2017 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide documentation of how the increase occurred (Example Rate Increase authorized by resolution or by HUD).

Budgeted Revenues are anticipated to be adequate to cover projected expenses and cover debt service for calendar year 2018 and result in a small budget surplus.

See attached analysis of variances from last year

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget.

The proposed annual will have no significant impact on rents or service fees charged. Rental income is based upon 30 % of adjusted tenant income as defined by federal regulation. Other increases or decreases in budgeted revenue are changes in HUD subsidies. For other changes please refer to supplemental analysis attached

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The local / regional economy is fairly stable and does not have a significant impact on the proposed budget

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

It is anticipated that the implementation GASB 68 will result in the utilization of UNP. We anticipate a surplus from Operations exclusive of this line item

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

N/A

6. The proposed budget must not reflect an anticipated deficit from 2018 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. **(Prepare a response to deficits caused by the implementation of GASB 68)**

See analysis of Net position included in this Budget. We anticipate similar GASB charges exclusive of Prior period adjustments for 2018.

HOUSING AUTHORITY CONTACT INFORMATION 2018

Please complete the following information regarding this Housing Authority. All information requested below must be completed.

Name of Authority:	East Orange Housing Authority		
Federal ID Number:			
Address:	160 Halsted Street		
City, State, Zip:	East Orange	NJ	07018
Phone: (ext.)	(973) 766-8896	Fax:	(973) 766-8797

Preparer's Name:	Anthony G. Polcari, CPA Fee Accountant		
Preparer's Address:	2035 Hamburg Turnpike, Unit H		
City, State, Zip:	Wayne	NJ	07470
Phone: (ext.)	(973) 831-6969 Ext. 11	Fax:	(973) 831-6972
E-mail:	tony@polcarico.com		

Chief Executive Officer:	Wilbert Gill		
Phone: (ext.)	(973) 766-8896	Fax:	(973)766-8797
E-mail:	wgill@eoha.org		

Chief Financial Officer:	Wilbert Gill		
Phone: (ext.)	(973) 766-8896	Fax:	(973)766-8797
E-mail:	wgill@eoha.org		

Name of Auditor:	Anthony Giampaolo		
Name of Firm:	Hymanson, Parnes & Giampaolo		
Address:	467 Lincroft-Middletown Road		
City, State, Zip:	Lincroft	NJ	07738
Phone: (ext.)	(732) 842-4550	Fax:	(732) 842-4551
E-mail:	hpgcpa@comcast.net		

- 11) Did the Authority pay for meals or catering during the current fiscal year? Yes If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? Yes If "yes," **attach a detailed list of all travel expenses** for the current fiscal year and provide an explanation for each expenditure listed. See Attached Schedule of Travel
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- First class or charter travel No
 - Travel for companions No
 - Tax indemnification and gross-up payments No
 - Discretionary spending account No
 - Housing allowance or residence for personal use Yes
Property Manager and Maintenance Supervisor are provided with apartments. They are listed as off line with HUD
 - Payments for business use of personal residence No
 - Vehicle/auto allowance or vehicle for personal use Yes
Executive Director is provided with a vehicle to commute to and from work and visit the sites .
 - Health or social club dues or initiation fees No
 - Personal services (i.e.: maid, chauffeur, chef) No
If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes
If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? Yes If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.
- 18) Did the Authority receive any notices from the Department of Housing and Urban Development or any other entity regarding maintenance or repairs required to the Authority's facilities to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.
- 20) Has the Authority been deemed "troubled" by the Department of Housing and Urban Development? No If "yes," attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.

**HOUSING AUTHORITY INFORMATIONAL
QUESTIONNAIRE (CONTINUED)
EAST ORANGE**

(Name)

FISCAL YEAR: FROM: January 1,2018 TO: Dec. 31,2018

- 21) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel NO
 - b. Travel for companions NO
 - c. Tax indemnification and gross-up payments NO
 - d. Discretionary spending account NO
 - e. Housing allowance or residence for personal use YES
Property Manager and Maintenance Supervisor are provided with apartments. They are reported as off line with HUD
 - f. Payments for business use of personal residence NO
 - g. Vehicle/auto allowance or vehicle for personal use YES
Executive Director is provided with a vehicle to commute to and from work and visit sites.
 - h. Health or social club dues or initiation fees NO
 - i. Personal services (i.e.: maid, chauffeur, chef) NO
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 22) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? YES *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses.*
- 23) Did the Authority make any payments to current or former commissioners or employees for severance or termination? NO *If "yes," attach explanation including amount paid.*
- 24) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? NO *If "yes," attach explanation including amount paid.*
- 25) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? YES *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 26) Did the Authority receive any notices from the Department of Housing and Urban Development or any other entity regarding maintenance or repairs required to the Authority's facilities to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? NO *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 27) Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations ? NO *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*
- 28) Has the Authority been deemed "troubled" by the Department of Housing and Urban Development? NO *If "yes," attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS
EAST ORANGE**

(Name)

FISCAL YEAR: FROM: January 1,2018 TO: Dec. 31,2018

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and all other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2017, the calendar year 2014 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2015, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2017, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2015 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period January 1, 2018 to December 31, 2018

East Orange Housing Authority
December 31, 2018

Name	Title	Average Hours per Week Dedicated to Position	Position			Reportable Compensation from Authority (W-2/ 1099)			Estimated amount of other compensation from Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column D	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column D	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
			Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend								
1 Wilbert Gill	Executive Director	40	x						\$ 175,484						\$ 175,484	
2 Mr. Fredrick Shaw Jr.	Chairman		x						0						0	
3 Mr. W.G. Harris	Vice Chair		x						0						0	
4 Mrs. Wanda Watson	Treasurer		x						0						0	
5 Ms. Keeley Freeman	Commissioner		x						0						0	
6 Mr. Ted R. Green	Commissioner		x						0						0	
7 Mr. Walter L. Waters	Commissioner		x						0						0	
8 Mr. Joshua Brown	Commissioner		x						0						0	
9									0						0	
10									0						0	
11									0						0	
12									0						0	
13									0						0	
14									0						0	
15									0						0	
Total:									\$ 175,484	\$ 175,484					\$ 175,484	

