

**Report On Audit**

**HOUSING AUTHORITY OF THE  
CITY OF EAST ORANGE**

**For the Year Ended  
December 31, 2021**

**Housing Authority of the City of East Orange**  
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**INDEPENDENT AUDITOR'S REPORT**

Board of Commissioners  
Housing Authority of the City of East Orange  
7 Glenwood Avenue  
Suite 304A  
East Orange, New Jersey 07017

**Report on the Audit of the Financial Statements**

***Opinions***

We have audited the accompanying financial statements of the governmental activities, business type activities and the aggregate discretely present component unit of the Housing Authority of the City of East Orange, (a governmental public corporation) in Essex County, New Jersey, as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Housing Authority of the City of East Orange basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business type activities and the aggregate discretely present component unit of the Housing Authority of the City of East Orange as of December 31, 2021, and the respective changes in financial position, and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Housing Authority of the City of East Orange and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Housing Authority of the City of East Orange's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Housing Authority of the City of East Orange's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements. Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Housing Authority of the City of East Orange.
- Housing Authority of the City of East Orange's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and OPEB and PERS supplemental information on pages 5 through 19 and pages 68-72 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Housing Authority of the City of East Orange's basic financial statements. The accompanying supplemental information on pages 73-79 is presented for additional analysis and is not required part of the basic financial statements.

The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The electronic filed Financial Data Schedule is presented for additional analysis as required by the U.S. Department of Housing and Urban Development's Real Estate Assessment Center and is also not required part of the basic financial statements.

The Schedule of Expenditures of Federal Awards and the Financial Data Schedule are the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America.

In our opinion, the Schedule of Expenditures of Federal Awards and the Financial Data Schedule, is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

***Other Information***

The financial statement of the Housing Authority of the City of East Orange as of December 31, 2020, was audited by other auditors whose report dated December 17, 2021, expressed an unmodified opinion on those statements.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 23, 2022, in our consideration of the Housing Authority of the City of East Orange's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Housing Authority of the City of East Orange's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Housing Authority of the City of East Orange's internal control over financial reporting and compliance.

***Giampaolo & Associates***

Lincroft, New Jersey

Date: September 23, 2022

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
ON DECEMBER 31, 2021**

The Management of the Housing Authority of the City of East Orange (the Authority) presents the following discussion and analysis which is supplementary information required by the Governmental Accounting Standards Board (GASB) and is intended to provide an easily readable explanation of the information provided in the attached financial statements. Management Discussion and Analysis is designed to focus on the current year activities, resulting changes, and current known facts. It is by necessity highly summarized, and to gain a thorough understanding of the Authority's financial position, the financial statements and footnotes should be viewed in their entirety beginning on page 20 of this report. We encourage readers to consider the information presented here in conjunction with the Authority's financial statements as presented elsewhere in this report.

**FINANCIAL HIGHLIGHTS**

The assets of the Authority primary government exceeded its liabilities at the close of the most recent fiscal year by \$11,404,020 an increase in financial position of \$1,162,147 as compared to the prior year.

As noted above, the net position of the Authority primary government was \$11,404,020 as of December 31, 2021. Of this amount, the unrestricted net position is \$7,013,109 representing an increase of \$938,741 or 15% percent from the previous year. Additional information on the Authority's unrestricted net positions can be found in Note 23 to the financial statements, which is included in this report.

The Authority primary government restricted position increased \$25,837 from the previous year for an ending balance of \$41,885. Additional information on the Authority's restricted net position can be found in Note 22 to the financial statements, which is included in this report.

The Authority primary government net investment in capital assets increased \$197,569 or 5% percent for an ending balance of \$4,349,026.

The Authority's primary government total cash, and cash equivalent on December 31, 2021, is \$4,363,912 representing an increase of \$485,534 or 13% percent from the prior year. The Authority's primary government total unrestricted cash increased \$676,594 or 20% percent for an ending balance of \$4,130,150. The Authority primary government's total restricted cash decreased \$191,060 or 45% percent for an ending balance of \$233,762. The full detail of these amounts can be found in the Statement of Cash Flows on pages 23-24 of this report.

The Authority's total assets and deferred outflows for the primary government are \$22,875,274 of which capital assets net book value is \$4,349,026, deferred outflows in the amount of \$3,404,483, mortgage receivable – long term of \$9,501,600, other assets of \$923,382, leaving total current assets at \$4,696,783. Total primary government current assets increased from the previous year by \$420,744 or 10% percent. Cash and cash equivalents increased by \$485,534, accounts receivables decreased by \$15,680, and prepaid expenses decreased \$49,110.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
ON DECEMBER 31, 2021**

**FINANCIAL HIGHLIGHTS - CONTINUED**

The Authority's primary government capital assets reported an increase in the net book value of the capital assets in the amount of \$197,569 or 5% percent. The major factor that contributed for the increase was the acquisition of fixed assets in the amount of \$259,735, less the recording of depreciation expense in the amount of \$62,486. The Authority primary government's capital additions during the fiscal year included surveying costs, the installation of a new security fence at Amherst Street, soil boring and testing, and various architectural and engineering costs for Eaton Place. The Authority is also involved with the process of converting their remaining units to RAD. A full detail of capital outlays can be found in the Notes to the Financial Statements Section Note – 8 Fixed Assets.

Mortgage receivable – Noncurrent remained unchanged for an ending balance of \$9,501,600. This is related to a mortgage agreement with Genesis Concord Vista LLC in relation to converting AMP 3 to RAD. Additional details can be found in the Notes to the Financial Statements Section Note 9 – Mortgage Receivable – Noncurrent.

The Authority primary government reported an increase in other assets in the amount of \$329,850 for an ending balance of \$923,382. Additional details can be found in the Notes to the Financial Statements Section Note 10 – Other Assets.

The Authority's primary government reported an increase in the deferred outflow for the pension liability in the amount of \$1,986,451 for an ending balance of \$3,404,483. The Authority primary government also reported a decrease in the deferred inflow for the pension liability in the amount of \$122,327 for an ending balance of \$3,475,745. A full detail of the pension reporting requirement can be found in the Notes to the Financial Statements Section Note – 11 Deferred Outflows/Inflows of Resources.

The Authority's primary government total liabilities are reported at \$7,995,509 of which current liabilities are stated at \$377,924, and noncurrent liabilities are stated at \$7,617,585. Total liabilities increased during the year as compared to the prior year in the amount of \$1,650,140 or 26% percent. Total current liabilities decreased during the year by \$411,789 leaving noncurrent liabilities for an increase of \$2,061,929 as compared to the previous year.

As previously stated, the Authority primary government's total current liabilities decreased from the previous year by \$411,789 or 52% percent. Accounts payables decreased by \$109,860, accrued liabilities decreased by \$4,120, tenant security deposits payable increased by \$2,316, and unearned revenue decreased \$300,125.



**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
ON DECEMBER 31, 2021**

**FINANCIAL HIGHLIGHTS - CONTINUED**

The Authority's primary government total noncurrent liabilities increased by \$2,061,929 or 37% percent. Long-term obligations such as noncurrent compensated absences with an ending balance of \$225,496, with no offsetting assets, decreased \$13,564 from the previous year. Noncurrent other liabilities with an ending balance of \$128,458 increased \$38,900. The Authority primary government's accrued pension and OPEB liability increased \$2,036,593 or 39% percent for an ending balance of \$7,263,631. Additional information on the Authority's accrued pension as well as the increase in accrued OPEB liability at December 31, 2021 can be found in Notes 19-20 to the financial statements, which is included in this report.

The Authority primary government had total operating revenue of \$17,905,470 as compared to \$17,477,039 from the prior year for an increase of \$428,431 or 2% percent. The Authority primary government had total operating expenses of \$17,077,543 as compared to \$16,637,555 from the previous year for an increase of \$439,988 or 3% percent, resulting in an excess of revenue from operations in the amount of \$827,927 for the current year as compared to a surplus of revenue from operations in the amount of \$839,484 for a decrease in excess revenue over expenses in the amount of \$11,557 or 1% percent from the previous year.

The Authority's total capital improvements contributions from HUD were in the amount of \$97,006 as compared to \$174,842 from the previous year for a decrease of \$77,836 or 100% percent. The Authority primary government had capital outlays in the amount of \$260,055 for the calendar year. A full detail of capital outlays can be found in the Notes to the Financial Statements Section Note – 8 Fixed Assets.

The Authority's Expenditures of Federal Awards amounted to \$15,579,168, for the calendar year 2021 as compared to \$15,114,868 for the previous year for an increase of \$464,300 or 4% percent.

**USING THIS ANNUAL REPORT**

The Housing Authority's annual report consists of financial statements that show combined information about the Housing Authority's most significant programs:

1. Public and Indian Housing Program
2. Section 8 Housing Choice Voucher Program
3. Public Housing Capital Fund Program

The Housing Authority's auditors provided assurance in their independent auditors' report with which this MD&A is included, that the basic financial statements are fairly stated. The auditors provide varying degrees of assurance regarding the other information included in this report. A user of this report should read the independent auditors' report carefully to determine the level of assurance provided for each of the other parts of this report.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
ON DECEMBER 31, 2021**

**OVERVIEW OF THE FINANCIAL STATEMENT PRESENTATION**

This discussion and analysis are intended to serve as an introduction to the Housing Authority's basic financial statements. The basic financial statements are prepared on an entity wide basis and consist of:

- 1) Statement of Net Position
- 2) Statement of Revenue, Expenses, and Changes in Net Position
- 3) Statement of Cash Flows
- 4) Notes to the Financial Statements

The Authority's financial statements and notes to financial statements included in this Report were prepared in accordance with generally accepted accounting principles (GAAP) applicable to governmental entities in the United States of America for the Primary government types. The Authority's activities are primarily supported by HUD subsidies and grants. The Authority's function is to provide decent, safe, and sanitary housing to low income and special needs populations. The financial statements can be found on pages 20 through 24.

Statement of Net Position – This statement presents information on the Authority's total of assets and deferred outflow of resources, and total of liabilities and deferred inflows of resources, with the difference between the two reported as net position. Over time, increases or decreases in net position will serve as a useful indicator of whether the financial position of the Authority is improving or deteriorating.

Statement of Revenue, Expenses and Changes in Net Position – This statement presents information showing how the Authority's net position increased or decreased during the current fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash inflows and cash outflows in the future periods.

Statement of Cash Flows– This statement presents information showing the total cash receipts and cash disbursements of the Housing Authority during the current fiscal year. The statement reflects the net changes in cash resulting from operations plus any other cash requirements during the current year (i.e. capital additions, debt payments, prior period obligations, etc.). In addition, the statement reflects the receipt of cash that was obligated to the Housing Authority in prior periods and subsequently received during the current fiscal year (i.e. accounts receivable, notes receivable, etc.).

Notes to the Financial Statements - Notes to the Financial Statements provide additional information that is essential to a full understanding of the data provided. These notes give greater understanding on the overall activity of the Housing Authority and how values are assigned to certain assets and liabilities and the longevity of these values. In addition, notes reflect the impact (if any) of any uncertainties the Housing Authority may face. The Notes to Financial Statements can be found in this Report beginning on page 25 through 67.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
ON DECEMBER 31, 2021**

**OVERVIEW OF THE FINANCIAL STATEMENT PRESENTATION - CONTINUED**

In addition to the basic financial statements listed above, our report includes supplemental information. This information is to provide more detail on the Housing Authority's various programs and the required information mandated by regulatory bodies that fund the Housing Authority's various programs.

The Schedule of Expenditures of Federal Awards is presented for purpose of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), Audits of States, Local Governments and Non-profit Organizations. The schedule of Expenditures of Federal Awards can be found on pages 73-74 of this report.

1. **Federal Awards** - Pursuant to the Single Audit Act Amendments of 1996 (Public Law 104-156) and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), federal award is defined as federal financial assistance and federal cost reimbursement contracts that non-federal agencies receive directly or indirectly from federal agencies or pass-through entities. Federal financial assistance is defined as assistance that nonfederal entities receive or administer in the form of grants, loans, loan guarantees, property, cooperative agreements, interest subsidies, insurance, direct appropriations and other assistance.
  
2. **Type A and Type B Programs** - The Single Audit Act Amendments of 1996 and the Uniform Guidance establish the levels of expenditures or expenses to be used in defining Type A and Type B Federal financial assistance programs. Type A programs for the Housing Authority of the City of East Orange are those which equal or exceeded \$750,000 in expenditures for the fiscal year ended December 31, 2021. Type B programs for the Housing Authority of the City of East Orange are those which are less than \$750,000 in expenditures for the fiscal year ended December 31, 2021.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
ON DECEMBER 31, 2021**

**FINANCIAL ANALYSIS OF THE AUTHORITY (ENTITY WIDE)**

The following summarizes the computation of Net Position Authority primary government between December 31, 2021, and December 31, 2020.

Computations of Net Position of the Authority primary government are as follows:

	<u>Year Ended</u>		Increase (Decrease)
	December-21	December-20	
Cash	\$ 4,363,912	\$ 3,878,378	\$ 485,534
Other Current Assets	332,871	397,661	(64,790)
Capital Assets - Net	4,349,026	4,151,457	197,569
Mortgage Receivable - Long Term	9,501,600	9,501,600	-
Other Assets	923,382	593,532	329,850
Deferred Outflows	3,404,483	1,418,032	1,986,451
<b>Total Assets</b>	<b>22,875,274</b>	<b>19,940,660</b>	<b>2,934,614</b>
Less: Current Liabilities	(377,924)	(789,713)	411,789
Less: Non Current Liabilities	(7,617,585)	(5,555,656)	(2,061,929)
Less: Deferred Inflows	(3,475,745)	(3,353,418)	(122,327)
<b>Net Position</b>	<b>\$ 11,404,020</b>	<b>\$ 10,241,873</b>	<b>\$ 1,162,147</b>
Net Investment in Capital Assets	\$ 4,349,026	\$ 4,151,457	\$ 197,569
Restricted Net Position	41,885	16,048	25,837
Unrestricted Net Position	7,013,109	6,074,368	938,741
<b>Net Position</b>	<b>\$ 11,404,020</b>	<b>\$ 10,241,873</b>	<b>\$ 1,162,147</b>

Total cash increased by \$485,534 or 13% percent. Net cash provided by operating activities was \$568,430, net cash used by capital and related financing activities was \$87,266, and net cash provided by investing activities was \$4,370. The full detail of this amount can be found in the Statement of Cash Flows on pages 23-24 of this audit report.

Other current assets decreased by \$64,790. Account receivables decreased by \$15,680 or 10% percent, and prepaid expenses decreased by \$49,110 or 21% percent.

The Authority primary government reported an increase in the net book value of the capital assets in the amount of \$197,569 or 5% percent. The major factor that contributed for the increase was the acquisition of fixed assets in the amount of \$260,055, less the recording of depreciation expense in the amount of \$62,486.

The Authority primary government's capital additions during the fiscal year included surveying costs, the installation of a new security fence at Amherst Street, soil boring and testing, and various architectural and engineering costs for Eaton Place. The Authority is also involved with the process of converting their remaining units to RAD. A full detail of capital outlays can be found in the Notes to the Financial Statements Section Note - 8 Fixed Assets.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
ON DECEMBER 31, 2021**

**FINANCIAL ANALYSIS OF THE AUTHORITY (ENTITY WIDE) - CONTINUED**

Mortgage receivable – noncurrent remained unchanged for an ending balance of \$9,501,600. This was due to a mortgage agreement with Genesis Concord Vista LLC in relation to converting AMP 3 to RAD. Additional details can be found in the Notes to the Financial Statements Section Note 9 – Mortgage Receivable – Noncurrent. The Authority primary government reported an increase in other assets in the amount of \$329,850. Additional details can be found in the Notes to the Financial Statements Section Note 10 – Other Assets.

The Authority primary government reported an increase in the deferred outflow for the pension liability in the amount of \$1,986,451 for an ending balance of \$3,404,483. The Authority primary government also reported an increase in the deferred inflow for the pension liability in the amount of \$122,327 for an ending balance of \$3,475,745.

The Authority primary government's total current liabilities decreased from the previous year by \$411,789 or 52% percent. Accounts payables decreased by \$109,860, accrued liabilities decreased by \$4,120, and tenant security deposits payable increased by \$2,316.

The Authority primary government total noncurrent liabilities increased by \$2,061,929 or 37% percent. Long-term obligations such as noncurrent compensated absences with an ending balance of \$225,496, with no offsetting assets, decreased \$13,564 from the previous year. Noncurrent other liabilities with an ending balance of \$128,458 increased \$38,900.

The Authority primary government's accrued pension and OPEB liability increased \$2,036,593 or 39% percent for an ending balance of \$7,263,631. Additional information on the Authority's accrued pension as well as the increase in accrued OPEB liability at December 31, 2021 can be found in Notes 19-20 to the financial statements, which is included in this report.

The Authority primary government's reported net position of \$11,404,020 is made up of three categories. The net investment in capital assets in the amount of \$4,349,026 represents the majority of the total account balance. The net investment in capital assets (e.g., land, buildings, vehicles, equipment, and construction in process); less any related debt used to acquire those assets that are still outstanding. The Authority uses these capital assets to provide housing services to the tenants; consequently, these assets are not available for future spending. The schedule below reflects the activity in this account for the current fiscal year:

	Primary Government
Balance December 31, 2020	\$ 4,151,457
Fixed Asset Acquisitions	260,055
Depreciation Expense	(62,486)
Balance December 31, 2021	\$ 4,349,026

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
ON DECEMBER 31, 2021**

**FINANCIAL ANALYSIS OF THE AUTHORITY (ENTITY WIDE) - CONTINUED**

The Authority reported a restricted net position in the amount of \$41,885 which increased \$25,837 or 161% percent compared to the prior fiscal year. A full detail of this account can be found in the Notes to the Financial Statements Section Note – 22.

The Housing Authority of the City of East Orange primary government operating results for December 31, 2021, reported an increase in unrestricted net position of \$938,741 or 15% percent for an ending balance of \$7,013,109. A full detail of this account can be found in the Notes to the Financial Statements Section Note – 23.

