

LOCAL GOVT SERVICES

2014 OCT 31 12:22

RECEIVED

2015 East Orange Housing Authority

(name)

Housing Authority Budget

www.eoha.org

(Authority Web Address)

Department Of



**Community
Affairs**

Division of Local Government Services

2015 HOUSING AUTHORITY BUDGET

Certification Section

2015

East Orange Housing Authority

(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2015 TO December 31, 2015

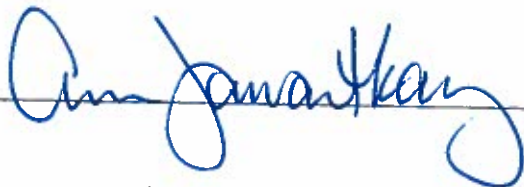
For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: _____



Date: _____

1/7/15

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: _____

Date: _____

2015 PREPARER'S CERTIFICATION

East Orange Housing Authority

(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2015 TO: Dec. 31, 2015

It is hereby certified that the Housing Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Housing Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	<i>Anthony G. Polcari, CPA</i>		
Name:	Anthony G. Polcari, CPA		
Title:	Fee Accountant		
Address:	2035 Hamburg Turnpike, Wayne, NJ 07470		
Phone Number:	973 831-6969	Fax Number:	973 831-6972
E-mail address	tony@polcarico.com		

2015 APPROVAL CERTIFICATION

East Orange Housing Authority

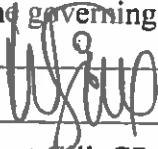
(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 1/1/2015 TO: 12/31/2015

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the East Orange Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 14th day of October, 2014.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Wilbert Gill, CPA		
Title:	Comptroller & Deputy Executive Director		
Address:	160 Halsted Street, East Orange, NJ 07018		
Phone Number:	973 766-8896	Fax Number:	973 766-8797
E-mail address	wgill@eoha.org		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address: www.eoha.org

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ☒ Commencing with 2012, the complete annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees, for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.


Name of Officer Certifying compliance

Wilbert Gill

Title of Officer Certifying compliance

Comptroller & Deputy Executive Director

Signature



2015 HOUSING AUTHORITY BUDGET RESOLUTION

East Orange Housing Authority

(Name)

FISCAL YEAR: FROM: 1/1/2015 TO: 12/31/2015

WHEREAS, the Annual Budget and Capital Budget for the East Orange Housing Authority for the fiscal year beginning, January 1, 2015 and ending, December 31, 2015 has been presented before the governing body of the East Orange Housing Authority at its open public meeting of October 14, 2014; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 16,053,025 Total Appropriations, including any Accumulated Deficit if any, of \$16,052,253 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$395,400 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the East Orange Housing Authority, at an open public meeting held on October 14, 2014 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the East Orange Housing Authority for the fiscal year beginning January 1, 2015 and ending, December 31, 2015 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the East Orange Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on February 10, 2015.

(Secretary's Signature)

(Date)

Governing Body Recorded Vote

Member	A y e	N a y	Abstain	Absent
Mrs. Wanda Watson	X			
Ms. Keely Freeman				X
Mr. W.G Harris	X			
Mr. Ted R. Green	X			
Mr. Frederick Shaw, Jr.	X			
Mr. Walter L. Waters				X
Mr. Joshua Brown	X			

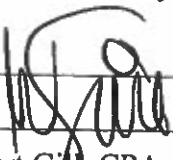
2015 ADOPTION CERTIFICATION

East Orange Housing Authority (Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 1/1/2015 TO: 12/31/2015

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the East Orange Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the 15th day of, February , 2015.