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

East Orange Housing Authority
 For the Period January 1, 2018 to December 31, 2018

	Annual Cost		Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	# of Covered Members (Medical & Rx) Proposed Budget	Estimate Proposed Budget							
Active Employees - Health Benefits - Annual Cost									
Single Coverage		\$ 11,772	\$ -	6		\$ 11,212	\$ 67,272	\$ (67,272)	-100.0%
Parent & Child		20,710	-	7		19,724	138,068	(138,068)	-100.0%
Employee & Spouse (or Partner)		23,497	-	1		22,378	22,378	(22,378)	-100.0%
Family		25,996	-	3		24,758	74,274	(74,274)	-100.0%
Employee Cost Sharing Contribution (enter as negative -)			(43,201)				(41,983)	(1,218)	2.9%
Subtotal	0		(43,201)	17			260,009	(303,210)	-116.6%
Commissioners - Health Benefits - Annual Cost									
Single Coverage			-				-	-	#DIV/0!
Parent & Child			-				-	-	#DIV/0!
Employee & Spouse (or Partner)			-				-	-	#DIV/0!
Family			-				-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)									#DIV/0!
Subtotal	0			0					#DIV/0!
Retirees - Health Benefits - Annual Cost									
Single Coverage			-				6,768	(6,768)	-100.0%
Parent & Child			-				-	-	#DIV/0!
Employee & Spouse (or Partner)			-				21,024	(21,024)	-100.0%
Family			-				25,224	(25,224)	-100.0%
Employee Cost Sharing Contribution (enter as negative -)							-	-	#DIV/0!
Subtotal	0			3			53,016	(53,016)	-100.0%
GRAND TOTAL	0		\$ (43,201)	20			\$ 313,025	\$ (356,226)	-113.8%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box) Yes or No
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box) Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

East Orange Housing Authority
For the Period January 1, 2018 to December 31, 2018

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
EC	98	32,223			
LC	6	793			
CG	9	1,553			
WG	32	15,936			
ZB	10	1,572			
KJ	68	7,503			
KAJ	130	37,592			
DM	26	4,616			
MM	25	4,459			
SN	354	50,868			
ON	20	1,791			
HP	48	9,476			
MP	134	36,423			
Total liability for accumulated compensated absences at beginning of current year		\$ 204,805			

The total Amount Should agree to most recently issued audit report for the Authority