The following summarizes the changes in Net Position Authority primary government between December 31, 2021, and December 31, 2020:

Computation of Changes in Net Position of the Authority primary government are as follows:

	<u>Year Ended</u>		Increase
	December-21	December-20	(Decrease)
<u>Revenues</u>			
Tenant Revenues	\$ 245,145	\$ 227,112	\$ 18,033
HUD Subsidies	15,579,168	14,940,026	639,142
Other Government Grants	36,000	36,840	(840)
Other Revenues	2,045,157	2,273,061	(227,904)
Total Operating Income	<u>17,905,470</u>	<u>17,477,039</u>	428,431
<u>Expenses</u>			
Operating Expenses	17,015,057	16,569,637	445,420
Depreciation Expense	62,486	67,918	(5,432)
Total Operating Expenses	<u>17,077,543</u>	<u>16,637,555</u>	439,988
Operating Income before Non Operating Income	827,927	839,484	(11,557)
Interest Income	4,370	12,453	(8,083)
Mortgage Interest Income	329,850	329,896	(46)
HUD Capital Grants	-	174,842	(174,842)
Change in Net Position	1,162,147	1,356,675	(194,528)
Net Position Prior Year	10,241,873	8,885,198	1,356,675
Total Net Position	<u>\$ 11,404,020</u>	<u>\$ 10,241,873</u>	<u>\$ 1,162,147</u>

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
ON DECEMBER 31, 2021**

**FINANCIAL ANALYSIS OF THE AUTHORITY (ENTITY WIDE) - CONTINUED**

Approximately 88% percent of the Authority's primary government total revenue was provided by HUD operating subsidy, while 1% percent resulted from tenant revenue. Charges for various services and other governmental grants provided 11% percent of the total income. The Housing Authority of the City of East Orange received capital fund improvement grant money during the year in the amount of \$-0- as compared to \$174,842 for the previous year.

The Authority primary government operating expenses cover a range of expenses. The largest expense was for Housing Assistance Payments representing 80% percent of total operating expenses. Administrative expenses accounted for 14% percent, tenant services accounted for 1% percent, utilities expense accounted for 1% percent, maintenance expense accounted for 1% percent, protective services accounted for 1% percent, other operating expenses accounted for 1% percent, and depreciation accounted for less than 1% of the total operating expenses.

The Authority primary government's operating revenue exceeded its operating expenses resulting in an excess of revenue from operations in the amount of \$827,927 for the current year as compared to an excess of revenue from operations in the amount of \$839,484 for a decrease in excess revenue over expenses in the amount of \$11,557 or 1% percent from the previous year.

The key elements for the decrease in revenue over expenses in comparison to the prior year are as follows:

- Tenant Rental Revenue increased in the amount of \$18,033 or 8% percent.
- HUD PHA operating grants increased in the amount of \$639,142 or 5% percent.
- Other government grants decreased in the amount of \$840 or 2% percent.
- Other Revenue decreased in the amount of \$227,904 or 15% percent.
  
- The Authority primary government experienced decreases in the following expenses as listed below, mainly due to the RAD conversion of AMP 3:
  - Tenant services expense decreased \$6,807 or 3% percent.
  - Utilities expenses decreased \$6,931 or 7% percent
  - Protective services expenses decreased \$3,222 or 2% percent
  - Depreciation expense decreased \$5,432 or 8% percent.
  
- The Authority primary government experienced increases in the following accounts:
  - Administrative expenses increased \$198,044 or 9% percent.
  - Maintenance expense increased \$52,155 or 26% percent
  - Other operating expenses increased \$55,413 or 56% percent
  - Housing Assistance Payments increased \$156,768 or 1% percent.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
ON DECEMBER 31, 2021**

**FINANCIAL ANALYSIS OF THE AUTHORITY (ENTITY WIDE) - CONTINUED**

Total net cash provided by operating activities during the year was \$568,430 as compared to cash provided in the amount of \$1,474,791 in the prior fiscal year 2020. A full detail of this amount can be found on the Statement of Cash Flows on pages 23-24 of this report.

The following are the Authority primary government financial highlights of significant items for a four-year period ending on December 31, 2021.

	December-21	December-20	December-19	December-18
<b>Significant Income</b>				
Total Tenant Revenue	\$ 245,145	\$ 227,112	\$ 215,922	\$ 614,049
HUD Operating Grants	15,579,168	14,940,026	14,803,307	14,970,911
HUD Capital Grants	-	174,842	145,734	86,000
Investment Income	4,370	12,453	92,404	98,731
Other Government Grants	36,000	36,840	36,840	2,202,950
Other Income	2,045,157	2,273,061	1,812,049	2,088,802
<b>Total</b>	<b>\$ 17,909,840</b>	<b>\$ 17,664,334</b>	<b>\$ 17,106,256</b>	<b>\$ 20,061,443</b>
<b>Payroll Expense</b>				
Administrative Salaries	\$ 1,120,465	\$ 1,029,455	\$ 945,891	\$ 922,595
Tenant Services Salaries	93,779	139,362	100,691	102,205
Utilities Labor	-	-	10,250	26,367
Maintenance Labor	70,158	82,206	73,348	108,803
Protective Services Labor	103,540	103,021	61,497	104,857
Employee Benefits Expense	724,754	279,870	1,078,495	1,143,208
<b>Total Payroll Expense</b>	<b>\$ 2,112,696</b>	<b>\$ 1,633,914</b>	<b>\$ 2,270,172</b>	<b>\$ 2,408,035</b>
<b>Other Significant Expenses</b>				
Other Administrative Expenses	\$ 562,566	\$ 755,146	\$ 568,038	\$ 619,003
Utilities Expense	98,757	105,688	141,526	338,550
Maintenance Materials Cost	128,014	53,849	39,262	38,368
Maintenance Contract Cost	49,716	70,065	65,787	112,290
Insurance Premiums	65,934	62,916	38,487	126,619
Housing Assistance Payments	13,809,643	13,652,875	13,954,443	13,949,221
<b>Total</b>	<b>\$ 14,714,630</b>	<b>\$ 14,700,539</b>	<b>\$ 14,807,543</b>	<b>\$ 15,184,051</b>
<b>Total Operating Expenses</b>	<b>\$ 17,077,543</b>	<b>\$ 16,637,555</b>	<b>\$ 18,224,602</b>	<b>\$ 18,120,688</b>
<b>Total of Federal Awards</b>	<b>\$ 15,579,168</b>	<b>\$ 15,114,868</b>	<b>\$ 14,949,041</b>	<b>\$ 15,056,911</b>



**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
ON DECEMBER 31, 2021**

**THE AUTHORITY AS A WHOLE**

The Authority's revenues consist primarily of rents and subsidies and grants received from HUD. The Authority receives subsidies each month based on a pre-approved amount by HUD. Grants are drawn down based on need against a pre-authorized funding level. The Authority's revenues were sufficient to cover all expenses.

By far, the largest portion of the Authority's net position reflects its net investment in capital assets (e.g., land, buildings, equipment, and construction in progress). The Authority uses these capital assets to provide housing services to its tenants. Consequently, these assets are reported as "Net Investment in Capital Assets" and are not available for future spending. The unrestricted position of the Authority is available for future use to provide program services.

**THE HOUSING AUTHORITY OF THE CITY OF EAST ORANGE PROGRAMS**

Public and Indian Housing Program:

Under the Public and Indian Housing Program, the Authority rents units that it owns to low-income households. This program is operated under an Annual Contributions Contract (ACC) with HUD. HUD's rent subsidy program provides housing assistance to low income families so that they are able to lease "decent, safe, and sanitary" housing for specific eligible tenants. The rent paid by the tenant is a percentage of tenant gross income subject to a \$50 minimum; it cannot exceed the greater of the following amounts: (a) 30% of the family's adjusted monthly income, (b) 10% of the family's monthly income, or (c) the Housing Authority of the City of East Orange flat rent amount.

Section 8 Housing Choice Voucher Program:

Under the Section 8 Housing Choice Voucher Program, the Authority administers contracts with independent landlords to provide housing to Section 8 tenants. The Authority subsidizes the tenant's rent through Housing Assistance Payment made to the landlord. This program is also administered under an Annual Contributions Contract (ACC) with HUD. HUD provides annual contributions funding to enable the Authority to structure a lease that sets the participants' rent at approximately 30% of household income subject to certain restrictions.

Public Housing Capital Fund Program:

The Public Housing Capital Fund was established under the Quality Housing & Work Responsibility Act of 1998 (QHWRA). Substantially all additions to land, structures and equipment are accomplished through these programs (included in the financial statements under PHA Owned Housing). These funds replace or materially upgrade deteriorated portions of existing Authority property. This fund is used for repairs, major replacements, upgrading and other non-routine maintenance work that needs to be done on the Authority's apartments to keep them clean, safe and in good condition.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
ON DECEMBER 31, 2021**

**THE HOUSING AUTHORITY OF THE CITY OF EAST ORANGE PROGRAMS -  
CONTINUED**

PIH and Housing Choice Voucher CARES Act Programs

The CARES Act requires that recipients use of CARES grants be tied to preventing, preparing for, and responding to COVID-19, including maintaining normal operations and funding eligible affordable housing activities under NAHASDA during the period the program is impacted by COVID-19. These funds may also be used to maintain normal operations and fund eligible activities during the period that a recipient's program is impacted by COVID-19. HUD expects and encourages recipients to expend funds expeditiously given the ongoing COVID-19 National Emergency.

Rental Assistance Demonstration Program

The Rental Assistance Demonstration was created in order to give public housing authorities (PHAs) a powerful tool to preserve and improve public housing properties. RAD allows public housing agencies to leverage public and private debt and equity in order to reinvest in the public housing stock. Public housing units move to a Section 8 platform with a long-term contract under which residents continue to pay 30% of their income towards the rent and they maintain the same basic rights as they possess in the public housing program.

Resident Opportunity and Support Services – ROSS:

This program works to promote the development of local strategies to coordinate the use of assistance under the Public Housing program with public and private resources, for supportive services and resident empowerment activities. These services should enable participating families to increase earned income, reduce or eliminate the need for welfare assistance, make progress toward achieving economic independence and housing self-sufficiency or, in the case of elderly or disabled residents, help improve living conditions and enable residents to age-in-place.

State - Congregate Housing Services Program

The Congregate Housing Services Program offers States grants to provide meals and other supportive services needed by frail elderly residents and residents with disabilities in federally subsidized housing. This program prevents premature and unnecessary institutionalization of frail elderly, non-elderly disabled, and temporarily disabled persons. It provides a variety of innovative approaches for the delivery of meals and non-medical supportive services while making use of existing service programs, fills gaps in existing service systems, and ensures availability of funding for meals and other programs necessary for independent living. Assistance is in the form of grants to provide at least one hot meal per day in a group setting, 7 days per week, plus other supportive services necessary for independent living.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
ON DECEMBER 31, 2021**

**BUDGETARY HIGHLIGHTS**

For the year ended December 31, 2021, individual program or grant budgets were prepared by the Authority and adopted by the Board of Commissioners. The budgets were primarily used as a management tool and have no legal stature. The budgets were prepared in accordance with the accounting procedures prescribed by the applicable funding agency.

The Authority submits its annual operating and capital budgets to the State of New Jersey Department of Community Affairs in accordance with New Jersey statute. After the New Jersey Department of Community Affairs approves the budget, it is formally adopted by resolution of the Housing Authority's Board of Commissioners. Once adopted, the Board of Commissioners may amend the legally adopted budget when unexpected modifications are required in estimated revenues and expenses. Each fund's budget is prepared on a detailed line-item basis. Revenues are budgeted by source and expenditures are budgeted by expense classification within each revenue source.

**NEW INITIATIVES**

For the year 2021 and carrying over to 2022 the Housing Authority's primary focus has been on funding and accountability. As a public entity that derives approximately 88% percent of its revenue from the Department of Housing and Urban Development, (2020 was 86% percent), the Authority is constantly monitoring for any appropriation changes especially since it appears the nation is continuing an era of need for additional public assistance to help families meet the challenges of a very tumultuous economy.

The current administration of the Authority is determined to improve the financial results of the Authority's operations. The Authority has been involved with a Rental Assistance Application (RAD) which would involve converting current public housing units to a Section 8 platform. While this process takes time the Authority has remained diligent in being proactive with regard to maintaining the condition of their buildings.

The Authority has made steady progress in various phases of our operations, all the while maintaining a strong occupancy percentage in the public housing units and a high utilization rate in Housing Assistance Programs. Interactions with the residents are a constant reminder of the need of the services.

Regardless of the constraints (financial or regulatory) placed on this Housing Authority, the Authority will continuously look for ways to better provide or expand housing and housing assistance to qualified residents of the City of East Orange all the while being mindful of their responsibility to be good stewards of the public's tax dollars.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
ON DECEMBER 31, 2021**

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

1 – Capital Assets

The Authority's primary government investment in capital assets as of December 31, 2021 was \$4,349,026 (net of accumulated depreciation). This investment in capital assets includes land, buildings, vehicles, equipment, and construction in progress. The total increase during the year in the Authority's investment in capital assets was \$197,569 or 5% percent. Major capital expenditures of \$260,055 were made during the fiscal year. Following are the major events that affected the capital asset balance.

- Surveying costs for the Walnut Street phase II
- Installation of a new security fence at Amherst Street
- Soil Boring and Testing
- Various A&E for Eaton Place

	December-21	December-20	Variance
Land	\$ 1,769,615	\$ 1,510,140	\$ 259,475
Building	2,202,793	2,198,769	4,024
Furniture, Equipment - Dwelling	355,754	487,898	(132,144)
Furniture, Equipment - Administration	282,525	154,145	128,380
Construction in Process	2,414,468	2,414,150	318
Total Fixed Assets	7,025,155	6,765,102	260,053
Accumulated Depreciation	(2,676,129)	(2,613,645)	(62,484)
Net Book Value	<u>\$ 4,349,026</u>	<u>\$ 4,151,457</u>	<u>\$ 197,569</u>

Additional information on the Authority's capital assets can be found in Note 8 to the financial statements, which is included in this report.

2 - Debt Administration

The Authority primary government does not have any long-term debt at this time.

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES**

The Housing Authority of City of East Orange is primarily dependent upon HUD for the funding of operations; therefore, the Housing Authority is affected more by Federal budget than by local economic conditions. Pressure on the federal budget will remain in the form of both record deficits and competing funding needs. We do not expect this consistent trend to change.

The capital budgets for the 2022 year have already been submitted to HUD for approval and no major changes are expected. The Capital fund programs are multiple year budgets and have remained relatively stable. Capital Funds are used for the modernization of public housing property including administrative fees involved in the modernization.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
ON DECEMBER 31, 2021**

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES - CONTINUED**

The following factors were considered in preparing the Authority's budget for the fiscal year ending December 31, 2022.

- State of New Jersey economy including the impact on tenant income. Local inflationary, recessionary and employment trends, which can affect resident incomes and therefore the amount of rental income. Tenant rental payments are based on tenant income.
- Converting the remaining Public and Indian Housing Program rental units into RAD subsidy units.
- Continued increases in health care insurance are expected to impact employee benefits cost over the next several years.
- Inflationary pressure on utility rates, supplies and other cost.
- Trends in the housing market which affect rental housing available for the Section 8 tenants, along with the amount of the rents charged by the private landlords, are expected to have a continued impact on Section 8 HAP payments.

**CONTACTING THE AUTHORITY'S FINANCIAL MANAGEMENT**

The financial report is designed to provide a general overview of the Authority's finances for all those with an interest. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Mr. Wilbert Gill, Executive Director, Housing Authority of the City of East Orange, 7 Glenwood Avenue Suite 304A, East Orange 07017, or call (973) 678-0250.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**  
**STATEMENT OF NET POSITION - 1**  
**AS OF DECEMBER 31, 2021**

	December 31, 2021		
	Primary Government	Component Unit	Total (Memorandum)
<b>Assets</b>			
<b>Current Assets:</b>			
Cash and Cash Equivalents- Unrestricted	\$ 4,130,150	\$ 80,734	\$ 4,210,884
Cash and Cash Equivalents- Restricted	233,762	259,879	493,641
Cash and Cash Equivalents	4,363,912	340,613	4,704,525
Accounts Receivables, Net of Allowances	149,090	4,350	153,440
Prepaid Expenses	183,781	-	183,781
<b>Total Current Assets</b>	<b>4,696,783</b>	<b>344,963</b>	<b>5,041,746</b>
<b>Noncurrent Assets</b>			
<b>Capital Assets</b>			
Land	1,769,615	154,170	1,923,785
Building	2,202,793	761,407	2,964,200
Furniture, Equipment - Dwelling	355,754	35,956	391,710
Furniture, Equipment - Administration	282,525	-	282,525
Construction in Process	2,414,468	480,855	2,895,323
<b>Total Capital Assets</b>	<b>7,025,155</b>	<b>1,432,388</b>	<b>8,457,543</b>
Less: Accumulated Depreciation	(2,676,129)	(47,805)	(2,723,934)
<b>Net Book Value</b>	<b>4,349,026</b>	<b>1,384,583</b>	<b>5,733,609</b>
Mortgage Receivable - Long Term	9,501,600	-	9,501,600
Other Assets	923,382	-	923,382
<b>Total Other Assets</b>	<b>10,424,982</b>	<b>-</b>	<b>10,424,982</b>
<b>Total Assets</b>	<b>19,470,791</b>	<b>1,729,546</b>	<b>21,200,337</b>
<b>Deferred Outflow of Resources</b>			
State of New Jersey P.E.R.S. and OPEB	3,404,483	-	3,404,483
<b>Total Assets and Deferred Outflow of Resources</b>	<b>\$ 22,875,274</b>	<b>\$ 1,729,546</b>	<b>\$ 24,604,820</b>

See accompanying notes to the financial statements.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**  
**STATEMENT OF NET POSITION**  
**AS OF DECEMBER 31, 2021**

	December 31, 2021		
	Primary Government	Component Unit	Total (Memorandum)
<b>Liabilities</b>			
<b>Current Liabilities:</b>			
Accounts Payable	\$ 245,999	\$ 12,817	\$ 258,816
Accrued Liabilities	108,688	1,794	110,482
Tenant Security Deposits	23,237	9,476	32,713
Loan Liability - Current Portion	-	8,609	8,609
Total Current Liabilities	377,924	32,696	410,620
<b>Noncurrent Liabilities</b>			
Accrued Compensated Absences - Long-Term	225,496	-	225,496
Non Current Liabilities - Other	128,458	-	128,458
Loan Liability - Non Current	-	320,390	320,390
Accrued Pension and OPEB Liabilities	7,263,631	-	7,263,631
Total Noncurrent Liabilities	7,617,585	320,390	7,937,975
Total Liabilities	7,995,509	353,086	8,348,595
<b>Deferred Inflow of Resources</b>			
State of New Jersey P.E.R.S. and OPEB	3,475,745	-	3,475,745
<b>Net Position:</b>			
Net Investment in Capital Assets	4,349,026	1,055,584	5,404,610
Restricted	41,885	250,403	292,288
Unrestricted	7,013,109	70,473	7,083,582
Total Net Position	11,404,020	1,376,460	12,780,480
Total Liabilities, Deferred Inflow of Resources, and Net Position	\$ 22,875,274	\$ 1,729,546	\$ 24,604,820

See accompanying notes to the financial statements.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**  
**STATEMENT OF REVENUE, EXPENSES AND**  
**CHANGES IN NET POSITION**  
**FOR THE TWELVE MONTHS ENDED DECEMBER 31, 2021**

	December 31, 2021		
	Primary Government	Component Unit	Total (Memorandum)
<b>Revenue:</b>			
Tenant Rental Revenue	\$ 245,145	\$ 81,888	\$ 327,033
HUD PHA Operating Grants	15,579,168	-	15,688,333
Other Government Grants	36,000	118,977	154,977
Other Revenue	2,045,157	2,718	1,938,710
Total Revenue	<u>17,905,470</u>	<u>203,583</u>	<u>18,109,053</u>
<b>Operating Expenses:</b>			
Administrative Expense	2,380,061	40,347	2,420,408
Tenant Services	188,570	-	188,570
Utilities Expense	98,757	3,251	102,008
Maintenance Expense	255,340	23,566	278,906
Protective Services Expense	127,504	-	127,504
Other Operating Expenses	155,182	40,789	195,971
Housing Assistance Payments	13,809,643	-	13,809,643
Depreciations Expense	62,486	35,940	98,426
Total Operating Expenses	<u>17,077,543</u>	<u>143,893</u>	<u>17,221,436</u>
Excess Income (Expenses) From Operations	<u>827,927</u>	<u>59,690</u>	<u>887,617</u>
<b>Non Operating Income and (Expenses):</b>			
Investment Income	4,370	5,246	9,616
Mortgage Interest Income	329,850	-	329,850
Total Non Operating Income	<u>334,220</u>	<u>5,246</u>	<u>339,466</u>
<b>Change in Net Position</b>	1,162,147	64,936	1,227,083
Beginning Net Position	<u>10,241,873</u>	<u>1,311,524</u>	<u>11,553,397</u>
Ending Net Position	<u>\$ 11,404,020</u>	<u>\$ 1,376,460</u>	<u>\$ 12,780,480</u>

See accompanying notes to the financial statements.