Officer's Signature:			
Name:	Wilbert Gill, CPA		
Title:	Comptroller & Deputy Executive Director		
Address:	160 Halsted Street, East Orange, NJ 07060		
Phone Number:	973 766-8896	Fax Number:	973 766-8797
E-mail address	wgill@eoha.org		

2015 ADOPTED BUDGET RESOLUTION

East Orange Housing Authority

(Name)

HOUSING AUTHORITY

FISCAL YEAR: FROM: 1/1/2015 TO: 12/31/2015

WHEREAS, the Annual Budget and Capital Budget/Program for the East Orange Housing Authority for the fiscal year beginning January 1, 2015 and ending, December 31, 2015 has been presented for adoption before the governing body of the East Orange Housing Authority at its open public meeting of February, 10, 2015; and

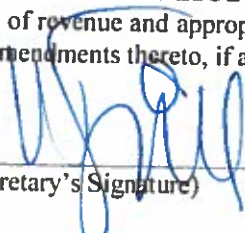
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 16,053,025 Total Appropriations, including any Accumulated Deficit, if any, of \$ 16,052,253 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$ 395,400 and Total Unrestricted Net Position planned to be utilized of \$0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of East Orange Housing Authority, at an open public meeting held on February, 10, 2015 that the Annual Budget and Capital Budget/Program of the East Orange Housing Authority for the fiscal year beginning, January 1, 2015 and, ending, December 31, 2015 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

1/16/15
(Date)

Governing Body Recorded Vote

Member	A y e	N a y	Abstain	Absent
Mrs. Wanda Watson	X			
Ms. Keely Freeman	X			
Mr. W.G Harris	X			
Mr. Ted R. Green	X			
Mr. Frederick Shaw, Jr.			X	
Mr. Walter L. Waters	X			
Mr. Joshua Brown	X			

2015 HOUSING AUTHORITY BUDGET

Narrative and Information Section

2015 HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS
East Orange Housing Authority
(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: 1/1/2015 TO: 12/31/2015

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2015 proposed Annual Budget and make comparison to the 2014 adopted budget. Explain any variances over +/-10% for each line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if the anticipated HUD Operating Subsidy has increased 15%, provide documentation that supports the increased HUD Operating Subsidy to the Housing Authority.

Budgeted Revenues are anticipated to be adequate to cover projected expenses and cover debt service for calendar year 2015 and result in a small budget surplus.
See attached analysis of variances from last year .

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges, and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% from the current year adopted budget.

The proposed annual will have no significant impact on rents or service fees charged. Rental income is based upon 30 % of adjusted tenant income as defined by federal regulation. Other increases or decreases in budgeted revenue are changes in HUD subsidies. For other changes please refer to supplemental analysis attached.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The local / regional economy is fairly stable and does not have a significant impact on the proposed budget

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

N/A an increase in net position is budgeted.

5. Is the Authority required to implement project-based budgeting and asset management under HUD rules and regulations? If yes, has the Authority's governing body adopted a project-based budget?

No due to its size the Authority is not required to implement project-based asset management

6. The proposed budget must not reflect an anticipated deficit from 2015 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

N/A

7. Attach a schedule of the Authority's existing rate structure (rent, maintenance/utilities, etc.) and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

As previously noted, rental income is governed by federal regulation and is equal to 30 % of adjusted tenant income. As the local economy is fairly stable, it is not anticipated that tenant incomes and resulting rents will differ significantly from the prior year.

8. Attach a copy of the Authority's most recent Annual Operating Data submission to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) under the Authority's Continuing Disclosure Agreements for any debt issuances outstanding. Examples of Annual Operating Data may include rents and collections; number of tenants; number of available housing units; etc. See Local Finance Notice 2014-9 for more information.

N/A The only debt outstanding relates to Energy Conservation loans approved by and subsidized by HUD

HOUSING AUTHORITY CONTACT INFORMATION 2015

Please complete the following information regarding this Housing Authority. All information requested below must be completed.