2016 Seminars/Conferences/Workshops

Name of Employee	Position	Name of Seminar/Conference/Class Title	Date	Location	Res. #/PO. #	Registration	Stipend	Airfare/Trail	Manager/Car Rental/Trade	Hotel	Total
Wilbert Gill	Staff	Novogradac 2016 Tax Credit Housing Developer Conference	January 6-8	Miami, FL	2015-80	920.00	320.00	297.10	0.00	1,134.09	\$ 2,871.19
Elena D. Coley	Staff	Nan McKay - Executive Management	February 22-26	Kansas City, MO	2016-05	1,325.00	480.00	804.20	0.00	976.63	\$ 3,585.83
Wilbert Gill	Staff	NAHRA - Section 3 Requirements	April 1	Sayreville, NJ	9590	45.00	0.00	0.00	0.00	0.00	\$ 45.00
W. G. Harris	Commissioner	MARCONIAHRO Annual Conference & Tradeshow (LIHTC)	April 24-27	Atlantic City, NJ	2016-07	525.00	320.00	0.00	140.03	735.22	\$ 1,720.25
Joshua Brown	Commissioner	MARCONIAHRO Annual Conference & Tradeshow (LIHTC)	April 24-25	Atlantic City, NJ	2016-13	525.00	160.00	0.00	0.00	356.76	\$ 1,041.76
Elena D. Coley	Staff	MARCONIAHRO Annual Conference & Tradeshow (LIHTC)	April 24-25	Atlantic City, NJ	2016-19	525.00	160.00	0.00	0.00	479.68	\$ 1,164.68
Elena D. Coley	Staff	Nan McKay - Public Housing Manager (PHM)	May 9-13	Las Vegas, NV	2016-14	1,325.00	560.00	790.20	0.00	725.76	\$ 3,400.96
W. G. Harris	Commissioner	PHADA's 2016 Annual Convention & Exhibition Conference	May 22-25	Las Vegas, NV	2016-20	465.00	480.00	699.20	0.00	635.04	\$ 2,279.24
Wilbert Gill	Staff	PHADA's 2016 Annual Convention & Exhibition Conference	May 22-25	Las Vegas, NV	2016-23	465.00	480.00	371.20	187.04	635.04	\$ 2,138.28
Juan Bido	Staff	The Training Center - Low Pressure Boiler Operation	May - June 2017	Kenilworth, NJ	9594	550.00	0.00	0.00	0.00	0.00	\$ 550.00
Danny Nunez	Staff	The Training Center - Low Pressure Boiler Operation	May - June 2017	Kenilworth, NJ	9594	550.00	0.00	0.00	0.00	0.00	\$ 550.00
Ted R. Green	Commissioner	NJRA Redevelopment Training - Understanding Tax Credits	June 22-23	Sayreville, NJ	2016-08	295.00	0.00	0.00	0.00	0.00	\$ 295.00
Keely Freeman	Commissioner	NJRA Redevelopment Training - Understanding Tax Credits	June 22-23	Sayreville, NJ	2016-08	295.00	0.00	0.00	0.00	0.00	\$ 295.00
Wilbert Gill	Staff	NJRA Redevelopment Training - Understanding Tax Credits	June 22-23	Sayreville, NJ	9675	295.00	0.00	0.00	0.00	0.00	\$ 295.00
Elena D. Coley	Staff	NJRA Redevelopment Training - Understanding Tax Credits	June 22-23	Sayreville, NJ	9675	295.00	0.00	0.00	0.00	0.00	\$ 295.00
Walter L. Waters	Commissioner	NAHRO - 2016 Summer Conference	July 15-17	Portland, OR	2016-33	575.00	320.00	512.20	0.00	1,494.29	\$ 2,901.49
Wilbert Gill	Staff	Tennast - Advanced Training WinTen2+	July 19-20	Atlantic City, NJ	9671	395.00	80.00	0.00	0.00	0.00	\$ 475.00
Kasema Jones	Staff	Tennast - Advanced Training WinTen2+	July 19-20	Atlantic City, NJ	9671	395.00	80.00	0.00	0.00	0.00	\$ 475.00
Denise Simmons	Staff	Tennast - Advanced Training WinTen2+	July 19-20	Atlantic City, NJ	9671	395.00	80.00	0.00	0.00	0.00	\$ 475.00
Maria Pichardo	Staff	Tennast - Advanced Training WinTen2+	July 19-20	Atlantic City, NJ	9671	395.00	80.00	0.00	0.00	0.00	\$ 475.00
Andrea Little	Staff	Nan McKay - Public Housing Specialist	August 22-26	Hartford, CT	9738	1,100.00	480.00	0.00	154.58	699.44	\$ 2,434.02
Wanda Watson	Commissioner	Martha's Vineyard Conference	September 8-9	Edgartown, MA	2016-34	0.00	0.00	0.00	595.00	1,020.22	\$ 1,615.22
Wilbert Gill	Staff	Martha's Vineyard Conference	September 15-16	Edgartown, MA	2016-34	595.00	320.00	0.00	0.00	1,020.22	\$ 1,935.22
Keely Freeman	Commissioner	NJ Governor's Conference	September 19-20	Atlantic City, NJ	2016-35	199.00	160.00	0.00	175.00	336.48	\$ 870.48
Wilbert Gill	Staff	NJ Governor's Conference	September 19-20	Atlantic City, NJ	2016-35	199.00	240.00	0.00	0.00	308.68	\$ 747.68
Keely Freeman	Commissioner	NAHRO - 2016 National Conference and Exhibition	October 14-16	New Orleans, LA	2016-36	495.00	320.00	435.20	103.00	1,133.91	\$ 2,487.11
Maria Pichardo	Staff	Crystal Training - Hands-on Excel - Level 1	September 14	Newark, NJ	9791	295.00	0.00	0.00	0.00	0.00	\$ 295.00
Duangrat Simpkins	Staff	Crystal Training - Hands-on Excel - Level 1	September 14	Newark, NJ	9791	295.00	0.00	0.00	0.00	0.00	\$ 295.00
Maria Pichardo	Staff	Casterline Associates, P.C. - Nuts and Bolts Workshop	October 18-21	Meadowlands, NJ	9799	875.00	0.00	0.00	0.00	0.00	\$ 875.00
Wilbert Gill	Staff	League of Municipality (NJLM)	November 15-17	Atlantic City, NJ	9813	55.00	240.00	0.00	0.00	0.00	\$ 295.00
						14,663.00	5,360.00	3,909.30	1,354.65	11,691.46	\$ 36,978.41

2018 HOUSING AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

East Orange Housing Authority
 For the Period January 1, 2018 to December 31, 2018

	FY 2018 Proposed Budget				Total All Operations	FY 2017 Adopted Budget Total All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section 8	Housing Voucher	Other Programs				
REVENUES								
Total Operating Revenues	\$ 1,935,671	\$ -	\$ 14,057,599	\$ 5,640	\$ 15,998,910	\$ 16,048,127	\$ (49,217)	-0.3%
Total Non-Operating Revenues	100,000	-	7,500	183,400	290,900	449,554	(158,654)	-35.3%
Total Anticipated Revenues	2,035,671	-	14,065,099	189,040	16,289,810	16,497,681	(207,871)	-1.3%
APPROPRIATIONS								
Total Administration	798,077	-	1,130,831	142,290	2,071,198	2,197,508	(126,310)	-5.7%
Total Cost of Providing Services	1,231,912	-	12,690,331	46,750	13,968,993	13,890,995	77,998	0.6%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	5,542	130,683	(125,141)	-95.8%
Total Operating Appropriations	2,029,989	-	13,821,162	189,040	16,045,733	16,219,186	(173,453)	-1.1%
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	327	9,115	(8,788)	-96.4%
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	327	9,115	(8,788)	-96.4%
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	2,029,989	-	13,821,162	189,040	16,046,060	16,228,301	(182,241)	-1.1%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	2,029,989	-	13,821,162	189,040	16,046,060	16,228,301	(182,241)	-1.1%
ANTICIPATED SURPLUS (DEFICIT)	\$ 5,682	\$ -	\$ 243,937	\$ 0	\$ 243,750	\$ 269,380	\$ (25,630)	-9.5%