**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**  
**STATEMENT OF CASH FLOWS - 1**  
**FOR TWELVE MONTHS ENDED DECEMBER 31, 2021**

	December 31, 2021		
	Primary Government	Component Unit	Total (Memorandum)
<b>Cash Flow From Operating Activities</b>			
Receipts from Tenants	\$ 231,772	\$ 81,070	\$ 312,842
Receipts from Federal Grants	15,690,023	-	15,690,023
Receipts from Other Grants	36,000	118,997	154,997
Receipts from Misc. Sources	2,058,433	-	2,058,433
Payments to Vendors and Suppliers	(1,014,883)	-	(1,014,883)
Payments for Housing Assistance Payments	(13,809,643)	-	(13,809,643)
Payments to Employees	(1,799,761)	-	(1,799,761)
Payment of Employee Benefits	(724,754)	-	(724,754)
Payment of Utilities Expenses	(98,757)	-	(98,757)
Payment of Program Cost	-	(129,800)	(129,800)
Net Cash Provided by Operating Activities	<u>568,430</u>	<u>70,267</u>	<u>638,697</u>
<b>Cash Flow From Capital and Related Financing Activities</b>			
Acquisitions and Construction of Capital Assets	(259,735)	(157,147)	(416,882)
Payments on Loan Payable	-	(2,667)	(2,667)
Change in Accrued Pension and OPEB Liabilities	2,036,593	-	2,036,593
Net Effect of Deferred Inflows and Outflows	(1,864,124)	-	(1,864,124)
Net Cash (Used) by Capital and Related Financing Activities	<u>(87,266)</u>	<u>(159,814)</u>	<u>(247,080)</u>
<b>Cash Flow From Investing Activities</b>			
Interest Income	4,370	5,245	9,615
Net Cash Provided by Investing Activities	<u>4,370</u>	<u>5,245</u>	<u>9,615</u>
Net Increase (Decrease) in Cash and Cash Equivalents	485,534	(84,302)	401,232
<b>Beginning Cash</b>	<u>3,878,378</u>	<u>424,915</u>	<u>4,303,293</u>
<b>Ending Cash</b>	<u>\$ 4,363,912</u>	<u>\$ 340,613</u>	<u>\$ 4,704,525</u>
<b>Reconciliation of Cash Balances:</b>			
Cash and Cash Equivalents - Unrestricted	\$ 4,130,150	\$ 80,734	\$ 4,210,884
Cash and Cash Equivalents - Restricted	233,762	259,879	493,641
Total Ending Cash	<u>\$ 4,363,912</u>	<u>\$ 340,613</u>	<u>\$ 4,704,525</u>

See accompanying notes to the financial statements.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**  
**STATEMENT OF CASH FLOWS - 2**  
**FOR TWELVE MONTHS ENDED DECEMBER 31, 2021**

	December 31, 2021		
	Primary Government	Component Unit	Total (Memorandum)
Provided by Operating Activities			
Excess Revenue From Operations	\$ 827,927	\$ 59,690	\$ 887,617
Adjustments to reconcile excess revenue from operations to net cash provided by operating activities:			
Depreciation Expense	62,486	35,940	98,426
(Increase) Decrease in:			
Accounts Receivables	15,360	(3,513)	11,847
Prepaid Expenses	49,110	-	49,110
Increase (Decrease) in:			
Accounts Payable	(109,860)	532	(109,328)
Accrued Liabilities	(4,120)	(24,524)	(28,644)
Unearned Revenues	(300,125)	2,285	(297,840)
Compensated Absences - Non current	(13,564)	-	(13,564)
Non-Current Liabilities	38,900	-	38,900
Security Deposit Accounts	2,316	(143)	2,173
Net Cash Provided by Operating Activities	<u>\$ 568,430</u>	<u>\$ 70,267</u>	<u>\$ 638,697</u>
Interest expense paid during the year	<u>\$ -</u>	<u>\$ 23,132</u>	<u>\$ -</u>

See accompanying notes to the financial statements.

# HOUSING AUTHORITY OF THE CITY OF EAST ORANGE

## Notes to Financial Statements

December 31, 2021

### **NOTE 1 - SUMMARY OF ORGANIZATION, ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES**

**1. Organization** - The Authority is a non-profit corporation which was organized under the laws public corporation created under federal and state housing laws as defined by State statute (N.J., S.A. 4A: 12A-1, et. Seq. the Housing Authority Act) for the purpose of engaging in the development, acquisition and administrative activities of the low-income housing program and other programs with similar objectives for low- and moderate-income families residing in the City of East Orange in accordance with the rules and regulations prescribed by the Department of Housing and Urban Development (HUD).

The Authority is governed by a Board of Commissioners which is essentially autonomous but is responsible to the U.S. Department of Housing and Urban Development and the State of New Jersey Department of Community Affairs. An Executive Director is appointed by the Housing Authority's Board to manage the day-to-day operations of the Authority. The Authority is responsible for the development, maintenance, and management of public housing for low- and moderate-income families residing in the city of East Orange. Operating and modernization subsidies are provided to the Authority by the federal government.

The financial statements include all the accounts of the Authority. The Authority is the lowest level of government over which the Authority's Board of Commissioners and Executive Director exercise oversight responsibility. The Authority is not included in any governmental "reporting entity" since its board members; while they are appointed primarily by the Mayor of East Orange and City Council, the Board of Commissioners have decision making authority, the power to designate management, the responsibility to significantly influence operations, and primary responsibility for accounting and fiscal matters. The Authority has also concluded that it is excluded from the City of East Orange reporting entity.

The Authority's financial statements include the accounts of all the Authority's operations. The criteria for including organizations as component units within the Authority's reporting entity, as set forth in Section 2100 of GASB's *Codification of Governmental Accounting and Financial Reporting Standards*, include whether:

- the organization is legally separate (can sue and be sued in their own name)
- the Authority holds the corporate powers of the organization
- the Authority appoints a voting majority of the organization's board
- the Authority is able to impose its will on the organization
- the organization has the potential to impose a financial benefit/burden on the Authority
- there is fiscal dependency by the organization on the Authority

Based on the following criteria, the Authority has identified one (1) entity which should be subject to evaluation for inclusion in the Authority's reporting entity.

# HOUSING AUTHORITY OF THE CITY OF EAST ORANGE

## Notes to Financial Statements

December 31, 2021

### **Organization - Continued**

The Authority manages the financial affairs of the East Orange Housing and Community Development Corporation, and the corporation is financial burden on the Authority to provide support.

### **Significant Accounting Policies**

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The accompanying financial statements are presented in conformity with accounting principles generally accepted in the United States of America for governmental units as prescribed by the Governmental Accounting Standards Board (GASB) and other authoritative sources. The Authority has determined that the applicable measurement focus (flow of economic resources) and accounting basis (accrual) is like that of a commercial enterprise. As such, the use of proprietary funds best reflects the activities of the Authority.

The Authority has adopted GASB Statement No. 33, *Accounting and Financial Reporting for Nonexchange Transactions*. The Statement establishes accounting and financial reporting standards for non-exchange transactions including financial or capital resources. The Authority's primary source of non-exchange revenue relates to grants and subsidies. Grant and subsidy revenue are recognized at the time eligible program expenditures occur and/or the Authority has complied with the grant and subsidy requirements.

The Authority participates in the State of New Jersey Public Employees Retirement System (PERS), which is sponsored and administered by the New Jersey Division of Pensions and Benefits. It is a cost sharing, multiple employers defined benefit pension plan. PERS was established in January 1955 under the provision of NJ SA 43:15A to provide coverage, including post-retirement health care, for substantially all full-time employees of the state, its counties, municipalities, school districts or public agencies, provided the employee is not a member of another state administered retirement system.

### **Component Unit – Discretely Presented**

The Authority has identified the East Orange Housing and Community Development Corporation as a component unit. In accordance with GASB Statement No. 61, due to the Authority manages the financial affair of this nonprofit corporation and is financial burden on the Authority to provide support; this entity is being reported as a discretely presented component unit. Therefore, the activity of this nonprofit corporation is presented as component unit on the Authority's electronically filed financial data schedule. The method of accounting for the component unit is in accordance with accounting principles generally accepted in the United States of America. This corporation operates on a calendar year that ended on December 31. East Orange Housing and Community Development Corporation was formed for the purpose of developing, operating, and managing low- and moderate-income housing in the City of East Orange

# HOUSING AUTHORITY OF THE CITY OF EAST ORANGE

## Notes to Financial Statements

December 31, 2021

### **Basis of Accounting**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

Under the accrual basis of accounting revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. This requires the Housing Authority to account for operations in a manner like private business or where the Board has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability.

The major sources of revenue are HUD operating subsidies, tenants dwelling rents, HAP portability payments, and other revenue. Other revenue composed primarily of miscellaneous fees from the tenant, developer fees, management fees, The revenue is recorded as earned since it is measurable and available. The Authority provides housing assistance payments to participating owners on behalf of eligible tenants. The Authority also provides provide decent, safe, and sanitary housing for extremely low and very low-income families. The revenue is recorded as earned since it is measurable and available.

Non-operating revenue and expenses consist of revenues and expenses that are related to financing and investing activities and result from non-exchange transactions or ancillary activities.

Tenants dwelling rental charges are determined and billed monthly and are recognized as revenue when assessed because they are measurable and are collectible within the current period. The amounts not received by December 31, are accounts receivable and any amounts received for subsequent period are recorded as deferred revenue.

### **Report Presentation -**

The financial statements of the Authority have been prepared in accordance with accounting principles generally accepted in the United States of America applicable to enterprise funds of State and Local Governments on a going concern basis. The Authority's financial statements are prepared in accordance with GASB Statement No. 34 (as amended), *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments* ("Statement"). The Statement requires the basic financial statements to be prepared using the economic resources measurement focus and the accrual basis of accounting and requires the presentation of a Statement of Net Position, a Statement of Revenues, Expenses, and Changes in Net Position, and a Statement of Cash Flows. The Statement also requires the Authority to include Management's Discussion and Analysis as part of Required Supplementary Information.

# HOUSING AUTHORITY OF THE CITY OF EAST ORANGE

## Notes to Financial Statements

December 31, 2021

### **Report Presentation - Continued**

The federally funded programs administered by the Authority are detailed in the Financial Data Schedule and the Schedule of Expenditures of Federal Awards; both are which are included as Supplemental information.

### **Financial Reporting Entity**

The financial reporting entity includes organizations, functions, and activities over which appointed officials exercise oversight responsibility. Oversight responsibility is determined based on financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations, and accountability for fiscal matters.

All governmental activities and functions performed for the Authority are its direct responsibility. The financial reporting entity consists of:

- (a) the primary government which is the Authority,
- (b) organizations for which the primary government is financially accountable, and
- (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete as set forth in GASB Statement No. 61.

The decision to include a potential unit in the Authority's reporting entity is based on several criteria set forth in GASB Statement No. 61, including legal standing, fiscal dependency, and financial accountability. The Authority has identified the East Orange Housing and Community Development Corporation as a component unit due to the Authority manages the financial affair of this nonprofit corporation and is financial burden on the Authority to provide support; this entity is being reported as a discretely presented component unit. Therefore, the activity of this nonprofit corporation is presented as component unit on the Authority's electronically filed financial data schedule. The method of accounting for the component unit is in accordance with accounting principles generally accepted in the United States of America. This corporation operates on a calendar year that ended on December 31. East Orange Housing and Community Development Corporation was formed for the purpose of developing, operating, and managing low- and moderate-income housing in the City of East Orange

### **Other accounting policies are as follows:**

1 – Cash and cash equivalents are stated at cost, which approximates market. The Authority considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

2 – Collection losses on accounts receivable are charged against an allowance for doubtful accounts.

# HOUSING AUTHORITY OF THE CITY OF EAST ORANGE

## Notes to Financial Statements December 31, 2021

### **Other accounting policies - Continued**

- 3 – Buildings and equipment are recorded at cost for all programs and depreciation is computed on the straight-line basis.
- 4 – Repairs funded out of operations, such as painting, roofing and plumbing, are charged against income for all programs.
- 5 – Operating subsidies received from HUD are recorded as income when earned.
- 6 – The cost of accumulated unpaid compensated absences, including fringe benefits, is reported in the period earned rather than in the period paid.
- 7 – Prepaid expenses represent payments made by the Authority in the current year to provide services occurring in the subsequent fiscal year.
- 8 – The Authority does not have any infrastructure assets for its Enterprise Fund.
- 9 – Inter-fund receivable and payables arise from inter-fund transactions and are recorded by all funds in the period in which the transactions are executed.
- 10- Advertising cost is charged to expense when incurred.
- 11- Costs related to environmental remediation are charged to expense. Other environmental costs are also charged to expense unless they increase the value of the property and/or provide future economic benefits, in which event they are capitalized. Liabilities are recognized when the expenditures are considered probable and can be reasonably estimated. Measurement of liabilities is based on currently enacted laws and regulations, existing technology, and undiscounted site-specific costs. Generally, such recognition coincides with the Authority's commitment to a formal plan of action.
- 12- When expenses are incurred where both restricted and unrestricted net positions are available the Authority will first use the restricted funds until they are exhausted and then the unrestricted net position will be used.
- 13 - Taxes  
The Authority operates as defined by the Internal Revenue Code Section 115 and is exempt from income taxes under Section 115.
- Under federal, state, and local law, the Authority's program is exempt from income, property and excise taxes. However, the Authority is required to make payments in lieu of taxes (PILOT) for the low-income housing program in accordance with the provision of a Cooperation Agreement. Under the Cooperation Agreement, the Authority pay the municipality a 10% of its net shelter rent.

# HOUSING AUTHORITY OF THE CITY OF EAST ORANGE

## Notes to Financial Statements

December 31, 2021

### **Other accounting policies - Continued**

14- Certain conditions may exist as of the date the financial statements are issued, which may result in a loss to the Authority, but which will only be resolved when one or more future events occur or fail to occur. The Authority's management and its legal counsel assess such contingent liabilities, and such assessment inherently involves an exercise of judgment. In assessing loss contingencies related to legal proceedings that are pending against the Authority or unasserted claims that may result in such proceedings, the Authority's legal counsel evaluates the perceived merits of any legal proceedings or unasserted claims as well as the perceived merits of the amount of relief sought or expected to be sought therein. If the assessment of a contingency indicates that it is probable that a material loss has been incurred and the amount of the liability can be estimated, then the estimated liability would be accrued in the Authority's financial statements. If the assessment indicates that a potentially material loss contingency is not probable but is reasonably possible, or is probable but cannot be estimated, then the nature of the contingent liability, together with an estimate of the range of possible loss if determinable and material, would be disclosed. Loss contingencies considered remote are generally not disclosed unless they involve guarantees, in which case the nature of the guarantee would be disclosed.

### 15 - Net Position

In accordance with the provisions of Statement No. 34 ("Statement 34") of the Governmental Accounting Standards Board *"Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments"*, the Authority has classified its net position into three components - net investment in capital assets; restricted; and unrestricted. These classifications are defined as follows:

*Net Investment in Capital Assets* - This component of net position consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any bonds, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds is not included in the calculation of net investment in capital assets. Rather that portion of the debt is included in the same net position component as the unspent proceeds.

*Restricted* - This component of net position consists of constraints placed on net position use through external constraints imposed by creditors (such as through debt covenants), granters, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

*Unrestricted Net Position* - This component of net position consists of net position that do not meet the definitions of "restricted" or "net investment in capital assets."



# HOUSING AUTHORITY OF THE CITY OF EAST ORANGE

## Notes to Financial Statements

December 31, 2021

### **Other accounting policies - Continued**

#### 16 - Operating and non-operating revenues and expenses

The major sources of operating revenue are HUD operating subsidies, tenants dwelling rents, HAP portability payments, and other revenue. Other revenue composed primarily of miscellaneous fees from the tenant, developer fees, and management fees.

Operating revenue was associated with to provide services for safe, decent, and affordable housing services that do not result from transactions defined as capital and related financing, non-capital and related financing or investing activities. Operating expenses, utilities, maintenance, depreciation of capital assets, administrative expenses and all other expenses relating to the provision of safe, decent, and affordable housing services that do not result from transactions defined as capital and related financing, non-capital and related financing or investing activities.

The Authority's nonoperating revenue relates primarily to capital grants provided by HUD, donations of capital assets and interest income. For reporting purposes, capital grant revenue is recognized when expenditures are incurred, and advance receipts are initially recorded as unearned revenue. Nonoperating expenses are expenditures derived from transactions other than those associated with the Authority's primary housing operations and are reported as incurred.