Name of Authority:	Housing Authority of the City of East Orange		
Address:	160 Halsted Street		
City, State, Zip:	East Orange	NJ	07018
Phone: (ext.)	(973) 766-8896	Fax:	(973) 766-8797

Preparer's Name:	Anthony G. Polcari, CPA Fee Accountant		
Preparer's Address:	2035 Hamburg Turnpike, Unit H		
City, State, Zip:	Wayne	NJ	07470
Phone: (ext.)	(973) 831-6969 Ext. 11	Fax:	(973) 831-6972
E-mail:	tony@polcarico.com		

Chief Executive Officer:	William Jones		
Phone: (ext.)	(973) 766-8896	Fax:	(973) 766-8797
E-mail:	wjones@hacenj.com		

Chief Financial Officer:	Wilbert Gill		
Phone: (ext.)	(973) 766-8896	Fax:	(973) 7668797
E-mail:	wgill@eoha.org		

Name of Auditor:	Anthony Giampaolo		
Name of Firm:	Hymanson, Parnes & Giampaolo		
Address:	467 Lincroft-Middletown Road		
City, State, Zip:	Lincroft	NJ	07738
Phone: (ext.)	(732) 842-4550	Fax:	(732) 842-4551
E-mail:	hpgcpa@comcast.net		

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

East Orange Housing Authority

FISCAL YEAR: FROM: January 1, 2013 TO: December 31, 2013

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2013 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 51
- 2) Provide the amount of total salaries and wages for calendar year 2013 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: \$ 1,258,670
- 3) Provide the number of regular voting members of the governing body: 7
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? YES If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? NO
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? NO
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? YESIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

The Authority has an inter-local agreement with Elizabeth Housing Authority for support and consulting services. Our Interim Executive Director (Mr. William Jones is currently the Executive Director Of the Elizabeth Housing Authority.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. NO If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **SEE ATTACHED.**
- 11) Did the Authority pay for meals or catering during the current fiscal year? YES If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed. **SEE ATTACHED**
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? YES If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed. **SEE ATTACHED**

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

East Orange Housing Authority

(Name)

FISCAL YEAR: FROM: January 1, 2014 TO: December 31, 2014

- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel NO
 - b. Travel for companions NO
 - c. Tax indemnification and gross-up payments NO
 - d. Discretionary spending account NO
 - e. Housing allowance or residence for personal use YES
Property Manager and Maintenance Superintendent are provided with apartments. They are listed as off line with HUD
 - f. Payments for business use of personal residence NO
 - g. Vehicle/auto allowance or vehicle for personal use YES –
Deputy Director is given an auto for commutation to and from work as Authority does not have facility to store such.
 - h. Health or social club dues or initiation fees NO
 - i. Personal services (i.e.: maid, chauffeur, chef) NO
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended. Apartments assigned to Property Manager and Superintendent*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? YES *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses.*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? NO *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? NO *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? YES *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Housing and Urban Development or any other entity regarding maintenance or repairs required to the Authority's facilities to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? NO *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations? NO *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*
- 20) Has the Authority been deemed "troubled" by the Department of Housing and Urban Development? NO *If "yes," attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.*

East Orange Housing Authority

Page N-3, Question 10

Process for Compensation levels of key employees

The Personnel Committee of the Board commissions a study of compensation data for comparable positions in similarly sized entities including guidelines promulgated by HUD. A board resolution and a written employment contract memorializes the compensation terms. In the case of periodic or interim compensation adjustments, a performance evaluation is undertaken and approved by the Board.

Page N-3, Question 11

Meals & Catering

Description	Document	Total	Description
B PETTIFORD	Check: 0000001825 Check: 0000002093	250.00 250.00	Board Meeting Dinner Board Meeting Dinner
B PETTIFORD Total		500.00	
BOGIE'S INC.	Check: 0000002188	267.00	Board Meeting Dinner
BOGIE'S INC. Total		267.00	
F & B FINE CATERING	Check: 0000001758 Check: 0000001898	209.50 234.12	Board Meeting Dinner Board Meeting Dinner
F & B FINE CATERING Total		443.62	
RMT BUFFET CATERING LLC	Check: 0000002311 Check: 0000002482 Check: 0000002683	345.00 175.00 250.00	Board Meeting Dinner Board Meeting Dinner Board Meeting Dinner
RMT BUFFET CATERING LLC Total		770.00	
SANDWICHES UNLIMITED	Check: 0000001553	548.50	Board Meeting Dinner
SANDWICHES UNLIMITED Total		548.50	Board Meeting Dinner
Grand Total		2,529.12	