	FY 2018 Proposed Budget				FY 2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations
OPERATING REVENUES							
<i>Rental Fees</i>							
Homebuyers' Monthly Payments				\$ -	\$ -	\$ -	#DIV/0!
Dwelling Rental	794253			794,253	790,805	3,448	0.4%
Excess Utilities	15400			15,400	15,369	31	0.2%
Non-Dwelling Rental				-	-	-	#DIV/0!
HUD Operating Subsidy	945161			945,161	928,392	16,769	1.8%
New Construction - Acc Section 8 Voucher - Acc Housing Voucher			13877631	13,877,631	-	(55,665)	#DIV/0!
Total Rental Fees	1,754,814	-	13,877,631	15,632,445	13,933,296	(55,665)	-0.4%
					15,667,862	(35,417)	-0.2%
<i>Other Operating Revenues (List)</i>							
Rent from voucher Program	90000			90,000	90,000	-	0.0%
Other Tenant fees / laundry / misc	90857			90,857	82,659	8,198	9.9%
Fraud / Part In Admin			179968	179,968	202,358	(22,390)	-11.1%
CHSP MALS / Misc				5,640	5,248	392	7.5%
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Type in (Grant, Other Rev)				-	-	-	#DIV/0!
Total Other Revenue	180,857	-	179,968	366,465	380,265	(13,800)	-3.6%
Total Operating Revenues	1,935,671	-	14,057,599	15,998,910	16,048,127	(49,217)	-0.3%
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
CFP TRANSFER	100,000			100,000	250,000	(150,000)	-60.0%
CHSP GRANT			32,400	32,400	49,054	(16,654)	-34.0%
ROSS & FSS GRANT			151,000	151,000	150,000	1,000	0.7%
Type in				-	-	-	#DIV/0!
Type in				-	-	-	#DIV/0!
Type in				-	-	-	#DIV/0!
Total Other Non-Operating Revenue	100,000	-	-	183,400	449,054	(165,654)	-36.9%
<i>Interest on Investments & Deposits (List)</i>							
Interest Earned			7,500	7,500	500	7,000	1400.0%
Penalties				-	-	-	#DIV/0!
Other				-	-	-	#DIV/0!
Total Interest			7,500	7,500	500	7,000	1400.0%
Total Non-Operating Revenues	100,000	-	7,500	183,400	449,554	(158,654)	-35.3%
TOTAL ANTICIPATED REVENUES	\$ 2,035,671	\$ -	\$ 14,065,099	\$ 16,289,810	\$ 16,497,681	\$ (207,871)	-1.3%

East Orange Housing Authority
For the Period

	FY 2018 PROPOSED		FY 2017 Adopted Budget		% Increase (Decrease) Proposed vs. Adopted	COMMENTS
	Total All Operations	Operations	Total All Operations	Operations		
OPERATING REVENUES						
<i>Rental Fees</i>						
Homebuyers' Monthly Payments	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
Dwelling Rental	794,253	790,805	3,448	0.4%		
Excess Utilities	15,400	15,369	31	0.2%		
Non-Dwelling Rental	-	-	-	#DIV/0!		
HUD Operating Subsidy	945,161	928,392	16,769	1.8%		
New Construction - Acc Section 8 Voucher - Acc Housing Voucher	13,877,631	13,933,296	(55,665)	-0.4%		
Total Rental Fees	15,632,445	15,667,862	(35,417)	-0.2%		
<i>Other Operating Revenues (List)</i>						
Rent from voucher Program	90,000	90,000	-	0.0%		
Other Tenant fees / laundry / misc	90,857	82,659	8,198	9.9%		
Fraud / Port In Admin	179,968	202,358	(22,390)	-11.1%	Slight decrease dues to absorption of Port In's by other Authorities.	
CHSP MALS / Misc	5,640	5,248	392	7.5%		
Type in (Grant, Other Rev)	-	-	-	#DIV/0!		
Type in (Grant, Other Rev)	-	-	-	#DIV/0!		
Type in (Grant, Other Rev)	-	-	-	#DIV/0!		
Type in (Grant, Other Rev)	-	-	-	#DIV/0!		
Type in (Grant, Other Rev)	-	-	-	#DIV/0!		
Type in (Grant, Other Rev)	-	-	-	#DIV/0!		
Type in (Grant, Other Rev)	-	-	-	#DIV/0!		
Type in (Grant, Other Rev)	-	-	-	#DIV/0!		
Type in (Grant, Other Rev)	-	-	-	#DIV/0!		
Type in (Grant, Other Rev)	-	-	-	#DIV/0!		
Type in (Grant, Other Rev)	-	-	-	#DIV/0!		
Type in (Grant, Other Rev)	-	-	-	#DIV/0!		
Type in (Grant, Other Rev)	-	-	-	#DIV/0!		
Type in (Grant, Other Rev)	-	-	-	#DIV/0!		
Type in (Grant, Other Rev)	-	-	-	#DIV/0!		
Type in (Grant, Other Rev)	-	-	-	#DIV/0!		
Total Other Revenue	366,465	380,265	(13,800)	-3.6%		
Total Operating Revenues	15,998,910	16,048,127	(49,217)	-0.3%		
NON-OPERATING REVENUES						
<i>Other Non-Operating Revenues (List)</i>						
CFP TRANSFER	100,000	250,000	(150,000)	-60.0%	Decrease based on Operating and Capital needs as determined by Management	
CHSP GRANT	32,400	49,054	(16,654)	-34.0%	Decrease projected based on anticipated reduced program participation.	
ROSS & FSS GRANT	151,000	150,000	1,000	0.7%		
Type in	-	-	-	#DIV/0!		
Type in	-	-	-	#DIV/0!		
Type in	-	-	-	#DIV/0!		
Total Other Non-Operating Revenue	283,400	449,054	(165,654)	-36.9%		
<i>Interest on Investments & Deposits (List)</i>						
Interest Earned	7,500	500	7,000	1400.0%		
Penalties	-	-	-	#DIV/0!		
Other	-	-	-	#DIV/0!		
Total Interest	7,500	500	7,000	1400.0%		
Total Non-Operating Revenues	290,900	449,554	(158,654)	-35.3%		
TOTAL ANTICIPATED REVENUES	\$ 16,289,810	\$ 16,497,681	\$ (207,871)	-1.3%		