#### 17-Impairment Losses

The Authority reviews its investment in real estate for impairment whenever events or changes in circumstances indicate that the carrying value of such property may not be recoverable. Recoverability is measured by a comparison of the carrying amount of the real estate to the future net undiscounted cash flow expected to be generated by the rental property including any estimated proceeds from the eventual disposition of the real estate. If the real estate is impaired, the impairment to be recognized is measured at the amount by which the carrying amount of the real estate exceeds the fair value of such property. No impairment losses were recognized in 2021.

#### 18- Recent Accounting Pronouncements

The Authority has implemented all new accounting pronouncements that are in effect and that may impact its financial statements. The Authority does not believe that there are any new accounting pronouncements that have been issued that might have a material impact on its financial position or results of operations.

# HOUSING AUTHORITY OF THE CITY OF EAST ORANGE

## Notes to Financial Statements December 31, 2021

### **Budgetary and Policy Control**

The Authority submits its annual operating subsidy forms and capital budgets to HUD. The Authority also submits its annual operating and capital budgets to the State of New Jersey Department of Community Affairs in accordance with New Jersey statute. After the New Jersey Department of Community Affairs approves the budget, it is formally adopted by resolution of the Housing Authority's Board of Commissioners. Once adopted, the Board of Commissioners may amend the legally adopted budget when unexpected modifications are required in estimated revenues and expenses. Each fund's budget is prepared on a detailed line-item basis. Revenues are budgeted by source and expenditures are budgeted by expense classification within each revenue source.

**Activities** - The programs administered by the Authority were:

Program	CFDA #	Project #	Units Authorized
<b>Public Housing</b>			
Public and Indian Housing Program	14.850	NJ50	64
Public Housing Capital Fund	14.872	NJ50	
Resident Opportunity and Supportive Services	14.870		
PIH FSS Program	14.896		
<b>Section 8 Housing</b>			
Section 8 Housing Choice Vouchers	14.871	NJ50	1615
HCV CARES Act Funding	14.HCC		
Emergency Housing Vouchers	14.EHV		27
<b>Business Activities</b>			0

### **Public and Indian Housing Program:**

Under the Public and Indian Housing Program, the Authority rents units that it owns to low-income households. This program is operated under an Annual Contributions Contract (ACC) with HUD. HUD's rent subsidy program provides housing assistance to low-income families so that they are able to lease "decent, safe, and sanitary" housing for specific eligible tenants. The rent paid by the tenant is a percentage of tenant gross income subject to a \$50 minimum; it cannot exceed the greater of the following amounts: (a) 30% of the family's adjusted monthly income, (b) 10% of the family's monthly income, or (c) the Housing Authority of the City of East Orange flat rent amount.

# HOUSING AUTHORITY OF THE CITY OF EAST ORANGE

## Notes to Financial Statements

December 31, 2021

### **Activities- Continued**

#### Section 8 Housing Choice Voucher Program:

Under the Section 8 Housing Choice Voucher Program, the Authority administers contracts with independent landlords to provide housing to Section 8 tenants. The Authority subsidizes the tenant's rent through Housing Assistance Payment made to the landlord. This program is also administered under an Annual Contributions Contract (ACC) with HUD. HUD provides annual contributions funding to enable the Authority to structure a lease that sets the participants' rent at approximately 30% of household income subject to certain restrictions.

#### Section 8 Emergency Housing Voucher Program:

The Emergency Housing Voucher (EHV) program is available through the American Rescue Plan Act (ARPA). Through EHV, HUD is providing housing choice vouchers to local Public Housing Authorities (PHAs) to assist individuals and families who are homeless, at-risk of homelessness, fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking, or were recently homeless or have a high risk of housing instability.

#### Public Housing Capital Fund Program:

The Public Housing Capital Fund was established under the Quality Housing & Work Responsibility Act of 1998 (QHWRA). Substantially all additions to land, structures and equipment are accomplished through these programs (included in the financial statements under PHA Owned Housing). These funds replace or materially upgrade deteriorated portions of existing Authority property. This fund is used for repairs, major replacements, upgrading and other non-routine maintenance work that needs to be done on the Authority's apartments to keep them clean, safe and in good condition.

#### Rental Assistance Demonstration Program

The Rental Assistance Demonstration was created in order to give public housing authorities (PHAs) a powerful tool to preserve and improve public housing properties. RAD allows public housing agencies to leverage public and private debt and equity in order to reinvest in the public housing stock. Public housing units move to a Section 8 platform with a long-term contract under which residents continue to pay 30% of their income towards the rent and they maintain the same basic rights as they possess in the public housing program.

#### Resident Opportunity and Support Services – ROSS:

This program works to promote the development of local strategies to coordinate the use of assistance under the Public Housing program with public and private resources, for supportive services and resident empowerment activities. These services should enable participating families to increase earned income, reduce or eliminate the need for welfare assistance, make progress toward achieving economic independence and housing self-sufficiency or, in the case of elderly or disabled residents, help improve living conditions and enable residents to age-in-place.

# HOUSING AUTHORITY OF THE CITY OF EAST ORANGE

## Notes to Financial Statements

December 31, 2021

### **Activities - Continued**

#### **State - Congregate Housing Services Program**

The Congregate Housing Services Program offers States grants to provide meals and other supportive services needed by frail elderly residents and residents with disabilities in federally subsidized housing. This program prevents premature and unnecessary institutionalization of frail elderly, non-elderly disabled, and temporarily disabled persons. It provides a variety of innovative approaches for the delivery of meals and non-medical supportive services while making use of existing service programs, fills gaps in existing service systems, and ensures availability of funding for meals and other programs necessary for independent living. Assistance is in the form of grants to provide at least one hot meal per day in a group setting, 7 days per week, plus other supportive services necessary for independent living.

#### **PIH Family Self Sufficiency Program**

FSS is a program that enables HUD-assisted families to increase their earned income and reduce their dependency on welfare assistance and rental subsidies. Public Housing Agencies (PHAs) work in collaboration with a Program Coordinating Committee (PCC) to secure commitments of public and private resources for the operation of the FSS program, to develop the PHA's FSS Action Plan (the FSS policy framework), and to implement the program. The term of the FSS contract is generally 5 years, but it may be extended for another 2 years by the PHA for good cause. An interest-bearing escrow account is established by the PHA for each participating family.

#### **Business Activities**

The Authority is in the process of developing sixty (60) senior units in the City of East Orange.

#### **Component Unit - Discretely Presented**

The Authority has identified the East Orange Housing and Community Development Corporation as a component unit. In accordance with GASB Statement No. 61, due to the Authority manages the financial affair of this nonprofit corporation and is financial burden on the Authority to provide support; this entity is being reported as a discretely presented component unit. Therefore, the activity of this nonprofit corporation is presented as component unit on the Authority's electronically filed financial data schedule. The method of accounting for the component unit is in accordance with accounting principles generally accepted in the United States of America. This corporation operates on a calendar year that ended on December 31. East Orange Housing and Community Development Corporation was formed for the purpose of developing, operating, and managing low- and moderate-income housing in the City of East Orange

# HOUSING AUTHORITY OF THE CITY OF EAST ORANGE

## Notes to Financial Statements December 31, 2021

### **Activities - Continued**

#### **PIH and Housing Choice Voucher CARES Act Programs**

The CARES Act requires that recipients use of CARES grants be tied to preventing, preparing for, and responding to COVID-19, including maintaining normal operations and funding eligible affordable housing activities under NAHASDA during the period the program is impacted by COVID-19. These funds may also be used to maintain normal operations and fund eligible activities during the period that a recipient's program is impacted by COVID-19. HUD expects and encourages recipients to expend funds expeditiously given the ongoing COVID-19 National Emergency.

#### **Revenue from Rental Contracts**

The Authority recognizes rental revenue from tenant's who entered into a lease agreement (contract) for a unit in the development. The lease agreement allows the tenant use of the unit until the expiration of the lease term or cancellation by the tenant or landlord due to cause. Lease terms are for one year, unless mutually agreed to by the landlord and the tenant(s) prior to move in. Tenant(s) have to be income qualified in accordance with income limitations before allowed to occupy unit.

All lease agreements have similar terms; therefore all lease contract revenue has been aggregated in the caption rental income in the statement of revenue, expenses and changes in net position. The lease contract revenue is recognized at the end of each month when the performance obligation of providing a unit is complete. The performance obligation each month also includes applicable maintenance services provided to maintain the tenant's unit and the buildings. Since the performance of these services are completed simultaneously each month, they are treated as performance obligation.

Tenant's lease payments are due the first day of each month of the lease term. The monthly unit rental charge is determined based on HUD calculation. Any tenant's rental payment not received by the fifth day of each month will be considered late. Any rental payment received in advance of the first day of the month are recognized as deferred revenue since the conditions for recognizing revenue will not occur until the end of the following month.

#### **Sources of Income**

##### **Housing Authority**

The major sources of revenue are HUD operating subsidies, tenants dwelling rents, HAP portability payments, and other revenue. Other revenue composed primarily of miscellaneous fees from the tenant, developer fees, management fees and HAP portability payments. The Authority provides housing assistance payments to participating owners on behalf of eligible tenants. The Authority also provides provide decent, safe, and sanitary housing for extremely low and very low-income families. The revenue is recorded as earned since it is measurable and available.

# HOUSING AUTHORITY OF THE CITY OF EAST ORANGE

## Notes to Financial Statements

December 31, 2021

### **Sources of Income -Continued**

#### Component Unit

The Corporation's revenues consist primarily of dwelling rental income, other government grants and donations.

**Board of Commissioners** - The criteria used in determining the scope of the entity for financial reporting purposes are as follows:

1. The ability of the Board to exercise supervision of a component unit's financial independence.
2. The Board's governing authority extends to financial decision making authority and is held primarily accountable for decisions.
3. The Board appoints the management of the Authority who is responsible for the day-to-day operations and this management are directly accountable to the Board.
4. The ability of the Board to significantly influence operations through budgetary approvals, signing and authorizing contracts, exercising control over facilities, and approving the hiring or retention of key managerial personnel.
5. The ability of the Board to have absolute authority over all funds of the Authority and have accountability in fiscal matters.

### **NOTE 2 - ESTIMATES**

The financial statements and related disclosures are prepared in conformity with accounting principles generally accepted in the United States. Management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and revenue and expenses during the period reported. These estimates include assessing the collectibility of accounts receivable, the use, and recoverability of inventory, and the useful lives and impairment of tangible and intangible assets, among others. Estimates and assumptions are reviewed periodically and the effects of revisions are reflected in the financial statements in the period they are determined to be necessary. Actual results could differ from the estimates.

## HOUSING AUTHORITY OF THE CITY OF EAST ORANGE

### Notes to Financial Statements

December 31, 2021

#### **NOTE 3 - PENSION PLAN**

The Authority participates in the State of New Jersey Public Employees Retirement System (PERS), which is sponsored and administered by the New Jersey Division of Pensions and Benefits. It is a cost sharing, multiple-employer defined benefit pension plan. PERS was established in January 1955 under the provision of NJ SA 43:15A to provide coverage, including post-retirement health care, for substantially all full time employees of the state, its counties, municipalities, school districts or public agencies, provided the employee is not a member of another state administered retirement system.

Membership is mandatory for such employees. Contributions to the plan are made by both the employee and the Authority. Required employee contributions to the system are based on a flat rate determined by the New Jersey Division of Pensions for active plan members. Benefits paid to retired employees are based on length of service, latest earnings, and veteran status. Authority contributions to the system are determined by PERS and are billed annually to the Authority.

The State of New Jersey, Department of Treasury, Division of Pensions and Benefits, issued publicly available financial reports that include the financial statements and required supplementary information for PERS. The financial reports may be obtained by writing to the State of New Jersey, Department of Treasury, Division of Pensions and Benefits, P.O. Box 295, Trenton, New Jersey 08625-0925.

On the web: <http://www.nj.gov/treasury/pensions/documents/financial/gasb/gasb68-pers18.pdf>

#### Funding Policy

The contribution policy is set by N.J.S.A. 43:15A, Chapter 62, P.L. of 1994 and Chapter 115, P.L. of 1998, and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. Employer's contributions are actuarially determined annually by the Division of Pensions. Employee contributions are currently 7.5% of base wages. The annual employer contribution includes funding for basic retirement allowances, cost-of-living adjustments, the cost of medical premiums after retirement for qualified retirees, and noncontributory death benefits. The Authority's contribution for 2021 amounted to \$207,329.

#### Post Employment Retirement Benefits

The Authority provides post employment health care benefits and life insurance for its eligible retirees. Eligibility requires that employees be 55 years or older with various years of service.

Further information on the Pension Plan and its effects due to the adoption of GASB 68 can be found in Note 20 – Accrued Pension Liability.

# HOUSING AUTHORITY OF THE CITY OF EAST ORANGE

## Notes to Financial Statements

December 31, 2021

### **NOTE 4 – CASH, CASH EQUIVALENTS**

The Housing Authority of the City of East Orange cash, cash equivalents are stated at cost, which approximates market. Cash, cash equivalents and investment include cash in banks, petty cash and a money market checking account and certificates of deposit, and other investments with original maturities of less than three months from the date of purchase. For the statement of cash flows, cash and cash equivalents include all cash balances and highly liquid investments with a maturity of three months or less at time of purchase.

### **Concentration of Credit Risk**

HUD requires housing authorities to invest excess funds in obligations of the United States, Certificates of Deposit or any other federally insured investment. HUD also requires that deposits be fully collateralized at all times. Acceptable collateralization includes FDIC/FSLIC insurance and the market value of securities purchased and pledged to the political subdivision. Pursuant to HUD restrictions, obligations of the United States are allowed as security for deposits. Obligations furnished as security must be held by the Authority or with an unaffiliated bank or trust company for the account of the Authority. These funds at various banks are collateral pledge under the New Jersey Government Code of the Banking Law.

### **Risk Disclosures**

#### Collateral for Deposits

New Jersey Authorities are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or State of New Jersey or the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of securities which may be purchased by New Jersey Authorities. The Authority is required to deposit funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act ("GUDPA"). GUDPA was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey.

#### Interest Rate Risk

As a means of limiting its exposure to fair value losses arising from rising interest rates, the Authority's investment policy limits the Authority's investment portfolio to maturities not to exceed two years at time of purchase. On December 31, 2021, the Authority's deposits and investments were not limited and all of which are either available on demand or have maturities of less than two years.



**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Notes to Financial Statements  
December 31, 2021

**NOTE 4 – CASH, CASH EQUIVALENTS – CONTINUED**

Credit Risk

This is risk that a security or a portfolio will lose some or all its value due to a real or perceived change in the ability of the issuer to repay its debt. The Authority's investment policy is that none of its total portfolio may be invested in securities of any single issuer, other than the US Government, its agencies, and instrumentalities.

The Authority's checking accounts are categorized to give indication of the level of credit risk assumed by the Authority. Custodial credit risk is the risk in the event of a bank failure, the Authority's deposits may not be returned to it. The custodial credit risk categories are described as follows:

<u>Depository Accounts</u>	<u>Primary Government</u>	<u>Component Unit</u>
Insured	\$ 250,000	\$ 340,210
Collateralized held by pledging bank's trust department in the Authority's name	4,113,912	-
Uninsured -Component Unit	-	403
Total Cash, Cash Equivalents	<u>\$ 4,363,912</u>	<u>\$ 340,613</u>

Component Unit

The East Orange Housing and Community Development Corporation maintain its cash in financial institutions insured by Federal Deposit Insurance Corporation (FDIC). Deposit accounts, at times, may exceed federally insured limits. The Corporation has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on cash and cash equivalent.

**Restricted Cash**

The Authority has restricted cash on December 31, 2021, in the amount of \$23,637. This amount is held as security deposits for the tenants of the Public and Indian Housing program in an interest-bearing account.

The restricted cash in the amount of \$41,885 for 2021 was reported under the Emergency Housing Voucher Program as a HAP reserve for future use. In accordance with HUD's PIH Notice 2007-03, the reserve fund balance may only be used to assist additional families up to the number of units under contract.

The Authority under the Section 8 Housing Choice Voucher program is administering a Family Self-Sufficiency (FSS) program. An interest-bearing FSS escrow account is established by the PHA for each participating family. The amount on deposit was \$145,868 on December 31, 2021.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Notes to Financial Statements  
December 31, 2021

**NOTE 4 – CASH, CASH EQUIVALENTS – CONTINUED**

The restricted cash in the amount of \$22,372 for 2021 was reported under the Housing Voucher Program as future HAP payments to landlords.

**Restricted Cash -Component Unit**

The East Orange Housing and Community Development Corporation placed \$250,403 in a Certificate of Deposit for the purpose of funding future construction cost. There was also a restricted cash balance of \$9,476. This is held as security deposits for the tenants.

**Investments**

The Component Unit investments on December 31, 2021, included the following:

<u>Investments</u>	<u>Interest Rate</u>	<u>Date of Maturity</u>	<u>Fair Value</u>
Certificate of Deposit	3.00%	24-Apr-22	\$ 250,403
Money Market Account	Various	Upon Demand	30,210
Total			<u>\$ 280,613</u>

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Notes to Financial Statements

December 31, 2021

**NOTE 5 - ACCOUNTS RECEIVABLE**

Tenants' rents are due the first of each month. Management considers rents outstanding after the 5<sup>th</sup> day of the month as past due. The Housing Authority of the City of East Orange primary government carries its accounts receivable at cost less an allowance for doubtful accounts. Accounts are written off as uncollectible when management determines that a sufficient period has elapsed without receiving payment and the individual do not exhibit the ability to meet their obligations. Management continually monitors payment patterns of the tenants, investigates past-due accounts to assess likelihood of collections, and monitors the industry and economic trends to estimate required allowances. It is reasonably possible that management's estimate of the allowance will change. Accounts Receivable on December 31, 2021, consisted of the following:

	Primary Government	Component Unit
Tenants Accounts Receivable - Present	\$ 26,289	\$ 475
Less: Allowance for Doubtful Accounts	(22,465)	-
Net Tenants Accounts Receivable	<u>3,824</u>	<u>475</u>
Tenants Fraud Repayment Agreements	349,736	-
Less: Allowance for Doubtful Accounts	(349,736)	-
Net Tenants Fraud Repayment Agreements	<u>-</u>	<u>-</u>
Accounts Receivable - HUD	16,577	-
Accounts Receivable - HCV Portabilities	109,165	-
Accounts Receivable - Misc Fees and Deposits	9,944	3,875
Accounts Receivable - Halstead Development	9,580	-
Net Accounts Receivable - Other Receivables	<u>145,266</u>	<u>3,875</u>
Net Accounts Receivables - Total	<u>\$ 149,090</u>	<u>\$ 4,350</u>

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Notes to Financial Statements

December 31, 2021

**NOTE 6 – PREPAID EXPENSES**

Certain payments to vendors reflect cost applicable to future accounting periods and are recorded as prepaid items. All purchases of insurance premiums are written off monthly. Acquisition of materials and supplies are accounted for on the consumption method, that is, the expenses are charged when the items are consumed. Prepaid expenses on December 31, 2021, consisted of the following:

	<u>Primary Government</u>
Prepaid Insurance	\$ 32,111
Insurance Deposits	130,773
Maintenance Room Inventory	5,883
Predevelopment Cost	15,014
Total Prepaid Expenses	<u>\$ 183,781</u>

**NOTE 7 – INTERFUND ACTIVITY**

Interfund activity is reported as short-term loans, services provided during operations, reimbursements, or transfers. Short term loans are reported as interfund short term receivables and payable as appropriate. The amounts between the various programs administered by the Authority at December 31, 2021 are detailed on the Financial Data Schedule of this report. Interfund receivables and payables between funds are eliminated in the Statement of Net Position.