2013 Seminars/Conferences/Workshops

Name of Employee	Position	Name of Seminar/Conference/Class Title	Date	Location	Location	Res. #/PO.	Registratio	Stipen	Airfare	Hotel	Other	Total
All Staff	Staff	StallPath Seminars- Essentials of Excellent Cust. Serv.	March 13	East Orange, NJ	Local	-	3,500.00	-	-	-	-	3,500.00
Andrea Little	Staff	StallPath Seminars - Coaching & Team Building Skills	January 11	Edison, NJ	Local	8214	189.00	-	-	-	-	189.00
Comm. Frederick Shaw	Commissioner	2013 NAHRO Summer Conference	July 18-20	Denver, CO	Out of State	2013-21	475.00	400.00	842.80	581.78	190.00	2,489.58
Comm. Frederick Shaw	Commissioner	NJNAHRO 2013 Fall Annual Conference	November 20-22	Atlantic City, NJ	Local	2013-52	425.00	240.00	-	300.18	-	965.18
Comm. Frederick Shaw	Commissioner	NJNAHRO Annual Conference & Trade Show	April 16-18	Atlantic City, NJ	Local	-	425.00	320.00	-	250.68	134.87	1,130.55
Comm. Joshua Brown	Commissioner	NJNAHRO 2013 Fall Annual Conference	November 20-22	Atlantic City, NJ	Local	2013-55	0.00	-	-	77.26	-	77.26
Comm. Ted Green	Commissioner	2013 Tenmast User Conference	July 15-17	St Petersburg, FL	Out of State	2013-20	695.00	400.00	248.80	433.44	-	1,777.24
Comm. Ted Green	Commissioner	NJNAHRO 2013 Fall Annual Conference	November 20-22	Atlantic City, NJ	Local	2013-52	425.00	240.00	-	300.18	-	965.18
Comm. W. G. Harris	Commissioner	PHADA 2013 Annual Convention and Exhibition Conference	May 19-22	San Antonio, TX	Out of State	2013-13	440.00	400.00	500.20	929.33	-	2,269.53
Comm. W. G. Harris	Commissioner	Rutgers - Ethics	March 23	New Brunswick, NJ	Local	8294	525.00	-	-	-	-	525.00
Comm. W. G. Harris	Commissioner	Rutgers - Financial Issues and Procedures	May 4	New Brunswick, NJ	Local	8325	525.00	-	-	-	-	525.00
Comm. W. G. Harris	Commissioner	Rutgers - PHAS/SEMAP	June 1	Parsippany, NJ	Local	8345	525.00	-	-	-	-	525.00
Comm. W. G. Harris	Commissioner	Rutgers - Skills for Commissioners	June 8	New Brunswick, NJ	Local	8345	525.00	-	-	-	-	525.00
Comm. Walter Waters	Commissioner	2013 NAHRO Summer Conference	July 18-20	Denver, CO	Out of State	2013-21	475.00	400.00	631.20	581.78	-	2,087.98
Comm. Walter Waters	Commissioner	NJNAHRO 2013 Fall Annual Conference	November 20-22	Atlantic City, NJ	Local	2013-55	425.00	240.00	-	284.22	-	949.22
Comm. Wanda Watson	Commissioner	NAHRO - Public Housing Management Seminar	September 23-26	Greensboro, NC	Out of State	2013-37	1,115.00	400.00	-	901.77	438.03	2,854.80
Comm. Wanda Watson	Commissioner	NJNAHRO Annual Conference & Trade Show	April 16-18	Atlantic City, NJ	Local	-	425.00	240.00	-	285.18	136.50	1,086.68
Denise Simmons	Staff	2013 Tenmast User Conference	June 10-12	Philadelphia, PA	Out of State	2013-10	695.00	240.00	-	673.92	191.57	1,800.49
Denise Simmons	Staff	NJNAHRO - PHAS and Financial Training	March 8	Perth Amboy, NJ	Local	8273	125.00	-	-	-	-	125.00
Denise Simmons	Staff	StallPath Seminars - Coaching & Team Building Skills	January 11	Edison, NJ	Local	8208	228.43	-	-	-	12.53	240.96
Denise Simmons	Staff	StallPath Seminars - Getting the Most from Microsoft Excel	June 7	Atlantic City, NJ	Local	8359	89.00	20.00	-	-	-	109.00
Duangrat Simpkins	Staff	NAHRO - Capital Fund Program	December 5-6	Islip, NY	Out of State	8506	431.25	40.00	-	-	214.79	686.04
Duangrat Simpkins	Staff	Rutgers - Principles of Public Purchasing 1	Sept. 6, 13, 20, 26 & 1	Summersville, NJ	Local	8417	951.00	100.00	-	-	101.90	1,152.90
Harry Paden	Staff	American Property Consultants REAC & UPCS Training	June 26-28	Monroe Township, N.	Local	8382	370.00	-	-	-	-	370.00
Harry Paden	Staff	StallPath Seminars - Coaching & Team Building Skills	January 11	Edison, NJ	Local	8208	228.43	-	-	-	-	228.43