East Orange Housing Authority

FY 2017 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING REVENUES					
<i>Rental Fees</i>					
Homebuyers' Monthly Payments					\$ -
Dwelling Rental	790,805				790,805
Excess Utilities	15,369				15,369
Non-Dwelling Rental					-
HUD Operating Subsidy	928,392				928,392
New Construction - Acc Section 8					-
Voucher - Acc Housing Voucher			13,933,296		13,933,296
Total Rental Fees	1,734,566	-	13,933,296	-	15,667,862
<i>Other Revenue (List)</i>					
Rent from voucher Program	90000				90,000
Other tenant fees / laundry / misc	82659				82,659
Fraud / Port In admin fees			202,358		202,358
CHSP Meals Misc				5,248	5,248
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Total Other Revenue	172,659	-	202,358	5,248	380,265
Total Operating Revenues	1,907,225	-	14,135,654	5,248	16,048,127
NON-OPERATING REVENUES					
<i>Other Non-Operating Revenues (List)</i>					
CFP Operating Grant Transfer	250,000				250,000
CHSP GRANT				49,054	49,054
ROSS GRANT				150,000	150,000
Type in					-
Type in					-
Type in					-
Other Non-Operating Revenues	250,000	-	-	199,054	449,054
<i>Interest on Investments & Deposits</i>					
Interest Earned			500		500
Penalties					-
Other					-
Total Interest	-	-	500	-	500
Total Non-Operating Revenues	250,000	-	500	199,054	449,554
TOTAL ANTICIPATED REVENUES	\$ 2,157,225	\$ -	\$ 14,136,154	\$ 204,302	\$ 16,497,681

	FY 2018 Proposed Budget				Total All Operations	FY 2017 Adopted Budget	All Operations	All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section 8	Housing Voucher	Other Programs						
OPERATING APPROPRIATIONS										
<i>Administration</i>										
Salary & Wages	359,849		547,038	103,861	\$ 1,010,748	\$ 972,025	\$ 38,723		4.0%	
Fringe Benefits	194,318		267,384	38,429	500,131	583,215	(83,084)		-14.2%	
Legal	15,000		20,000		35,000	40,000	(5,000)		-12.5%	
Staff Training	15,000		12,000		27,000	27,000	-		0.0%	
Travel	12,000		12,000		24,000	24,000	-		0.0%	
Accounting Fees	15,000		17,000		32,000	33,500	(1,500)		-4.5%	
Auditing Fees	6,500		12,000		18,500	18,000	500		2.8%	
Miscellaneous Administration*	180,410		243,409		423,819	499,768	(75,949)		-15.2%	
Total Administration	798,077		1,130,831	142,290	2,071,198	2,197,508	(126,310)		-5.7%	
<i>Cost of Providing Services</i>										
Salary & Wages - Tenant Services				23,570	23,570	24,059	(489)		-2.0%	
Salary & Wages - Maintenance & Operation	127,488				127,488	140,158	(12,670)		-9.0%	
Salary & Wages - Protective Services	142,444				142,444	124,031	18,413		14.8%	
Salary & Wages - Utility Labor	38,127				38,127	36,500	1,627		4.5%	
Fringe Benefits	164,013			9,179	173,192	185,804	(12,612)		-6.8%	
Tenant Services	7,545			14,001	21,546	35,192	(13,646)		-38.8%	
Utilities	360,036				360,036	360,036	-		0.0%	
Maintenance & Operation	179,709				179,709	202,969	(23,260)		-11.5%	
Protective Services	31,371				31,371	21,728	9,643		44.4%	
Insurance	114,330		36,067		150,397	153,398	(3,001)		-2.0%	
Payment in Lieu of Taxes (PILOT)	41,149				41,149	39,950	1,199		3.0%	
Terminal Leave Payments					-	-	-		#DIV/0!	
Collection Losses	7,000				7,000	10,000	(3,000)		-30.0%	
Other General Expense	18,700		39,780		58,480	54,934	3,546		6.5%	
Rents			12,614,484		12,614,484	12,502,236	112,248		0.9%	
Extraordinary Maintenance					-	-	-		#DIV/0!	
Replacement of Non-Expendible Equipment					-	-	-		#DIV/0!	
Property Betterment/Additions					-	-	-		#DIV/0!	
Miscellaneous COPS*					-	-	-		#DIV/0!	
Total Cost of Providing Services	1,231,912		12,690,331	46,750	13,968,993	13,890,995	77,998		0.6%	
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	5,542	130,683	(125,141)		-95.8%	
Total Operating Appropriations	2,029,989		13,821,162	189,040	16,045,733	16,219,186	(173,453)		-1.1%	
NON-OPERATING APPROPRIATIONS										
Total Interest Payments on Debt	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	327	9,115	(8,788)		-96.4%	
Operations & Maintenance Reserve					-	-	-		#DIV/0!	
Renewal & Replacement Reserve					-	-	-		#DIV/0!	
Municipality/County Appropriation					-	-	-		#DIV/0!	
Other Reserves					-	-	-		#DIV/0!	
Total Non-Operating Appropriations					327	9,115	(8,788)		-96.4%	
TOTAL APPROPRIATIONS	2,029,989		13,821,162	189,040	16,046,060	16,228,301	(182,241)		-1.1%	
ACCUMULATED DEFICIT										
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	2,029,989		13,821,162	189,040	16,046,060	16,228,301	(182,241)		-1.1%	
UNRESTRICTED NET POSITION UTILIZED										
Municipality/County Appropriation					-	-	-		#DIV/0!	
Other					-	-	-		#DIV/0!	
Total Unrestricted Net Position Utilized					-	-	-		#DIV/0!	
TOTAL NET APPROPRIATIONS	\$ 2,029,989		\$ 13,821,162	\$ 189,040	\$ 16,046,060	\$ 16,228,301	\$ (182,241)		-1.1%	

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 101,499.45 \$ - \$ 691,058.10 \$ 9,451.98 \$ 802,286.63