**NOTE 8 - FIXED ASSETS**

Fixed assets consist primarily of expenditures to acquire, construct, place in operations, and improve the facilities of the Authority and are stated at cost.

Housing Authority

Expenditures for repairs, maintenance and minor renewals are charged against income in the year they are incurred. Major renewals and betterment are capitalized. Expenditures are capitalized when they meet the Capitalization Policy requirements. Under the policy, assets purchased or constructed at a cost not exceeding \$500 are expensed when incurred. Donated fixed assets are stated at their fair value on the date donated.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Notes to Financial Statements  
December 31, 2021

**NOTE 8 - FIXED ASSETS**

Housing Authority

Depreciation Expense

Depreciation expense for December 31, 2021, was \$62,486. Depreciation is provided using the straight-line method over the estimated useful lives of the assets.

- |                           |          |
|---------------------------|----------|
| 1. Building and Structure | 40 years |
| 2. Office Improvements    | 7 years  |
| 3. Site Improvements      | 15 years |
| 4. Building Components    | 15 years |
| 5. Office Equipment       | 5 years  |

Below is a schedule of changes in fixed assets for the Authority primary government for the twelve months ending December 31, 2021:

<u>Housing Authority</u>	December-20	Additions	Transfer	Disposal	December-21
Land	\$ 1,510,141	\$ 259,475	\$ -	\$ -	1,769,616
Building	2,198,769	-	4,024	-	2,202,793
Furniture, Equipment - Dwelling	487,898	-	(132,144)	-	355,754
Furniture, Equipment - Administration	154,145	43,209	128,120	(42,631)	282,843
Construction in Process	2,414,150	-	-	-	2,414,150
Total Fixed Assets	6,765,103	302,684	-	(42,631)	7,025,156
Accumulated Depreciation	(2,613,646)	(62,484)	-	-	(2,676,130)
Net Book Value	\$ 4,151,457	\$ 240,200	\$ -	\$ (42,631)	\$ 4,349,026

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Notes to Financial Statements

December 31, 2021

**NOTE 8 - FIXED ASSETS - CONTINUED**

Below is a schedule of the net book value of the fixed assets for the Authority as of December 31, 2021:

	<u>December-21</u>
Land	\$ 1,769,616
Building	65,682
Furniture, Equipment - Dwelling	-
Furniture, Equipment - Administration	99,578
Construction in Process	<u>2,414,150</u>
Net Book Value	<u>\$ 4,349,026</u>

The Authority reviews its investment in real estate for impairment whenever events or changes in circumstances indicate that the carrying value of such property may not be recoverable. Recoverability is measured by a comparison of the carrying amount of the real estate to the future net undiscounted cash flow expected to be generated by the rental property including any estimated proceeds from the eventual disposition of the real estate. If the real estate is considered to be impaired, the impairment to be recognized is measured at the amount by which the carrying amount of the real estate exceeds the fair value of such property. No impairment losses were recognized in 2021.

Component Unit

Fixed assets consist primarily of expenditures to acquire, and construct affordable housing in the City of East Orange. Expenditures are capitalized when they meet the Capitalization Policy requirements. Under the policy, assets purchased or constructed at a cost not exceeding \$500 are expensed when incurred. Depreciation of capital assets is provided using the straight-line basis over the useful lives of the respective assets.

Depreciation

Buildings are depreciated over 15-40 years and furniture, equipment, and machinery are being depreciated over 3-7 years.

Depreciation expense for December 31, 2021, was \$35,940.

## HOUSING AUTHORITY OF THE CITY OF EAST ORANGE

### Notes to Financial Statements

December 31, 2021

#### **NOTE 8 - FIXED ASSETS – CONTINUED**

Below is a schedule of changes in fixed assets for the component unit for the twelve months ending December 31, 2021:

<u>Component Unit</u>	<u>December-20</u>	<u>Additions</u>	<u>December-21</u>
Land	\$ 148,170	\$ 6,000	\$ 154,170
Building	761,407	-	761,407
Furniture, Equipment - Dwelling	35,956	-	35,956
Construction in Process	329,708	151,147	480,855
Total Fixed Assets	1,275,241	157,147	1,432,388
Accumulated Depreciation	(11,865)	(35,940)	(47,805)
Net Book Value	\$ 1,263,376	\$ 121,207	\$ 1,384,583

#### **NOTE 9- MORTGAGE NOTE RECEIVABLE**

##### First Note

As of August 23, 2018, the Authority entered into an agreement with Genesis Concord Vista LLC (First Note) for a mortgage note in relation to the conversion AMP 3 to RAD (Rental Assistance Demonstration), in the amount of \$4,320,265. The maturity date of the note is August 23, 2050, and the note accrues interest annually at a rate of 4.50%. The amount accrued as of December 31, 2021, was \$649,120. Management believes that they will receive the accrued interest once the total conversion has been completed.

##### Second Note

As of August 23, 2018, the Authority entered into an agreement with Genesis Concord Vista LLC (Second Note) for a mortgage note in relation to the conversion AMP 3 to RAD (Rental Assistance Demonstration), in the amount of \$3,009,735. The maturity date of the note is August 23, 2050, and the note accrues interest annually at a rate of 4.50%. The amount accrued as of December 31, 2021, was \$274,262. Management believes that they will receive the accrued interest once the total conversion has been completed.

##### Third Note

As of August 23, 2018, the Authority entered into an agreement with Genesis Concord Vista LLC (Third Note) for a mortgage note in relation to the conversion AMP 3 to RAD (Rental Assistance Demonstration), in the amount of \$2,171,600. The maturity date of the note is August 23, 2050, and the note accrues interest annually at a rate of 4.50%. The amount accrued as of December 31, 2021, was \$-0-. Management believes that they will receive the accrued interest once the total conversion has been completed.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Notes to Financial Statements  
December 31, 2021

**NOTE 10 - OTHER ASSETS**

The Authority reported Other Assets on its Statement of Net Position on December 31, 2021, which comprise of the following:

	<u>Primary Government</u>
Accrued Intererst - First Note	\$ 649,120
Accrued Intererst - Second Note	274,262
Total Other Assets	<u>\$ 923,382</u>

Management believes that they will receive the accrued interest on the notes once the total conversion has been completed.

**NOTE 11 - DEFERRED OUTFLOWS/INFLOWS OF RESOURCES**

A deferred outflow is an outflow of resources, which is a consumption of net assets by the government that is applicable to the reporting period. A deferred inflow is an inflow of resources, which is an acquisition of net assets by the government that is applicable to the reporting period.

The OPEB and Pension Liability discussed in Note 19 and 20 resulted in the Authority incurring deferred outflows and inflows. The difference between expected and actual experience with regard to economic and demographic factors, when the actuary calculated the net pension liability, is amortized over a five-year closed period for OPEB and PERS, reflecting the average remaining service life of members (active and inactive members), respectively. The first year of amortization is recognized as pension expense and OPEB with the remaining years shown as either a deferred outflow of resources or a deferred inflow of resources.



**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Notes to Financial Statements

December 31, 2021

**NOTE 11 - DEFERRED OUTFLOWS/INFLOWS OF RESOURCES -CONTINUED**

The Authority's deferred outflows and inflows are as follows:

<b>Deferred Outflows of Resources</b>	<u>OPEB</u>	<u>Pension</u>	<u>Total</u>
Differences Between Expected and Actual Experiences	\$ 127,024	\$ 44,447	\$ 171,471
Changes in Assumptions	721,311	79,189	800,500
Net Difference Between Projected and Actual Earning on Pension Plan Investments	3,063	83,436	86,499
Changes in Proportion and Differences Between Contributions and Proportionate Share of Contributions	1,661,591	684,422	2,346,013
Total	<u>\$ 2,512,989</u>	<u>\$ 891,494</u>	<u>\$ 3,404,483</u>
 <b>Deferred Inflows of Resources</b>	 <u>OPEB</u>	 <u>Pension</u>	 <u>Total</u>
Differences Between Expected and Actual Experiences	\$ 898,061	\$ 8,632	\$ 906,693
Changes in Assumptions	1,072,475	1,022,077	2,094,552
Net Difference Between Projected and Actual Earning on Pension Plan Investments	-	-	-
Changes in Proportion and Differences Between Contributions and Proportionate Share of Contributions	237,286	237,214	474,500
Total	<u>\$ 2,207,822</u>	<u>\$ 1,267,923</u>	<u>\$ 3,475,745</u>

Difference in Expected and Actual Experience

The difference between expected and actual experience with regard to economic and demographic factors is amortized over a five-year closed period reflecting the average remaining service life of the plan members (active and inactive), respectively. The first year of amortization is recognized as pension expense with the remaining years shown as either deferred outflow of resources or a deferred inflow of resources. The collective amount of the difference between expected and actual experience for the fiscal year is \$171,471 and \$906,693.

Changes in Assumptions

The change in assumptions about future economic or demographic factors or other inputs is amortized over a five-year closed period, reflecting the average remaining service life of the plan members (active and inactive members), respectively. The first year of amortization is recognized as pension expense with the remaining years shown as either a deferred outflow of resources or a deferred inflow of resources. The collective amount of the difference between expected and actual experience for the fiscal year is \$800,500 and \$2,094,552.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Notes to Financial Statements

December 31, 2021

**NOTE 11 - DEFERRED OUTFLOWS/INFLOWS OF RESOURCES -CONTINUED**

Net Difference between Projected and Actual Investments Earnings on Pension Plan Investments

The difference between the System's expected rate of return of and the actual investment earnings on pension plan investments is amortized over a five-year closed period in accordance with GASB 68 and GASB 75. The first year of amortization is recognized as pension expense with the remaining years shown as either a deferred outflow of resources or a deferred inflow of resources. The collective amount of the difference between expected and actual experience for the fiscal year is \$86,499 and \$-0-.

Changes in Proportion and Differences between Contributions and Proportionate Share of Contributions

The change in employer proportionate share is the amount of difference between the employer proportionate shares of net pension liability in the prior year compared to the current year. The difference between employer contributions and proportionate share of contributions is the difference between the total amount of employer contributions and the amount of the proportionate share of employer contributions. The change in proportionate share and the difference between employer contributions and proportionate share of contributions is amortized over a six-year closed period for OPEB and PERS, reflecting the average remaining service life of members (active and inactive members), respectively. The changes in proportion and differences between employer contributions and proportionate share of contributions for the fiscal year are \$2,346,013 and \$474,500.

**NOTE 12 - ACCOUNTS PAYABLE**

The Authority reported accounts payable on its Statement of Net Position as of December 31, 2021. Accounts payable vendors are amount owing to creditors or generally on open accounts, because of delivered goods and completed services. Accounts payable on December 31, 2021, consisted of the following:

	Primary Government	Component Unit
Accounts Payable Vendors	\$ 61,778	\$ 12,817
Accounts Payable - P.I.L.O.T.	184,221	-
Total Accounts Payable	<u>\$ 245,999</u>	<u>\$ 12,817</u>

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Notes to Financial Statements

December 31, 2021

**NOTE 13 – ACCOUNTS PAYABLE – OTHER GOVERNMENT (PILOT PAYABLE)**

Under Federal, State and local law, the Authority’s programs are exempt from income, property and excise taxes. However, the Authority is required to make a payment in lieu of taxes (PILOT) for the PHA Owned Program in accordance with the provisions of its Cooperation Agreement with the City of East Orange. Under the Cooperation Agreements, the Authority must pay the municipality 10% of its net shelter rent.

The total amount of PILOT payable on December 31, 2021, was as detailed below:

P.I.L.O.T. Expense 2015	\$	41,869
P.I.L.O.T. Expense 2016		41,906
P.I.L.O.T. Expense 2017		44,346
P.I.L.O.T. Expense 2018		26,721
P.I.L.O.T. Expense 2019		6,863
P.I.L.O.T. Expense 2020		9,327
P.I.L.O.T. Expense 2021		13,189
P.I.L.O.T. Payable as of December 31, 2021	\$	<u>184,221</u>

**NOTE 14 – ACCRUED EXPENSES**

The Authority reported accrued expenses on its Statement of Net Position. Accrued expenses are liabilities covering expenses incurred on or before December 31 and are payable at some future date. Accrued liabilities on December 31, 2021, consist of the following:

	<u>Primary Government</u>	<u>Component Unit</u>
Accrued Wages/Payroll Taxes	\$ 69,147	\$ -
Compensated Absences - Current Portion	13,725	-
Accrued Vendor Invoices	25,816	-
Accrued Interest Payable		1,794
Total Accrued Liabilities	\$ <u>108,688</u>	\$ <u>1,794</u>

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Notes to Financial Statements

December 31, 2021

**NOTE 15 – ACCRUED COMPENSATED ABSENCES**

Compensated absences are those for which employees will be paid, such as vacation and sick leave. A liability for compensated absences that is attributable to services already rendered and that is not contingent on a specific event that is outside the control of the Authority will be accounted for in the period in which such services were rendered.

Employees may only accumulate vacation leave with the approval of the Executive Director. Unused sick leave may be carried to future periods and used in the event of extended illness. Employees may be compensated for accumulated vacation and sick leave in the event of retirement or termination from service based on the current provisions outlined in the union contract.

In 2017 the Authority reached an agreement to allow nonunion employees to accumulate vacation time which beforehand was only allowed for union employees.

The Authority has determined that the potential liability for accumulated vacation and sick time are as follows:

<u>Balance on</u> <u>December-20</u>	<u>Additions</u>	<u>Payments</u>	<u>Balance on</u> <u>December-21</u>	<u>Current</u> <u>Portion</u>
\$ 268,422	\$ 6,833	\$ (36,034)	\$ 239,221	\$ 13,725

**NOTE 16 – UNEARNED REVENUE**

The Authority reported unearned revenues on its Statement of Net Position. Unearned revenues arise when resources are received by the Authority before it has legal claim to them, as when grant monies are received prior to the occurrence of qualifying expenditures. In subsequent periods, when the Authority has a legal claim to the resources, the liability for unearned revenue is removed from the Statement of Net Position and the revenue is recognized. The unearned revenue amount for December 31, 2021, was in the amount of \$-0-.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Notes to Financial Statements

December 31, 2021

**NOTE 17 - NON-CURRENT LIABILITY**

The Authority reported noncurrent liabilities on December 31, 2021, which consisted of FSS Escrow Accounts held by the Authority in the amount of \$128,458.

The Authority under the Section 8 Housing Choice Voucher program is administering a Family Self-Sufficiency (FSS) program. An interest-bearing FSS escrow account is established by the PHA for each participating family. An escrow credit, based on increases in earned income of the family, is credited to this account by the PHA during the term of the FSS contract. The PHA may make a portion of this escrow account available to the family during the term of the contract to enable the family to complete an interim goal such as education.

If the family completes the contract and no member of the family is receiving welfare, the amount of the FSS account is paid to the head of the family. If the PHA terminates the FSS contract, or if the family fails to complete the contract before its expiration, the family's FSS escrow funds are forfeited.

**NOTE 18 - LOAN LIABILITY - COMPONENT UNIT**

The Corporation obtain temporary financing with the New Jersey Community Capital (Lender) in the amount of not to exceed \$332,485 for the acquisition and construction cost for the two (2) two-unit rental properties located at 108 and 114 Amherst Street, East Orange, New Jersey. The term of the construction loan is for twelve (12) months with one optional six (6) month extension at the request of the Corporation. The Mini-permanent term is for seventy -two (72) months based on a three hundred (300) month amortization schedule. Upon a certificate of occupancy, the loan will convert to a seventy -two (72) month mini-permanent loan, with payments based on the outstanding principal balance and a two-hundred and forty (240) month amortization schedule. At maturity, all outstanding principal, accrued interest and fees, shall be due and payable in full.

The temporary financing loan in the amount of \$332,485 was converted to a permanent loan on October 1, 2020, when the Corporation obtain a Certificate of Occupancy for the units. The loan bears an interest rate applicable to 7.00% with a maturity date of September 1, 2026. The loan has two hundred forty (240) month amortization with a seventy-two (72) month payout.

	Balance December-20	Payments Made	Balance December-21
New Jersey Community Capital	\$ 331,666	\$ (2,667)	\$ 328,999

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Notes to Financial Statements  
December 31, 2021

**NOTE 18 - LOAN LIABILITY - COMPONENT UNIT - CONTINUED**

The debt requirements as to principal reduction of the mortgages for long term debt until exhausted are as follows:

December 31, 2022	\$	8,609
December 31, 2023		9,232
December 31, 2024		9,899
December 31, 2025		10,615
December 31, 2025		11,471
Subtotal		<u>49,826</u>
Therafter		279,173
Total	\$	<u><u>328,999</u></u>

**NOTE 19 - POSTEMPLOYMENT BENEFITS OTHER THAN PENSION**

The Authority as of December 31, 2021, reported accrued pension and OPEB liability amounts as follows:

	<u>December-21</u>
Accrued OPEB Liability	\$ 4,822,614
Accrued Pension Liability	<u>2,441,018</u>
Total OPEB and Pension Liability	<u><u>\$ 7,263,632</u></u>

These amounts arose due to adoption of GASB #75 (OPEB) in 2017 year as well as GASB #68 (Pension) which was adopted in 2014 year. This note will discuss the liability associated with GASB #75, which is accrued other postemployment benefits. Note - 20 will discuss the effect of GASB #68 pension liability which arose from that.

**OPEB Liability**

The Authority as of December 31, 2021, reported a net OPEB liability in the amount of \$4,822,614 due to GASB #75. The component of the current year net OPEB liability of the Authority as of June 30, 2020, the last evaluation date, is as follows:

	<u>June-20</u>
Employer Total OPEB Liability	\$ 4,866,916
Plan Net Position	<u>(44,302)</u>
Employer Net OPEB Liability	<u><u>\$ 4,822,614</u></u>

The Authority allocation percentage is 0.026872% as of June 30, 2020.