Harry Paden	Staff	Tenmast Web Training - Section 8 Inspections & Forms	August 13	Web	Local	8437	120.00	-	-	-	-	120.00
Kassem Jones	Staff	2013 Tenmast User Conference	July 15-17	St Petersburg, FL	Out of State	2013-10	695.00	400.00	309.80	433.44	-	1,838.24
Kassem Jones	Staff	Nan McKay - HCV Financial Accounting and Reporting	February 6-8	Richmond, VA	Out of State	2012-77	262.50	320.00	395.80	505.11	-	1,483.41
Kassem Jones	Staff	NJAPSHR - 2013 Conference (Went with 4 Residents)	July 7-10	Atlantic City, NJ	Local	-	1,425.00	1,200.00	-	1,924.95	-	4,549.95
Kassem Jones	Staff	NJNAHRO - PHAS and Financial Training	March 8	Perth Amboy, NJ	Local	8273	125.00	-	-	-	-	125.00
Kassem Jones	Staff	StallPath Seminars - Getting the Most from Microsoft Excel	June 7	Atlantic City, NJ	Local	8359	89.00	20.00	-	-	-	109.00
Kimberly Golden	Staff	StallPath Seminars - Coaching & Team Building Skills	January 11	Edison, NJ	Local	8214	189.00	-	-	-	-	189.00
Lifanna Cayemela	Staff	StallPath Seminars - Getting the Most from Microsoft Excel	June 7	Atlantic City, NJ	Local	8359	89.00	20.00	-	-	-	109.00
Maria Pichardo	Staff	2013 Tenmast User Conference	June 10-12	Philadelphia, PA	Out of State	2013-25	695.00	240.00	-	673.92	212.46	1,821.38
Maria Pichardo	Staff	NAHRO - Capital Fund Program	December 5-6	Islip, NY	Out of State	8506	431.25	40.00	-	-	-	471.25
Maria Pichardo	Staff	NJNAHRO - Financial Training	March 8	Perth Amboy, NJ	Local	8273	75.00	-	-	-	-	75.00
Naima Hall	Staff	StallPath Seminars - Getting the Most from Microsoft Excel	June 7	Atlantic City, NJ	Local	8359	89.00	20.00	-	-	-	109.00
Sandra Newman	Staff	NJNAHRO - Financial Training	March 8	Perth Amboy, NJ	Local	8273	75.00	-	-	-	-	75.00
Sandra Newman	Staff	StallPath Seminars - Getting the Most from Microsoft Excel	June 7	Atlantic City, NJ	Local	8359	89.00	20.00	-	-	-	109.00
Virginia Best	Staff	American Property Consultants REAC & UPCS Training	June 26-27	Monroe Township, N.	Local	8382	370.00	-	-	-	-	370.00
Virginia Best	Staff	Nan McKay Seminar on HCV Housing Quality Standards (HQ	September 23-25	Albany, NY	Out of State	2013-40	975.00	240.00	-	458.28	122.00	1,795.28
Wilbert Gill	Staff	2013 Tenmast User Conference	July 15-17	St Petersburg, FL	Out of State	2013-10	695.00	400.00	309.80	433.44	292.20	2,130.44
Wilbert Gill	Staff	Nan McKay - Public Housing Management Seminar	August 26-30	Boston, MA	Out of State	2013-34	1,192.50	400.00	-	1,482.13	175.00	3,249.63
Wilbert Gill	Staff	NJNAHRO - PHAS and Financial Training	March 8	Perth Amboy, NJ	Local	8273	125.00	-	-	-	-	125.00
Wilbert Gill	Staff	NJNAHRO 2013 Fall Annual Conference	November 20-22	Atlantic City, NJ	Local	2013-52	425.00	240.00	-	300.18	-	965.18
Wilbert Gill	Staff	Rutgers - Asset Management	November 16	Morris Township, NJ	Local	8422	525.00	-	-	-	-	525.00
Wilbert Gill	Staff	Rutgers - Ethics	May 11	Sewell, NJ	Local	8325	525.00	-	-	-	-	525.00
Wilbert Gill	Staff	Rutgers - Financial Management	June 4	New Brunswick, NJ	Local	8325	525.00	-	-	-	-	525.00
Wilbert Gill	Staff	Rutgers - Maintenance Management	October 10	New Brunswick, NJ	Local	8422	525.00	-	-	-	-	525.00
Wilbert Gill	Staff	Rutgers - PHAS/SEMAP	June 1	Parsippany, NJ	Local	8325	525.00	-	-	-	-	525.00
Wilbert Gill	Staff	Rutgers - Procurement and Contract Management	November 7	New Brunswick, NJ	Local	8422	525.00	-	-	-	-	525.00
Wilbert Gill	Staff	Rutgers - Strategic Planning	April 24	New Brunswick, NJ	Local	8325	525.00	-	-	-	-	525.00
Wilbert Gill	Staff	Tenmast Web Training - Section 8 Inspections & Forms	August 13	Web	Local	8437	120.00	-	-	-	-	120.00