FY 2018 Proposed Budget

	DETAILS OF		Housing Voucher	DETAILS OF		Total All Operations
	Public Housing Management	MISC. Public Housing		MISC. HCV	Other Programs	
OPERATING APPROPRIATIONS						
<i>Administration</i>						
Salary & Wages	359,849		547,038		103,861	\$ 1,010,748
Fringe Benefits	194,318		267,384		38,429	500,131
Legal	15,000		20,000			35,000
Staff Training	15,000		12,000			27,000
Travel	12,000		12,000			24,000
Accounting Fees	15,000		17,000			32,000
Auditing Fees	6,500		12,000			18,500
Miscellaneous Administration*	180,410		243,409			423,819
Office Supplies		10,875		18,750		
Copier Rentals		26,850		6,785		
I/T Support		22,850		18,750		
Telephone / Telecom / Internet		6,500		8,500		
EPC AUDIT COSTS		28,000				
Office Rent				90,000		
Postage		4,500		6,500		
All other Misc		80,835		94,124		
		180,410		243,409		
Total Administration	798,077		1,130,831		142,290	2,071,198
<i>Cost of Providing Services</i>						
Salary & Wages - Tenant Services					23,570	23,570
Salary & Wages - Maintenance & Operation	127,488					127,488
Salary & Wages - Protective Services	142,444					142,444
Salary & Wages - Utility Labor	38,127					38,127
Fringe Benefits	164,013				9,179	173,192
Tenant Services	7,545				14,001	21,546
Utilities	360,036					360,036
Maintenance & Operation	179,709					179,709
Protective Services	31,371					31,371
Insurance	114,330		36,067			150,397
Payment in Lieu of Taxes (PILOT)	41,149					41,149
Terminal Leave Payments						-
Collection Losses	7,000					7,000
Other General Expense	18,700		39,780			58,480
Rents			12,614,484			12,614,484
Extraordinary Maintenance						-
Replacement of Non-Expendible Equipment						-
Property Betterment/Additions						-
Miscellaneous COPS*						-
Total Cost of Providing Services	1,231,912		12,690,331		46,750	13,968,993
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX	5,542
Total Operating Appropriations	2,029,989		13,821,162		189,040	16,045,733
NON-OPERATING APPROPRIATIONS						
Total Interest Payments on Debt	XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX	327
Operations & Maintenance Reserve						-
Renewal & Replacement Reserve						-
Municipality/County Appropriation						-
Other Reserves						-
Total Non-Operating Appropriations						327
TOTAL APPROPRIATIONS	2,029,989		13,821,162		189,040	16,046,060
ACCUMULATED DEFICIT						
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	2,029,989		13,821,162		189,040	16,046,060
UNRESTRICTED NET POSITION UTILIZED						
Municipality/County Appropriation						-
Other						-
Total Unrestricted Net Position Utilized						-
TOTAL NET APPROPRIATIONS	\$ 2,029,989		\$ 13,821,162		\$ 189,040	\$ 16,046,060

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 101,499.45	\$ 691,058.10	\$ 9,451.98	\$ 802,286.63
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East Orange Housing Authority
For the Period

	FY 2018 Proposed	FY 2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
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COMMENTS

OPERATING APPROPRIATIONS

	Total All Operations	Total All Operations	All Operations	All Operations
<i>Administration</i>				
Salary & Wages	\$ 1,010,748	\$ 972,025	\$ 38,723	4.0%
Fringe Benefits	500,131	583,215	(83,084)	-14.2%
Legal	35,000	40,000	(5,000)	-12.5%
Staff Training	27,000	27,000	-	0.0%
Travel	24,000	24,000	-	0.0%
Accounting Fees	32,000	33,500	(1,500)	-4.5%
Auditing Fees	18,500	18,000	500	2.8%
Miscellaneous Administration*	423,819	499,768	(75,949)	-15.2%
Total Administration	2,071,198	2,197,508	(126,310)	5.7%
<i>Cost of Providing Services</i>				
Salary & Wages - Tenant Services	23,570	24,059	(489)	-2.0%
Salary & Wages - Maintenance & Operation	127,488	140,158	(12,670)	-9.0%
Salary & Wages - Protective Services	142,444	124,031	18,413	14.8%
Salary & Wages - Utility Labor	38,127	36,500	1,627	4.5%
Fringe Benefits	173,192	185,804	(12,612)	-6.8%
Tenant Services	21,546	35,192	(13,646)	-38.8%
Utilities	360,036	360,036	-	0.0%
Maintenance & Operation	179,709	202,909	(23,260)	-11.5%
Protective Services	31,371	21,728	9,643	44.4%
Insurance	150,397	153,398	(3,001)	-2.0%
Payment in Lieu of Taxes (PILOT)	41,149	39,950	1,199	3.0%
Terminal Leave Payments	-	-	-	#DIV/0!
Collection Losses	7,000	10,000	(3,000)	-30.0%
Other General Expense	58,480	54,934	3,546	6.5%
Rents	12,614,484	12,502,236	112,248	0.9%
Extraordinary Maintenance	-	-	-	#DIV/0!
Replacement of Non-Expendable Equipment	-	-	-	#DIV/0!
Property Betterment/Additions	-	-	-	#DIV/0!
Miscellaneous COPS*	-	-	-	#DIV/0!
Total Cost of Providing Services	13,968,993	13,890,995	77,998	0.6%
Total Principal Payments on Debt Service in Lieu of Depreciation	5,542	130,683	(125,141)	-95.8%
Total Operating Appropriations	16,045,733	16,219,186	(173,453)	-1.1%
NON-OPERATING APPROPRIATIONS				
Total Interest Payments on Debt	327	9,115	(8,788)	-96.4%
Operations & Maintenance Reserve	-	-	-	#DIV/0!
Renewal & Replacement Reserve	-	-	-	#DIV/0!
Municipality/County Appropriation	-	-	-	#DIV/0!
Other Reserves	-	-	-	#DIV/0!
Total Non-Operating Appropriations	327	9,115	(8,788)	-96.4%
TOTAL APPROPRIATIONS	16,046,060	16,228,301	(182,241)	-1.1%
ACCUMULATED DEFICIT	-	-	-	#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	16,046,060	16,228,301	(182,241)	-1.1%
UNRESTRICTED NET POSITION UTILIZED	-	-	-	#DIV/0!
Municipality/County Appropriation	-	-	-	#DIV/0!
Other	-	-	-	#DIV/0!
Total Unrestricted Net Position Utilized	-	-	-	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 16,046,060	\$ 16,228,301	\$ (182,241)	-1.1%