## HOUSING AUTHORITY OF THE CITY OF EAST ORANGE

### Notes to Financial Statements

December 31, 2021

#### **NOTE 19 – OPEB LIABILITIES - CONTINUED**

##### **OPEB Liability – Plan Description and Benefits Provided**

*Plan Description:* The State Health Benefit Local Government Retired Employees Plan (the Plan) is a cost-sharing multiple- employer defined benefit other postemployment benefit (OPEB) plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. For additional information about the Plan, please refer to the State of New Jersey (the State), Division of Pensions and Benefits' (the Division) Comprehensive Annual Financial Report (CAFR), which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

*Benefits Provided:* The Plan provides medical and prescription drug to retirees and their covered dependents of the participating employers. Under the provisions of Chapter 88, P.L 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission.

Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees. Under Chapter 48, the employer may assume the cost of postretirement medical coverage for employees and their dependents who:

- 1) retired on a disability pension; or
- 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or
- 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or
- 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiation's agreement.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Notes to Financial Statements

December 31, 2021

**NOTE 19 - OTHER POST EMPLOYMENT BENEFITS**

**OPEB Liability - Plan Description and Benefits Provided - continued**

Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011, will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

Allocation Methodology

GASB Statement No. 75 requires participating employers in the Plan to recognize their proportionate share of the collective net OPEB liability, collective deferred outflows of resources, collective deferred inflows of resources, and collective OPEB expense. The total OPEB liability for the year ended December 31, 2021, were \$4,822,614.

*Employees covered by benefits terms:* On June 30, 2020 (the census date), the following employees were covered by the benefits terms:

Plan Members

28

Net OPEB Liability

The total OPEB liability as of December 31, 2021, latest report, was determined by an actuarial valuation as of June 30, 2019, which was rolled forward to June 30, 2020. The actuarial assumptions vary for each plan member depending on the pension plan the member is enrolled in. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

*Actuarial Assumptions:* The total OPEB Liability on June 30, 2020, actuarial valuation was determined using the following actuarial assumptions, applied to all period included in the measurement, unless otherwise specified:

Inflation Rate = 2.21%

Salary Increases

Through 2026 = 2.00% to 6.00%

Thereafter = 3.00% to 7.00%

Preretirement mortality rates were based on the RP-2006 Headcount-Weighted Healthy Employee Male/Female mortality table with fully generational mortality improvement projections from the central year using the MP-2020 scale. Postretirement mortality rates were based on the RP-2006 Headcount-Weighted Healthy Annuitant Male/Female mortality table with fully generational improvement projections from the central year using the MP-2020 scale.



# HOUSING AUTHORITY OF THE CITY OF EAST ORANGE

## Notes to Financial Statements

December 31, 2021

### **NOTE 19 - OPEB LIABILITIES - CONTINUED**

#### Actuarial Assumptions - Continued

Disability mortality was based on the RP-2006 Headcount-Weighted Disabled Male/Female mortality table with fully generational improvement projections from the central year using the MP-2020 scale.

Certain actuarial assumptions used in the June 30, 2020, valuation was based on the results of the pension plans' experience studies for which the members are eligible for coverage under this Plan - the Police and Firemen Retirement System (PFRS) and the Public Employees' Retirement System (PERS). The PFRS and PERS experience studies were prepared for the periods July 1, 2013, to June 30, 2020, and July 1, 2014 to June 30, 2020, respectively.

100% of active members are considered to participate in the Plan upon retirement.

#### Health Care Trend Assumptions

For pre-Medicare preferred provider organization (PPO) and health maintenance organization (HMO) medical benefits, the trend rate is initially 5.6% and decreases to a 4.5% long-term trend rate after eight years. For self-insured post-65 PPO and HMO medical benefits, the trend rate is 4.5%. For prescription drug benefits, the initial trend rate is 7.5% decreasing to a 4.5% long-term trend rate after eight years. The Medicare Advantage trend rate is 4.5% and will continue in all future years.

#### Discount Rate

The discount rate for June 30, 2020, was 2.21%. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

Sensitivity of the OPEB Liability to changes in the discount rate: The following presents the total OPEB liability of the Authority, as well as what the Authority's OPEB liability would be if it were calculated using a discount rate that is one percentage point lower (1.21%) or one percentage point higher (3.21%) than the current discount rate:

	<u>Discount Rate Sensitivity</u>		
	1% Decrease	Current Rate	1% Increase
	1.21%	2.21%	3.21%
Total OPEB Liability	\$ 5,701,348	\$ 4,822,614	\$ 4,127,015

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Notes to Financial Statements

December 31, 2021

**NOTE 19 – OPEB LIABILITIES - CONTINUED**

Sensitivity of the OPEB Liability to changes in healthcare cost trend rates: The following presents the total OPEB liability of the Authority, as well as what the Authority's OPEB liability would be if it were calculated using healthcare cost trend rates that are one percentage point lower or one percentage point higher than current healthcare cost trend rates than the current healthcare cost trend rates:

	<u>Healthcare Cost Inflation Rate Sensitivity</u>		
	<u>1% Decrease</u>	<u>Current</u>	<u>1% Increase</u>
Total OPEB Liability	\$ 3,990,718	\$ 4,822,614	\$ 5,911,993

Change in Assumptions: Effective June 30, 2020.

Changes in Proportion

The previous amounts do not include employer specific deferred outflows of resources and deferred inflow of resources related to the changes in proportion. These amounts should be recognized (amortized) by each employer over the average remaining service lives of all plan members, which is 8.05, 8.14 and 8.04 year for the 2020.

Changes in Net OPEB Liability:

<u>Total OPEB Liability</u>	<u>2020</u>
Service Cost	\$ 162,831
Interest on Total OPEB liability	133,673
Expected Investment Return	(2,051)
Administrative Expenses	2,664
Changes in Benefits Term	278
Current Period Deferred	
Inflows/Outflows of Resources	1,850,481
Inputs	(112,501)
Net Difference Between Projected and Actual Investments Earning on OPEB Plan Investments	1,219
Benefit Payments	-
Change in Plan	-
Net Change in Total OPEB Liability	2,036,594
Total OPEB Liability, Beginning	2,786,020
Total OPEB Liability, Ending	<u>\$ 4,822,614</u>

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Notes to Financial Statements

December 31, 2021

**NOTE 19 – OPEB LIABILITIES - CONTINUED**

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

The amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expenses as follows:

Year Ending June 30, 2021	\$	(259,240)
Year Ending June 30, 2022		(259,475)
Year Ending June 30, 2023		(259,855)
Year Ending June 30, 2024		(260,202)
Year Ending June 30, 2025		(177,425)
Therafter		97,057
Total	\$	<u>(1,119,140)</u>

**NOTE 20 – ACCRUED PENSION LIABILITY**

Net Pension Liability Information

The Authority as of December 31, 2021, reported a net pension liability in the amount of \$2,441,018 due to GASB 68. The component of the current year net pension liability of the Authority as of June 30, 2020, the last evaluation date, is as follows:

	<u>June-20</u>
Employer Total Pension Liability	\$ 10,134,611
Plan Net Position	<u>(7,693,593)</u>
Employer Net Pension Liability	<u>\$ 2,441,018</u>

The Authority allocation percentage is 0.01496878880% as of June 30, 2020.

Plan Description

The Authority participates in the State of New Jersey Public Employees Retirement System (PERS), which is sponsored and administered by the New Jersey Division of Pensions and Benefits. The State of New Jersey, Public Employees' Retirement System (PERS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division).

For additional information about PERS, please refer to Division's Comprehensive Annual Financial Report (CAFR) which can be found at [www.state.nj.gov/treasury/pensions/financial-reports.shtml](http://www.state.nj.gov/treasury/pensions/financial-reports.shtml).

## HOUSING AUTHORITY OF THE CITY OF EAST ORANGE

### Notes to Financial Statements

December 31, 2021

#### **NOTE 20 – ACCRUED PENSION LIABILITY - CONTINUED**

##### Net Pension Liability Information

The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS. The Authority participates in the State of New Jersey, Public Employees' Retirement System (PERS).

The following represents the membership tiers for PERS:

- 1) Tier 1 – Members who enrolled prior to July 1, 2007
- 2) Tier 2 – Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
- 3) Tier 3 – Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
- 4) Tier 4 – Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
- 5) Tier 5 – Members who were eligible to enroll on or after June 28, 2011.

##### Allocation Percentage Methodology

Although the Division administers one cost-sharing multiple-employer defined benefit pension plan, separate (sub) actuarial valuations are prepared to determine the actuarial determined contribution rate by group. Following this method, the measurement of the collective net pension liability, deferred outflows of resources, deferred inflows of resources, and pension expense excluding that attributable to employer-paid member contributions are determined separately for each individual employer of the State and local groups of the plan.

To facilitate the separate (sub) actuarial valuations, the Division maintains separate accounts to identify additions, deductions, and fiduciary net position applicable to each group. The allocation percentages presented for each group in the schedule of employer allocations are applied to amounts presented in the schedules of pension amounts by employer.

The allocation percentages for each group as of June 30, 2020, are based on the ratio of each employer's contributions to total employer contributions of the group for the fiscal years ended June 30, 2020.

The contribution for PERS is set by NJSA 43:15A and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's pension contribution is based on an actuarially determined amount, which include the employer portion of the normal cost and an amortization of the unfunded accrued liability. Funding for noncontributory group insurance benefits is based on actual claims paid. For fiscal year 2020 the State's pension contribution was less than the actuarial determined amount.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Notes to Financial Statements

December 31, 2021

**NOTE 20 – ACCRUED PENSION LIABILITY – CONTINUED**

Net Pension Liability Information

The local employers' contribution amounts are based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PERS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability.

The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012, and will be adjusted by the rate of return on the actuarial value of assets.

Actuarial Assumptions

The total pension liability for June 30, 2020, measurement dates were determined by using an actuarial valuation as of July 1, 2019, with update procedures used to roll forward the total pension liability to June 30, 2020. The actuarial valuations used the following actuarial assumptions:

Inflation	2.75%
Salary Increases:	
Through 2026	2.00-6.00%, based on age
Thereafter	3.00-7.00%, based on age
Investment Rate of Return	7.00%

Pre-retirement mortality rates were based on the Pub-2010 Employee Preretirement Mortality Table for male and female active participants. For local employees, mortality tables are set back 2 years for males and 7 years for females.

In addition, the tables provide for future improvements in mortality from the base year of 2010 using a generational approach based on the plan actuary's modified MP-2021 projection scale. Post-mortality rates were based on the Pub-2010 Combined Healthy Male and Female Mortality Tables (setback 1 year for males and females) for service retirements and beneficiaries of former members and a one-year static projection based on mortality improvement Scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2010 using a generational approach based on the plan actuary's modified MP-2021 projection scale. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Notes to Financial Statements

December 31, 2021

**NOTE 20 – ACCRUED PENSION LIABILITY - CONTINUED**

Actuarial Assumptions – Continued

The actuarial assumptions used in the July 1, 2019, evaluation was based on the results of an actuarial experience study for the period July 1, 2014, to June 30, 2020. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities were higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% on June 30, 2020, is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Best estimates of arithmetic rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2020, as summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Risk Mitigation Strategies	3.00%	3.40%
Cash Equivalents	4.00%	0.50%
U.S. Treasuries	5.00%	1.94%
Investment Grade Credit	8.00%	2.67%
High Yield	2.00%	5.95%
Private Credit	8.00%	7.59%
Real Assets	3.00%	9.73%
Real Estate	8.00%	9.56%
U.S. Equity	27.00%	7.71%
Non-U.S. Developed Markets Equity	13.50%	8.57%
Emerging Markets Equity	5.00%	10.23%
Private Equity	13.00%	11.42%
	100%	

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Notes to Financial Statements

December 31, 2021

**NOTE 20 – ACCRUED PENSION LIABILITY - CONTINUED**

Discount Rate

The discount rate used to measure the total pension liability was 7.00% as of June 30, 2020. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 2.21% as of June 30, 2020, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the most recent fiscal year.

The State employer contributed 70% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through June 30, 2057.

Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Net Pension Liability to the Discount Rate Assumption

The following presents the current-period net pension liability of the employers calculated using the current-period discount rate assumption of 7.00% percent, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (6.00% percent) or 1 percentage-point higher (8.00% percent) than the current assumption (in thousands). Sensitivity of the Authority's proportionate share of the Net Pension Liability due to change in the Discount Rate:

	1% Decrease (6.0%)	Current Discount (7.0%)	1% Increase (8.0%)
Authority's Proportionate Share of the Net Pension Liability (Asset)	\$ 3,446,074	\$ 2,441,018	\$ 1,940,088

# HOUSING AUTHORITY OF THE CITY OF EAST ORANGE

## Notes to Financial Statements

December 31, 2021

### **NOTE 20 – ACCRUED PENSION LIABILITY – CONTINUED**

#### Collective Deferred Outflows of Resources and Deferred Inflows of Resources

The amounts reported as deferred outflows of resources and deferred inflows of resources (excluding employer specific amounts) related to pensions will be recognized in pension expense as follows:

Year Ending June 30, 2021	\$ (517,771)
Year Ending June 30, 2022	(48,198)
Year Ending June 30, 2023	(276,991)
Year Ending June 30, 2024	(110,933)
Year Ending June 30, 2025	(21,868)
Total	<u>\$ (975,761)</u>

#### Changes in Proportion

The previous amounts do not include employer specific deferred outflows of resources and deferred inflows of resources related to changes in proportion. These amounts should be recognized (amortized) by each employer over the average of the expected remaining service lives of all plan members, which is 5.21, 5.63, 5.48, 5.57, 5.72, and 6.44 years for the 2021, 2019, 2018, 2017, 2016, 2015, and 2014 amounts, respectively.

#### Pension Expense

The components of allocable pension expense, which exclude pension expense related to specific liabilities of individual employers, for the plan fiscal year ending June 30, 2020, are as follows:

Service Cost	\$ 194,284
Interest on the Total Pension Liability	659,835
Benefits Changes	(4,094)
Member Contributions	(136,039)
Administrative Expenses	2,898
Expected Investment Return Net of Investment Expenses	(291,895)
Pension Expense Related to Specific Liabilities of Individual Employers	(2,970)
Current Period Recognition (Amortization) of Deferred Outflows and Inflows of Resources:	
Difference Between Expected and Actual Experience	61,791
Changes of Assumptions	(354,974)
Differences Between Projected and Actual Investment Earnings on Pension Plan Investments	63,197
Total	<u>\$ 192,033</u>



**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Notes to Financial Statements

December 31, 2021

**NOTE 21 - NET INVESTMENT IN CAPITAL ASSETS**

This component consists of land, construction in process and depreciable assets, net of accumulation and net of related debt outstanding. If there are significant unspent related debt proceeds as of year-end, the portion of the debt related to the unspent proceeds is not included in the calculation of investment in Net Investment in Capital Assets. Rather, that portion of the debt is included in the same net asset component as the unspent proceeds.

	Primary Government	Component Unit
Balance December 31, 2020	\$ 4,151,457	\$ 931,710
Fixed Asset Acquisitions	302,684	154,480
Disposal of Assets	(42,631)	-
Payment of Debt	-	2,667
Depreciation Expense	(62,484)	(35,940)
Balance December 31, 2021	<u>\$ 4,349,026</u>	<u>\$ 1,055,584</u>

**NOTE 22 - RESTRICTED NET POSITION**

The Authority's Restricted Net Position account balance on December 31, 2021, is \$292,288. The balance pertains to the HAP reserve.

	Primary Government	Component Unit
Authority HCV HAP Reserve	\$ 41,885	\$ -
Reserve for Construction Project	-	250,403
Total Restricted Net Position	<u>\$ 41,885</u>	<u>\$ 250,403</u>

The restricted cash in the amount of \$41,885 for 2021 was reported under the Emergency Housing Voucher Program as a HAP reserve for future use. In accordance with HUD's PIH Notice 2007-03, the reserve fund balance may only be used to assist additional families up to the number of units under contract.

Component Unit

The East Orange Housing and Community Development Corporation at the board meeting on October 24, 2018, approved placing funds in a certificate of deposit for future construction.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Notes to Financial Statements

December 31, 2021

**NOTE 22 - RESTRICTED NET POSITION -CONTINUED**

Housing Choice Voucher Program HUD Held Reserves Funds

Effective January 1, 2012, HUD was required to control the disbursement of funds in such a way that the Authority does not receive funds before they are needed, resulting in the re-establishment of HUD held program reserves to comply with the Treasury requirements. HUD held reserve is a holding account at the HUD level that maintains the excess of HAP funds that have been obligated (ABA) but undisbursed to the Authority. The excess HAP funds will remain obligated but not disbursed to the Authority. HUD will hold these funds until needed by the Authority. The amount of HUD held reserves for the Authority on December 31, 2021, was \$2,503,532.

**NOTE 23 - UNRESTRICTED NET POSITION**

The Authority's primary government Unrestricted Net Position account balance on December 31, 2021, is \$7,013,109. The detail of the account balance is as follows:

	Low Rent PIH Reserve	HCV ADM Reserve	Business Activities	Total
Balance December 31, 2020	\$ 6,234,470	\$ (160,102)	\$ -	\$ 6,074,368
Increase During the Year	-	124,470	846,525	970,995
(Decrease) During the Year	(32,254)	-	-	(32,254)
Balance December 31, 2021	\$ 6,202,216	\$ (35,632)	\$ 846,525	\$ 7,013,109

**NOTE 24 - ANNUAL CONTRIBUTIONS BY FEDERAL AGENCIES**

HUD contributes operating subsidy for the Public and Indian program approved in the operating budget under the Annual Contribution Contract. The operating subsidy contributions for the year ended December 31, 2021, were \$293,320.

Annual Contributions Contracts for the Section 8 Housing Choice Voucher Program to provide for housing assistance payments to private owners of residential units on behalf of eligible low or very low-income families. The programs provide for such payment with respect to existing housing covering the difference between the maximum rental on a dwelling unit, and the amount of rent contribution by the participating family and related administrative expense. HUD contributions for the Section 8 Housing Choice Voucher for December 31, 2021, were \$14,550,512.

# HOUSING AUTHORITY OF THE CITY OF EAST ORANGE

## Notes to Financial Statements December 31, 2021

### **NOTE 25 - CURRENT VULNERABILITY DUE TO CERTAIN CONCENTRATIONS**

The Authority operations are concentrated in the low-income housing real estate market. In addition, the Authority operates in a heavily regulated environment. The operations of the Authority are subject to the administrative directives, rules, and regulations of federal, state, and local regulatory agencies, including, but not limited to HUD. Such administrative directives, rules, and regulations are subject to change by an act of congress, or an administrative change mandated by HUD. Such changes may occur with little notice or inadequate funding to pay for the related cost, including the additional administrative burden, to comply with a change.

Total financial support by HUD was \$15,579,168 to the Authority which represents approximately 88% percent of the Authority's total revenue for the year ended December 31, 2021.

### **NOTE 26 - GROUND LEASE**

On August 23, 2018, the Authority entered into a ground lease agreement with a Developer for AMP #3 conversion and constructing rehab of existing 178 dwelling rental unit, known as the Genesis Concord Vista, LLC. The base rent shall be \$1.00 per annum, payable at the signing of the agreement. The term of the lease is 32 years, unless sooner termination in accordance with the provisions of the lease.

### **NOTE 27 - CONTINGENCIES AND COMMITMENTS**

Litigation - On December 31, 2021, the Authority, from time-to-time, may be involved with lawsuits arising in the ordinary course of business. In the opinion of the Authority's management, any liability resulting from such litigation would not be material in relation to the Authority's financial position and results of operations.

#### Contingencies

The Authority is subject to possible examinations made by federal and state authorities who determine compliance with terms, conditions, laws, and regulations governing other grants given to the Authority in the current and prior years. There were no such examinations for the years ended December 31, 2021.

#### Other Insurance

The Authority is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; injuries to employees; errors and omissions; natural disasters; etc. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past three years.

# HOUSING AUTHORITY OF THE CITY OF EAST ORANGE

Notes to Financial Statements  
December 31, 2021

## **NOTE 27 - CONTINGENCIES AND COMMITMENTS**

### Unemployment Insurance

The Authority provides unemployment insurance through direct billings from the New Jersey Unemployment Insurance Fund. For the year ended December 31, 2021, the Authority paid no benefits from the unemployment reserve. On December 31, 2021, the Authority did not recognize a liability for unpaid, unasserted claims, if any, as these would be deemed immaterial.

### National Health Emergency

The United States is presently during a national health emergency related to the COVID-19 virus (coronavirus). The overall consequences of coronavirus on a national, regional and local level are unknown, but has the potential to result in a significant economic impact. On March 27, 2021, the President of the United States signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act into law to provide additional funding to Public Housing Authority's to prevent, prepare for and respond to coronavirus, including to maintain normal operations during the period the program was impacted. During the year ended December 31, 2021, the Authority received a \$298,295 in total CARES Act funding of which \$-0- was unspent. The overall impact of this situation on the Authority and its future results and financial position is not presently determinable.

## **NOTE 28 - SUBSEQUENT EVENTS**

### Coronavirus Pandemic:

In December 2019, an outbreak of a novel strain of coronavirus (COVID-19) originated in Wuhan, China and has since spread to other countries, including the U.S. On March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic. In addition, multiple jurisdictions in the U.S. have declared a state of emergency. It is anticipated that these impacts will continue for some time. There has been no immediate impact to the Authority's operations. Future potential impacts may include disruptions or restrictions on our employees' ability to work or the tenant's ability to pay the required monthly rent. Operating functions that may be changed include intake, recertification and maintenance. Changes to the operating environment may increase operating costs. Additional impacts may include the ability of tenants to continue making rental payments as a result of job loss or other pandemic related issues. The Authority already received additional operating subsidy from HUD to offset these expenses.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Notes to Financial Statements  
December 31, 2021

**NOTE 28 – SUBSEQUENT EVENTS - CONTINUED**

Events that occur after the statement of net assets date but before the financial statements were available to be issued, must be evaluated for recognition or disclosed. The effects of subsequent events that provide evidence about conditions that existed after the statement of net assets date required disclosure in the accompanying notes. Management has evaluated the activity of the Authority thru September 23, 2022; the date which the financial statements were available for issue and concluded that no subsequent events have occurred that would require recognition in the financial statements or disclosure in the notes to the financial statements.

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**

Required Supplementary Information

December 31, 2021

**SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY AND RELATED RATIOS LAST TEN FISCAL YEARS**

GASB #75 requires supplementary information which includes changes in the Authority's total OPEB liability along with related ratios as listed below.

<b><u>Total OPEB Liability</u></b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>
Service Cost	\$ 162,831	\$ 137,094	\$ 351,969	\$ 312,929
Interest on Total OPEB liability	133,673	130,823	160,281	160,285
Expected Investment Return	(2,051)	(2,321)	-	-
Administrative Expenses	2,664	1,949	-	-
Changes in Benefits Term	278	(392)	-	-
Current Period Deferred	-	-	-	-
Inflows/Outflows of Resources	1,850,481	(127,393)	-	-
Inputs	(112,501)	(166,465)	-	-
Net Difference Between Projected and Actual Investments Earning on OPEB Plan Investments	1,219	736	-	-
Benefit Payments	-	-	(39,038)	(53,446)
Change in Plan	-	(2,964,793)	-	-
Net Change in Total OPEB Liability	2,036,594	(2,990,762)	473,212	419,768
Total OPEB Liability, Beginning	2,786,020	5,776,782	5,303,570	4,883,802
<b>Total OPEB Liability, Ending</b>	<b>\$ 4,822,614</b>	<b>\$ 2,786,020</b>	<b>\$ 5,776,782</b>	<b>\$ 5,303,570</b>

Covered, Employee Payroll	\$ 1,308,402	\$ 1,251,767	\$ 1,281,327	\$ 1,798,945
Total OPEB Liability as a percentage of covered employee payroll	368.59%	222.57%	450.84%	294.82%

*\*The amounts determined for each fiscal year were determined as of June 30. Schedule is intended to show information for ten years. Additional years will be displayed as they become available.*

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**  
Required Supplementary Information  
 December 31, 2021

**SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY OF THE PUBLIC EMPLOYEE RETIREMENT SYSTEM**

GASB #68 requires supplementary information which includes the Authority's share of the net pension liability along with related ratios as listed below. The schedule below displays the Authority's proportionate share of Net Pension Liability.

	2020	2019	2018	2017
Housing Authority's proportion of the net pension liability	0.014966879%	0.012689684%	0.01406135%	0.01161213%
Housing Authority's proportionate share of the net pension liability	\$ 2,441,018	\$ 2,286,521	\$ 2,768,610	\$ 2,703,119
Housing Authority's covered employee payroll	\$ 1,526,896	\$ 1,251,767	\$ 1,264,827	\$ 1,123,076
Housing Authority's proportionate share of the net pension liability as a percentage of its covered-employee payroll	159.87%	182.66%	218.89%	240.69%
Plan fiduciary net position as a percentage of the total pension liability	75.91%	43.43%	53.60%	48.01%

*\*The amounts determined for each fiscal year were determined as of June 30.*

*Schedule is intended to show information for ten years. Additional years will be displayed as they become available.*

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**  
Required Supplementary Information  
 December 31, 2021

**SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY OF THE PUBLIC EMPLOYEE RETIREMENT SYSTEM - CONTINUED**

The schedule below displays the Authority's proportionate share of Net Pension Liability.

	<u>2016</u>	<u>2015</u>	<u>2014</u>
Housing Authority's proportion of the net pension liability	0.00323170%	0.01176402%	0.01280554%
Housing Authority's proportionate share of the net pension liability	\$ 3,669,596	\$ 2,640,786	\$ 2,397,547
Housing Authority's covered employee payroll	\$ 1,358,040	\$ 1,346,339	\$ 1,270,191
Housing Authority's proportionate share of the net pension liability as a percentage of its covered-employee payroll	270.21%	196.15%	188.75%
Plan fiduciary net position as a percentage of the total pension liability	59.86%	52.07%	52.08%

*\*The amounts determined for each fiscal year were determined as of June 30.*



**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**  
Required Supplementary Information

December 31, 2021

**SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY OF THE PUBLIC EMPLOYEE RETIREMENT SYSTEM**

The schedule below displays the Authority's contractually required contributions along with related ratios.

	2020	2019	2018	2017
Contractually required contribution	\$ 163,751	\$ 123,435	\$ 139,865	\$ 107,574
Contribution in relation to the contractually required contribution	(163,751)	(123,435)	(139,865)	(107,574)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -
Authority's covered payroll	\$ 1,526,896	\$ 1,251,767	\$ 1,264,827	\$ 1,123,076
Contribution as a percentage of covered employee payroll	10.72%	9.86%	11.06%	9.58%

*\*The amounts determined for each fiscal year were determined as of June 30.*

*Schedule is intended to show information for ten years. Additional years will be displayed as they become available.*

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**  
Required Supplementary Information  
 December 31, 2021

**SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY OF THE PUBLIC EMPLOYEE RETIREMENT SYSTEM - CONTINUED**

The schedule below displays the Authority's contractually required contributions along with related ratios.

	<u>2016</u>	<u>2015</u>	<u>2014</u>
Contractually required contribution	\$ 110,072	\$ 101,139	\$ 105,567
Contribution in relation to the contractually required contribution	(110,072)	(101,139)	(105,567)
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Authority's covered payroll	\$ 1,358,040	\$ 1,346,339	\$ 1,270,191
Contribution as a percentage of covered employee payroll	8.11%	7.51%	8.31%

*\*The amounts determined for each fiscal year were determined as of June 30.*

*Schedule is intended to show information for ten years. Additional years will be displayed as they become available.*

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE  
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
 FOR THE TWELVE MONTHS ENDED DECEMBER 31, 2021**

Programs funded by:

U.S. Department of Housing and Urban Development

	CFDA #'s	Beginning Balance	Revenue Recognized	Fiscal Year Expenditures	Ending Balance
<u>Public and Indian Housing Program</u>					
NJ050	14.850	-	\$ 293,320	\$ 293,320	\$ -
Grant Total 14.850		-	293,320	293,320	-
<u>Resident Opportunity and Supportive Services</u>					
ROSS191293	14.870	-	79,227	79,227	-
Grant Total 14.870		-	79,227	79,227	-
<u>Section 8 Housing Choice Voucher Program</u>					
NJ39PO50	14.871	-	14,550,512	14,550,512	-
<u>HCV CARES Act Funding</u>					
	14.HCC	-	298,295	298,295	-
<u>Emergency Housing Vouchers</u>					
	14.EHV	-	190,518	190,518	-
Cluster Grant Total 14.871		-	15,039,325	15,039,325	-
<u>Public Housing Capital Fund Program</u>					
NJ39P050	14.872	-	95,296	95,296	-
Grant Total 14.872		-	95,296	95,296	-
<u>PIH Family Self Sufficiency Program</u>					
FSS18NJ2189	14.896	-	72,000	72,000	-
Grant Total 14.896		-	72,000	72,000	-
Total Expenditures of Federal Awards		\$ -	\$ 15,579,168	\$ 15,579,168	\$ -

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE TWELVE MONTHS ENDED DECEMBER 31, 2021**

**Note 1. Presentation:**

The accompanying Schedule of Expenditures of Federal Awards includes the federal award activity of the Housing Authority of the City of East Orange is under programs of the federal government for the year ended December 31, 2021. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Housing Authority of the City of East Orange, it is not intended to and does not present the financial position, change in net position, or cash flows of the Housing Authority of the City of East Orange.

**Note 2. Summary of Significant Accounting Policies:**

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

**Note 3. Indirect Cost Rate**

The Housing Authority of the City of East Orange has not elected to use the 10 percent de minimis indirect cost rate as allowable under the Uniform Guidance.

**Note 4. Loans Outstanding:**

The Housing Authority of the City of East Orange had no loans outstanding on December 31, 2021.

**Note 5. Non- Cash Federal Assistance:**

The Authority did not receive any non-cash Federal assistance for the year ended December 31, 2021.

**Note 6. Sub recipients:**

Of the federal expenditures presented in the schedule above, the Housing Authority of the City of East Orange did not provide federal awards to any sub recipients.

East Orange Housing Authority (NJ050)  
EAST ORANGE, NJ  
Entity Wide Balance Sheet Summary

Submission Type: Audited/Single Audit Fiscal Year End: 12/31/2021

	6.1	14.386 PIH	1 Business	2 State/Local	14.871	14.870	14.HCC HCV	14.EHV	Subtotal	ELIM	Total
	Component	Family Self-	Business		Housing	Resident	CARES Act	Emergency			
	Unit -	Sufficiency	Activities		Choice	Opportunity	Funding	Housing			
	Discretely	Program			Vouchers	and		Voucher			
	\$80,734		\$846,525		\$3,114,476			\$4,654	\$4,210,884		\$4,210,884
111 Cash - Unrestricted	\$164,495										
112 Cash - Restricted - Modernization and Development											
113 Cash - Other Restricted	\$250,403				\$145,868			\$41,885	\$438,156		\$438,156
114 Cash - Tenant Security Deposits	\$9,476								\$93,113		\$93,113
115 Cash - Restricted for Payment of Current Liabilities					\$22,372				\$22,372		\$22,372
100 Total Cash	\$188,132	\$0	\$846,525	\$0	\$3,282,716	\$0	\$0	\$46,539	\$4,704,525	\$0	\$4,704,525
121 Accounts Receivable - PHA Projects											
122 Accounts Receivable - HUD Other Projects	\$16,577								\$16,577		\$16,577
124 Accounts Receivable - Other Government					\$109,165				\$109,165		\$109,165
125 Accounts Receivable - Miscellaneous	\$19,524	\$3,875							\$23,399		\$23,399
126 Accounts Receivable - Tenants	\$26,289	\$475			\$4,876				\$31,640		\$31,640
126.1 Allowance for Doubtful Accounts - Tenants	-\$22,465	\$0			-\$4,876				-\$27,341		-\$27,341
126.2 Allowance for Doubtful Accounts - Other	\$0	\$0			\$0				\$0		\$0
127 Notes, Loans, & Mortgages Receivable - Current											
128 Fraud Recovery					\$349,736				\$349,736		\$349,736
128.1 Allowance for Doubtful Accounts - Fraud					-\$349,736				-\$349,736		-\$349,736
129 Accrued Interest Receivable											
120 Total Receivables, Net of Allowances for Doubtful	\$39,925	\$0	\$0	\$0	\$109,165	\$0	\$0	\$0	\$153,440	\$0	\$153,440
Accounts											
131 Investments - Unrestricted											
132 Investments - Restricted											
135 Investments - Restricted for Payment of Current Liability											
142 Prepaid Expenses and Other Assets	\$177,898								\$177,898		\$177,898
143 Inventories	\$5,883								\$5,883		\$5,883
143.1 Allowance for Obsolete Inventories	\$0				\$0				\$0		\$0
144 Inter Program Due From	\$0				\$0				\$0		\$0
145 Assets Held for Sale											
150 Total Current Assets	\$411,838	\$344,963	\$846,525	\$0	\$3,391,881	\$0	\$0	\$46,539	\$5,041,746	\$0	\$5,041,746
161 Land											
162 Buildings	\$261,792	\$154,170	\$1,507,823						\$1,923,785		\$1,923,785
163 Furniture, Equipment & Machinery - Dwellings	\$2,202,793	\$761,407							\$2,964,200		\$2,964,200
164 Furniture, Equipment & Machinery - Administration	\$355,754	\$35,956							\$391,710		\$391,710
165 Leasehold Improvements	\$153,680				\$128,845				\$282,525		\$282,525
166 Accumulated Depreciation	-\$2,556,342	-\$47,805							-\$2,723,934		-\$2,723,934
167 Construction in Progress	\$2,414,468	\$480,955							\$2,895,323		\$2,895,323
168 Infrastructure											
160 Total Capital Assets, Net of Accumulated Depreciation	\$2,832,145	\$1,384,583	\$1,507,823	\$0	\$9,058	\$0	\$0	\$0	\$5,733,609	\$0	\$5,733,609
171 Notes, Loans and Mortgages Receivable - Non-Current											
172 Notes, Loans, & Mortgages Receivable - Non Current -											
Pass Due	\$9,501,600								\$9,501,600		\$9,501,600
173 Grants Receivable - Non Current											
174 Other Assets	\$923,382	\$0							\$923,382		\$923,382
176 Investments in Joint Ventures											
180 Total Non-Current Assets	\$13,257,127	\$1,384,583	\$0	\$0	\$9,058	\$0	\$0	\$0	\$16,158,591	\$0	\$16,158,591
200 Deferred Outflow of Resources	\$665,909				\$2,738,574				\$3,404,483		\$3,404,483
290 Total Assets and Deferred Outflow of Resources	\$14,334,874	\$1,729,546	\$2,354,348	\$0	\$6,139,513	\$0	\$0	\$46,539	\$24,604,820	\$0	\$24,604,820
311 Bank Overdraft											
312 Accounts Payable <= 90 Days	\$38,305	\$12,817			\$1,101				\$52,223		\$52,223

East Orange Housing Authority (NJ050)  
EAST ORANGE, NJ

Entity Wide Balance Sheet Summary

Submission Type: Audited/Single Audit Fiscal Year End: 12/31/2021

	6.1	14,886 PIH	1 Business	2 State/Local	14,871	14,870	14.HCC HCV	14.EHV	Subtotal	ELIM	Total
	Component	Family Self-	Activities		Housing	Resident	CARES Act	Emergency			
	Unit -	Sufficiency			Choice	Opportunity	Funding	Housing			
	Discretely	Program			Vouchers	and		Voucher			
313 Accounts Payable >90 Days Past Due											
321 Accrued Wages/Payroll Taxes Payable	\$69,147								\$69,147		\$69,147
322 Accrued Compensated Absences - Current Portion					\$13,725				\$13,725		\$13,725
324 Accrued Contingency Liability											
325 Accrued Interest Payable											
331 Accounts Payable - HUD PHA Programs	\$1,794								\$1,794		\$1,794
332 Account Payable - PHA Projects											
333 Accounts Payable - Other Government	\$184,221								\$184,221		\$184,221
341 Tenant Security Deposits	\$23,237								\$23,237		\$23,237
342 Unearned Revenue											
343 Current Portion of Long-term Debt - Capital								\$0	\$0		\$0
Projects/Mortgage Revenue											
344 Current Portion of Long-term Debt - Operating											
Borrowings											
345 Other Current Liabilities											
346 Accrued Liabilities - Other	\$12,332				\$22,372				\$22,372		\$22,372
347 Inter Program - Due To					\$13,484				\$25,816		\$25,816
348 Loan Liability - Current	\$8,609								\$8,609		\$8,609
310 Total Current Liabilities	\$32,696	\$0	\$0	\$0	\$50,682	\$0	\$0	\$0	\$410,620	\$0	\$410,620
351 Long-term Debt, Net of Current - Capital											
Projects/Mortgage Revenue											
352 Long-term Debt, Net of Current - Operating Borrowings											
353 Non-current Liabilities - Other											
354 Accrued Compensated Absences - Non Current	\$101,971				\$128,458				\$128,458		\$128,458
355 Loan Liability - Non Current					\$123,525				\$225,496		\$225,496
356 FASB 5 Liabilities	\$320,390								\$320,390		\$320,390
357 Accrued Pension and OPEB Liabilities	\$4,229,145				\$3,034,486				\$7,263,631		\$7,263,631
350 Total Non-Current Liabilities	\$4,331,116	\$0	\$0	\$0	\$3,286,469	\$0	\$0	\$0	\$7,937,975	\$0	\$7,937,975
300 Total Liabilities	\$4,668,358	\$353,086	\$0	\$0	\$3,337,151	\$0	\$0	\$0	\$8,348,595	\$0	\$8,348,595
400 Deferred Inflow of Resources	\$642,155				\$2,833,590				\$3,475,745		\$3,475,745
508.4 Net Investment in Capital Assets	\$2,832,145	\$1,055,584	\$1,507,823	\$0	\$9,058	\$0	\$0	\$0	\$5,404,610		\$5,404,610
511.4 Restricted Net Position	\$0	\$250,403	\$0	\$0	\$0	\$0	\$0	\$41,885	\$292,288		\$292,288
512.4 Unrestricted Net Position	\$6,202,216	\$70,473	\$846,525	\$0	-\$40,286	\$0	\$0	\$4,654	\$7,083,582		\$7,083,582
513 Total Equity - Net Assets / Position	\$9,034,361	\$1,376,460	\$2,354,348	\$0	-\$31,228	\$0	\$0	\$46,539	\$12,780,480	\$0	\$12,780,480
600 Total Liabilities, Deferred Inflows of Resources and Equity - Net	\$14,334,874	\$1,729,546	\$2,354,348	\$0	\$8,139,513	\$0	\$0	\$46,539	\$24,604,820	\$0	\$24,604,820