Decrease attributable to reduction in full time employees budgeted in 2018

Improved sourcing and the elimination of discretionary consulting services

Increase coverage at AMPS

Directly attributable to anticipated reduced participation in CHSP program

Additional coverage at AMPS

Improved monitoring

Final Debt payments in 2018

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below if amount in miscellaneous is greater than the amount shown below, then the line item must be 5% of Total Operating Appropriations \$ 802,286.63

East Orange Housing Authority

FY 2017 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING APPROPRIATIONS					
<i>Administration</i>					
Salary & Wages	\$ 394,353		\$ 483,322	\$ 94,350	\$ 972,025
Fringe Benefits	236,612		289,993	56,610	583,215
Legal	15,000		25,000		40,000
Staff Training	15,000		12,000		27,000
Travel	12,000		12,000		24,000
Accounting Fees	15,000		18,500		33,500
Auditing Fees	6,500		11,500		18,000
Miscellaneous Administration*	198,141		301,627		499,768
Total Administration	892,606	-	1,153,942	150,960	2,197,508
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services				24,059	24,059
Salary & Wages - Maintenance & Operation	140,158				140,158
Salary & Wages - Protective Services	124,031				124,031
Salary & Wages - Utility Labor	36,500				36,500
Fringe Benefits	180,413			5,391	185,804
Tenant Services	11,300			23,892	35,192
Utilities	360,036				360,036
Maintenance & Operation	202,969				202,969
Protective Services	21,728				21,728
Insurance	118,718		34,680		153,398
Payment in Lieu of Taxes (PILOT)	39,950				39,950
Terminal Leave Payments					-
Collection Losses	10,000				10,000
Other General Expense	18,700		36,234		54,934
Rents			12,502,236		12,502,236
Extraordinary Maintenance					-
Replacement of Non-Expendible Equipment					-
Property Betterment/Additions					-
Miscellaneous COPS*					-
Total Cost of Providing Services	1,264,503	-	12,573,150	53,342	13,890,995
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	130,683
Total Operating Appropriations	2,157,109	-	13,727,092	204,302	16,219,186
NON-OPERATING APPROPRIATIONS					
Total Interest Payments on Debt	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	9,115
Operations & Maintenance Reserve					-
Renewal & Replacement Reserve					-
Municipality/County Appropriation					-
Other Reserves					-
Total Non-Operating Appropriations	-	-	-	-	9,115
TOTAL APPROPRIATIONS	2,157,109	-	13,727,092	204,302	16,228,301
ACCUMULATED DEFICIT					-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	2,157,109	-	13,727,092	204,302	16,228,301
UNRESTRICTED NET POSITION UTILIZED					
Municipality/County Appropriation					-
Other					-
Total Unrestricted Net Position Utilized	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 2,157,109	\$ -	\$ 13,727,092	\$ 204,302	\$ 16,228,301

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 107,855.45 \$ - \$ 686,354.60 \$ 10,215.10 \$ 810,959.30

Debt Service Schedule - Principal

East Orange Housing Authority

If Authority has no debt X this box

	<i>Fiscal Year Ending in</i>						Total Principl Outstandir		
	Adopted Budget Year 2017	Proposed Budget Year 2018	2019	2020	2021	2022		2023	Thereafter
EPC ENERGY LOAN	\$ 130,683	\$ 5,542							\$ 5,5
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
TOTAL PRINCIPAL	130,683	5,542							5,5
LESS: HUD SUBSIDY									
NET PRINCIPAL	\$ 130,683	\$ 5,542							\$ 5,5

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Bond Rating		
Year of Last Rating		
	<i>Moody's</i>	<i>Standard & Poors</i>
	<i>Fitch</i>	

Debt Service Schedule - Interest

East Orange Housing Authority

If Authority has no debt X this box

	<i>Fiscal Year Ending in</i>					Thereafter	Total Inter Payment Outstandi
	2019	2020	2021	2022	2023		
Adopted Budget Year 2017	9,115						
Proposed Budget Year 2018		327					
EPC ENERGY LOAN							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
TOTAL INTEREST	9,115	327					
LESS: HUD SUBSIDY							
NET INTEREST	\$ 9,115	\$ 327					

Net Position Reconciliation

East Orange Housing Authority

For the Period January 1, 2018

to December 31, 2018

FY 2018 Proposed Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operator
	\$ 3,030,147	\$ -	\$ 565,479	\$ 1,664,623	\$ 5,260,2
	4,903,285		252,832	1,092,605	5,995,8
	(1,873,138)	-	312,647	572,018	(988,4
	2,231,228		1,438,371		3,669,5
	492,313		626,530		1,118,8
	5,682		243,937		249,6
	856,085	-	2,621,485	572,018	4,049,5
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	\$ 856,085	\$ -	\$ 2,621,485	\$ 572,018	\$ 4,049,5

TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)

- Less: Invested in Capital Assets, Net of Related Debt (1)
- Less: Restricted for Debt Service Reserve (1)
- Less: Other Restricted Net Position (1)

Total Unrestricted Net Position (1)

- Less: Designated for Non-Operating Improvements & Repairs
- Less: Designated for Rate Stabilization
- Less: Other Designated by Resolution
- Plus: Accrued Unfunded Pension Liability (1)
- Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)
- Plus: Estimated Income (Loss) on Current Year Operations (2)
- Plus: Other Adjustments (attach schedule)

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

- Unrestricted Net Position Utilized to Balance Proposed Budget
- Unrestricted Net Position Utilized in Proposed Capital Budget
- Appropriation to Municipality/County (3)
- Total Unrestricted Net Position Utilized in Proposed Budget

PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR (4)

- (1) Total of all operations for this line item must agree to audited financial statements.
- (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.
- (3) Amount may not exceed 5% of total operating appropriations. See calculation below.
 - Maximum Allowable Appropriation to Municipality/County \$ 101,499 \$ - \$ 691,058 \$ 9,452 \$ 802,2
- (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2018
EAST ORANGE

(Name)

HOUSING
AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2018 CERTIFICATION OF HOUSING AUTHORITY CAPITAL BUDGET/PROGRAM

EAST ORANGE

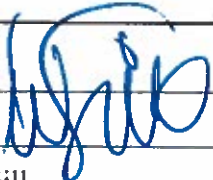
(Name)

FISCAL YEAR: FROM: January 1,2018 TO: Dec. 31,2018

It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the East Orange Housing Authority, on the 10th day of October, 2017 .

OR

It is hereby certified that the governing body of the East Orange Housing Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Wilbert Gill		
Title:	Executive Director		
Address:	160 Halsted Street, East Orange, NJ 07018		
Phone Number:	973 766-8896	Fax Number:	973 766-8797
E-mail address	wgill@eoha.org		

2018 CAPITAL BUDGET/PROGRAM MESSAGE

East Orange Housing Authority

(Name)

FISCAL YEAR: FROM: January 1,2018 TO: Dec. 31,2018

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend funds. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has the Capital Budget/Program been prepared in consultation with or reviewed by, the local and county planning board(s), governing body(ies), or other affected governmental entity(ies) of the jurisdiction(s) served by the Housing Authority?

YES - reviewed and approved by municipal government and residents of the development

2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated? YES
3. Has the Housing Authority prepared a long-term (10-20 years) infrastructure needs assessment?
In accordance with HUD requirements, the Authority has prepared a 5 year capital plan and performed a physical needs assessment YES
4. Are any of the capital projects/project financings being undertaken in a community that has a State Plan designated center? If so, please describe the relationship of same to the center's goals and objectives. N/A
5. Describe the impact on the schedule of rents and/or user charges if the proposed capital projects are undertaken. Indicate the impact on current and future year's schedules.

As previously noted, rental income is governed by federal regulation and is equal to 30 % of adjusted Tenant income. As the local economy is fairly stable, it is not anticipated that tenant incomes and resulting rents will differ significantly from the prior year.

6. Have the projects been reviewed and approved by HUD?
YES

Add additional sheets if necessary.

East Orange Housing Authority
 For the Period **January 1, 2018** to **December 31, 2018**

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Public Housing Management</i>						
CFP 2018	\$ 340,000				\$ 340,000	
RHF FUNDS 20109-2014	1,652,551				1,652,551	
Type in Description	-					
Type in Description	-					
Total	1,992,551	-	-	-	1,992,551	-
<i>Section 8</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Housing Voucher</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Other Programs</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 1,992,551	\$ -	\$ -	\$ -	\$ 1,992,551	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

East Orange Housing Authority
 For the Period January 1, 2018 to December 31, 2018

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2018	2019	2020	2021	2022	2023
<i>Public Housing Management</i>							
CFP 2018	\$ 340,000	\$ 340,000					
RHF FUNDS 20109-2014	1,652,551	1,652,551					
Type in Description	-	-					
Type in Description	-	-					
Total	<u>1,992,551</u>	<u>1,992,551</u>	-	-	-	-	-
<i>Section 8</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>Housing Voucher</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>Other Programs</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	<u>\$ 1,992,551</u>	<u>\$ 1,992,551</u>	\$ -	\$ -	\$ -	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

East Orange Housing Authority
For the Period January 1, 2018 to December 31, 2018

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Public Housing Management</i>					
CFP 2018	\$ 354,662			\$ 354,662	
RHF FUNDS 20109-2014	1,637,889			1,637,889	
Type in Description	-				
Type in Description	-				
Total	1,992,551	-	-	-	1,992,551
<i>Section 8</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>Housing Voucher</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>Other Programs</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
TOTAL	\$ 1,992,551	\$ -	\$ -	\$ -	\$ 1,992,551
Total 5 Year Plan per CB-4	\$ 1,992,551				
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.			

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

East Orange Housing Authority 2018 Annual Plan Summary

60-unit Senior Development on Halsted Street

- EOHA is in the planning stages of a 60-unit mixed-finance senior housing development project.
- Project is at financing stage. All planning approvals land acquisitions have been secured. The Project was submitted for 9% tax credit approval in Fall 2015 and again in Summer 2017 but was not selected by the NJMHFA. An appeal on the 2017 rejection was filed. A response is pending.

N. Walnut Street Development

- EHA completed the settlement of the Arcadian Gardens litigation with the City of East Orange in a land swap deal.
- A mixed finance/mixed income development is planned for swapped property at N. Walnut Street. An emphasis on the Arts is planned with affordable units for artists.
- An RFP for a development partner for development of the swapped property at N. Walnut Street was issued in September 2017 with a deadline for responses on October 11, 2017. Selection of a final developer will be made by end of 2017.

RAD Conversion

- EOHA was awarded a CHAP under HUD's RAD program to convert 244 units of public housing to project based vouchers.
- Conversion is planned 180 units at 70 S. Burnett St. (Vista Village) and 64 units at 210 N. Grove St.(Concord Towers)
- A financing plan for RAD conversion is underway. A 4% tax credit bond financing has been secured from the NJ Mortgage Finance Agency, together with a \$2.1MM Federal HOME Loan Bank grant.
- Financial closing is projected for year end.

Single Family Homes in Greenwood Area

- EOHA plans to construct six single family homes for its homeownership HCV program participants.
- Site control of six vacant lots has been secured. Four from the City of East Orange at 10% of assessed value and two by eminent domain.
- Building drawings, environmental reviews, surveys, site plans and planning board review has been completed. Construction and permanent financing is being secured.