East Orange Housing Authority (NJ050)  
EAST ORANGE, NJ

Entity Wide Revenue and Expense Summary

Submission Type: Audited/Single Audit Fiscal Year End: 12/31/2021

	6.1 Component Unit - Discretely	14,896 PIH Family Self- Sufficiency Program	1 Business Activities	2 State/Local	14,871 Housing Choice Vouchers	14,870 Resident Opportunity and	14,HCC HCV CARES Act Funding	14,EHV Emergency Housing Voucher	Subtotal	ELIM	Total
70300 Net Tenant Rental Revenue	\$225,056								\$306,944		\$306,944
70400 Tenant Revenue - Other	\$20,089								\$20,089		\$20,089
70500 Total Tenant Revenue	\$245,145	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$327,033	\$0	\$327,033
70600 HUD PHA Operating Grants	\$388,616	\$72,000			\$14,550,512	\$79,227	\$298,295	\$190,518	\$15,579,168		\$15,579,168
70610 Capital Grants											
70710 Management Fee											
70720 Asset Management Fee											
70730 Book Keeping Fee											
70740 Front Line Services Fee											
70750 Other Fees											
70700 Total Fee Revenue									\$0	\$0	\$0
70800 Other Government Grants				\$36,000					\$154,977		\$154,977
71100 Investment Income - Unrestricted	\$692				\$3,678				\$9,616		\$9,616
71200 Mortgage Interest Income	\$329,850								\$329,850		\$329,850
71300 Proceeds from Disposition of Assets Held for Sale											
71310 Cost of Sale of Assets											
71400 Fraud Recovery					\$139,536				\$139,536		\$139,536
71500 Other Revenue	\$178,554		\$1,106,000		\$621,067				\$1,908,339		\$1,908,339
71600 Gain or Loss on Sale of Capital Assets											
72000 Investment Income - Restricted											
70000 Total Revenue	\$1,142,857	\$72,000	\$1,106,000	\$36,000	\$15,314,793	\$79,227	\$298,295	\$190,518	\$18,448,519	\$0	\$18,448,519
91100 Administrative Salaries	\$367,487				\$716,607				\$1,144,465		\$1,144,465
91200 Auditing Fees	\$6,000				\$6,000		\$17,933	\$18,438	\$16,700		\$16,700
91300 Management Fee											
91310 Book-keeping Fee											
91400 Advertising and Marketing											
91500 Employee Benefit Contributions - Administrative	\$113,178				\$551,225		\$8,627		\$673,030		\$673,030
91600 Office Expenses	\$43,520				\$90,858		\$102,060		\$236,438		\$236,438
91700 Legal Expense	\$26,789				\$9,425				\$37,652		\$37,652
91800 Travel	\$5,109				\$7,022				\$12,131		\$12,131
91810 Allocated Overhead											
91900 Other	\$29,726				\$98,156				\$298,992		\$298,992
91000 Total Operating - Administrative	\$591,809	\$0	\$0	\$0	\$1,469,293	\$0	\$169,675	\$2,226	\$2,420,408	\$0	\$2,420,408
92000 Asset Management Fee											
92100 Tenant Services - Salaries		\$23,489		\$10,818		\$59,472			\$93,779		\$93,779
92200 Relocation Costs								\$41,129	\$41,129		\$41,129
92300 Employee Benefit Contributions - Tenant Services											
92400 Tenant Services - Other	\$1,106			\$4,741		\$19,755			\$25,596		\$25,596
92500 Total Tenant Services	\$1,106	\$31,108	\$0	\$36,000	\$0	\$79,227	\$0	\$41,129	\$188,570	\$0	\$188,570
93100 Water	\$19,785								\$20,574		\$20,574
93200 Electricity	\$40,969								\$43,431		\$43,431
93300 Gas	\$38,003								\$38,003		\$38,003
93400 Fuel											
93500 Labor											
93600 Sewer											
93700 Employee Benefit Contributions - Utilities											
93800 Other Utilities Expense											

East Orange Housing Authority (NJ050)  
EAST ORANGE, NJ

Entity Wide Revenue and Expense Summary

Submission Type: Audited/Single Audit Fiscal Year End: 12/31/2021

	Project Total	6.1 Component Unit - Discretely	14,896 PIH Family Self- Sufficiency Program	1 Business Activities	2 State/Local	14,871 Housing Choice Vouchers	14,870 Resident Opportunity and	14.HCC HCV CARES Act Funding	14,ERV Emergency Housing Voucher	Subtotal	ELIM	Total
93000 Total Utilities	\$98,757	\$3,251	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$102,008	\$0	\$102,008
94100 Ordinary Maintenance and Operations - Labor	\$70,158									\$70,158		\$70,158
94200 Ordinary Maintenance and Operations - Materials and Other	\$125,059	\$14,537				\$2,955				\$142,551		\$142,551
94300 Ordinary Maintenance and Operations Contracts	\$49,716	\$9,029								\$58,745		\$58,745
94500 Employee Benefit Contributions - Ordinary Maintenance	\$7,452									\$7,452		\$7,452
94000 Total Maintenance	\$252,385	\$23,566	\$0	\$0	\$0	\$2,955	\$0	\$0	\$0	\$278,906	\$0	\$278,906
95100 Protective Services - Labor	\$103,540									\$103,540		\$103,540
95200 Protective Services - Other Contract Costs	\$11,620									\$11,620		\$11,620
95300 Protective Services - Other	\$187									\$187		\$187
95500 Employee Benefit Contributions - Protective Services	\$12,157									\$12,157		\$12,157
95000 Total Protective Services	\$127,504	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$127,504	\$0	\$127,504
96110 Property Insurance	\$2,556									\$2,556		\$2,556
96120 Liability Insurance	\$2,252									\$2,252		\$2,252
96130 Workmen's Compensation	\$2,471									\$2,471		\$2,471
96140 All Other Insurance	\$49,248	\$1,217				\$14,215				\$64,680		\$64,680
96100 Total Insurance Premiums	\$51,719	\$6,025	\$0	\$0	\$0	\$14,215	\$0	\$0	\$0	\$71,959	\$0	\$71,959
96200 Other General Expenses	\$67,264	\$11,631				\$37,997				\$116,892		\$116,892
96210 Compensated Absences	-\$29,202									-\$29,202		-\$29,202
96300 Payments in Lieu of Taxes	\$13,189									\$13,189		\$13,189
96400 Bad debt - Tenant Rents												
96500 Bad debt - Mortgages												
96600 Bad debt - Other												
96800 Severance Expense												
96000 Total Other General Expenses	\$51,251	\$11,631	\$0	\$0	\$0	\$37,997	\$0	\$0	\$0	\$100,879	\$0	\$100,879
96710 Interest of Mortgage (or Bonds) Payable												
96720 Interest on Notes Payable (Short and Long Term)		\$23,133								\$23,133		\$23,133
96730 Amortization of Bond Issue Costs												
96700 Total Interest Expense and Amortization Cost	\$0	\$23,133	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,133	\$0	\$23,133
96900 Total Operating Expenses	\$1,174,531	\$107,953	\$31,108	\$0	\$36,000	\$1,524,460	\$79,227	\$296,295	\$61,793	\$3,313,367	\$0	\$3,313,367
97000 Excess of Operating Revenue over Operating Expenses	-\$31,674	\$100,876	\$40,892	\$1,106,000	\$0	\$13,790,333	\$0	\$0	\$128,725	\$15,135,152	\$0	\$15,135,152
97100 Extraordinary Maintenance												
97200 Casualty Losses - Non-capitalized												
97300 Housing Assistance Payments		\$40,892				\$13,197,700			\$82,186	\$13,320,778		\$13,320,778
97350 HAP Portability-In						\$488,865				\$488,865		\$488,865
97400 Depreciation Expense	\$59,289	\$35,940				\$3,197				\$98,426		\$98,426
97500 Fraud Losses												
97600 Capital Outlays - Governmental Funds												
97700 Debt Principal Payment - Governmental Funds												
97800 Dwelling Units Rent Expense												
90000 Total Expenses	\$1,233,820	\$143,893	\$72,000	\$0	\$36,000	\$15,214,222	\$79,227	\$296,295	\$143,979	\$17,221,436	\$0	\$17,221,436
10010 Operating Transfer In									\$0	\$0		\$0



East Orange Housing Authority (NJ050)  
EAST ORANGE, NJ

Entity Wide Revenue and Expense Summary

Submission Type: Audited/Single Audit Fiscal Year End: 12/31/2021

	6.1	14,896 PIH	1 Business	2 State/Local	14,871	14,870	14.HCC HCV	14.EHV	Subtotal	ELIM	Total
	Component	Family Self-	Activities		Housing	Resident	CARES Act	Emergency			
	Unit -	Sufficiency			Choice	Opportunity	Funding	Housing			
	Discretely	Program			Vouchers	and		Voucher			
10020 Operating transfer Out											
10030 Operating Transfers from/to Primary Government											
10040 Operating Transfers from/to Component Unit											
10050 Proceeds from Notes, Loans and Bonds											
10060 Proceeds from Property Sales											
10070 Extraordinary Items, Net Gain/Loss											
10080 Special Items (Net Gain/Loss)											
10091 Inter Project Excess Cash Transfer In											
10092 Inter Project Excess Cash Transfer Out											
10093 Transfers between Program and Project - In											
10094 Transfers between Project and Program - Out											
10100 Total Other financing Sources (Uses)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10000 Excess (Deficiency) of Total Revenue Over (Under)	\$64,936	\$0	\$1,106,000	\$0	\$100,571	\$0	\$0	\$46,539	\$1,227,083	\$0	\$1,227,083
Total Expenses											
11020 Required Annual Debt Principal Payments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11030 Beginning Equity	\$9,125,324	\$1,311,524	\$1,248,348	\$0	-\$131,799	\$0	\$0	\$0	\$11,553,397		\$11,553,397
11040 Prior Period Adjustments, Equity Transfers and											
Correction of Errors											
11050 Changes in Compensated Absence Balance											
11060 Changes in Contingent Liability Balance											
11070 Changes in Unrecognized Pension Transition Liability											
11080 Changes in Special Term/Severance Benefits											
Liability											
11090 Changes in Allowance for Doubtful Accounts -											
Dwelling Rents											
11100 Changes in Allowance for Doubtful Accounts - Other											
11170 Administrative Fee Equity					\$77,937				\$77,937		\$77,937
11180 Housing Assistance Payments Equity											
11190 Unit Months Available	768	48	0		-\$109,165				-\$109,165		-\$109,165
11210 Number of Unit Months Leased	756	48	0		19380		324		20520		20520
11270 Excess Cash	-\$189,121				16308		72		17184		17184
11610 Land Purchases	\$0								-\$189,121		-\$189,121
11620 Building Purchases	\$0								\$0		\$0
11630 Furniture & Equipment - Dwelling Purchases	\$0								\$0		\$0
11640 Furniture & Equipment - Administrative Purchases	\$0								\$0		\$0
11650 Leasehold Improvements Purchases	\$0								\$0		\$0
11660 Infrastructure Purchases	\$0								\$0		\$0
13510 CFFP Debt Service Payments	\$0								\$0		\$0
13901 Replacement Housing Factor Funds	\$0								\$0		\$0

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Commissioners  
Housing Authority of the City of East Orange  
7 Glenwood Avenue  
Suite 304A  
East Orange, New Jersey 07017

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, business type activities and the aggregate discretely present component unit of Housing Authority of the City of East Orange, as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise Housing Authority of the City of East Orange's basic financial statements, and have issued our report thereon dated September 23, 2022.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Housing Authority of the City of East Orange's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Housing Authority of the City of East Orange's internal control. Accordingly, we do not express an opinion on the effectiveness of Housing Authority of the City of East Orange's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis.

*A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

*A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Housing Authority of the City of East Orange’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

**Giampaolo & Associates**

Lincroft, New Jersey

Date: September 23, 2022

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR  
EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER  
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

Board of Commissioners  
Housing Authority of the City of East Orange  
7 Glenwood Avenue  
Suite 304A  
East Orange, New Jersey 07017

**Report on Compliance for Each Major Federal Program  
*Opinion on Each Major Federal Program***

We have audited Housing Authority of the City of East Orange's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Housing Authority of the City of East Orange's major federal programs for the year ended December 31, 2021. Housing Authority of the City of East Orange's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Housing Authority of the City of East Orange complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2021.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Housing Authority of the City of East Orange and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Housing Authority of the City of East Orange's compliance with the compliance requirements referred to above.

### ***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Housing Authority of the City of East Orange's federal programs.

### ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Housing Authority of the City of East Orange's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Housing Authority of the City of East Orange's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Housing Authority of the City of East Orange's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Housing Authority of the City of East Orange's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Housing Authority of the City of East Orange's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

***Opinion on Each Major Federal Program***

In our opinion, Housing Authority of the City of East Orange complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2021.

***Report on Internal Control over Compliance***

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis.

*A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

*A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified. Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

***Giampaolo & Associates***

Lincroft, New Jersey

Date: September 23, 2022

**HOUSING AUTHORITY OF THE CITY OF EAST ORANGE**  
 Schedule of Findings and Questioned Cost  
 Year Ended December 31, 2021

**Prior Audit Findings**

None reported

**Summary of Auditor's Results**

**Financial Statements**

Type of Auditor's Report Issued: Unmodified

Internal Control over Financial Reporting:

Material Weakness (es) Identified? \_\_\_\_\_ yes    X no

Significant Deficiency(ies) identified that are  
 considered to be material weakness(es)? \_\_\_\_\_ yes    X none reported

Noncompliance Material to Financial Statements Noted? \_\_\_\_\_ yes    X no

**Federal Awards**

Internal Control over Major Programs:

Material Weakness (es) Identified? \_\_\_\_\_ yes    X no

Significant Deficiency(ies) identified that are  
 considered to be material weakness(es)? \_\_\_\_\_ yes    X none reported

Type of audit report issued on compliance for  
 major programs: Unmodified

Any audit findings disclosed that are required to be  
 reported in accordance with section Title 2 U.S. Code of Federal Regulation  
 Part 200, Uniform Administrative Requirements, \_\_\_\_\_ yes    X no

**Identification of Major Programs**

CFDA#	Name of Federal Program	Amount
14.871	Section 8 Housing Choice Vouchers Program	\$ 14,848,807
14.EHV	Emergency Housing Vouchers	\$ 190,518

Dollar threshold used to Distinguish between Type A and Type B Programs \$ 750,000

Auditee qualified as a low-risk auditee X yes    \_\_\_\_\_ no

**FINDINGS – FINANCIAL STATEMENT AUDIT**

None reported

**FINDINGS AND QUESTIONED COST – MAJOR FEDERAL AWARD PROGRAM AUDIT**

None reported

**INDEPENDENT ACCOUNTANT’S REPORT ON APPLYING AGREED-UPON PROCEDURES**

Board of Commissioners  
Housing Authority of the City of East Orange  
7 Glenwood Avenue  
Suite 304A  
East Orange, New Jersey 07017

We have performed the procedures enumerated below on whether the electronic submission of certain information agrees with the hard copy documents within the reporting package for the year ended December 31, 2021. The U.S. Department of Housing and Urban Development, Real Estate Assessment Center (REAC) is responsible for the Uniform Financial Reporting Standards (UFRS) procedures.

Housing Authority of the City of East Orange has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of complying with the REAC’s UFRS requirements for the submission of the PHA financial data for the year ended December 31, 2021. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are as follows:

Procedure	UFRS Rule Information	Hardcopy Documents	Agrees	Does Not Agree
1	Balance Sheet and Revenue and Expense (Data lines 111 to 13901)	Financial Data Schedule of all CFDAs, If Applicable	Yes	
2	Footnotes (data element G5000-010)	Footnotes to the audited basic financial statements	Yes	
3	Type of Opinion on FDS (data element G3100-040)	Auditors Report on Supplemental Data	Yes	
4	Audit findings narrative (date element G5200-010)	Schedule of Findings and Questioned Costs	Yes	



Procedure	UFRS Rule Information	Hardcopy Documents	Agrees	Does Not Agree
5	General Information (data element series G2000, G2100, G2200, G9000, G9100)	OMB Data Collection Form	Yes	
6	Financial Statement report information (data element G3000-010 to G3000-050)	Schedule of Findings and Questioned Costs, Part 1 and OMB Data Collection Form	Yes	
7	Federal program report information (data element G4000-020 to G4000-040)	Schedule of Findings and Questioned Costs, Part 1 and OMB Data Collection Form	Yes	
8	Type of Compliance Requirement (G4200-020 & G4000-030)	OMB Data Collection Form	Yes	
9	Basic financial statements and auditor reports required to be submitted electronically	Basic financial statements (inclusive of auditor reports)	Yes	

We were engaged by Housing Authority of the City of East Orange to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on UFRS Rule Information. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of REAC and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of Housing Authority of the City of East Orange and REAC, and is not intended to be, and should not be, used by anyone other than these specified parties.

***Giampaolo & Associates***

Lincroft, New Jersey  
September 23, 2022