50,769.77

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

East Orange Housing Authority

(Name)

FISCAL YEAR: FROM: 1/1/2015 TO: 12/31/2015

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and all other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2015, the calendar year 2013 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2014, with 2013 being the most recent calendar year ended), and for fiscal years ending June 30, 2016, the calendar year 2014 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2015, with 2014 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period January 1, 2015 to December 31, 2015 East Orange Housing Authority

Reportable Compensation from
Authority (W-2/1099)

Name	Title	Average Hours per Week Dedicated to Position	Position				Reportable Compensation from Authority (W-2/1099)				Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body	Positions held at Other Public Entities Listed in Column Q	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column Q	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
			Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)								
1 William Gill	Deputy Executive Director	40	X	X	X			\$ 100,000	None	None	\$ 2,400	\$ 147,178	None			209,878	44,615	147,178
2 William Jones	Interim Executive Director	10	X	X	X			N/A	N/A	N/A	N/A	\$ 44,778	Elizabeth Housing Authority	Executive Director			44,615	254,493
3 Wanda Weston	Board Chair					X		N/A	N/A	N/A	N/A	None	N/A					
4 Kathy Freeman	Vice Board Chair					X		N/A	N/A	N/A	N/A	None	N/A					
5 W G Harris	Board Treasurer					X		N/A	N/A	N/A	N/A	None	N/A					
6 Fred Shaw	Commissioner		X					N/A	N/A	N/A	N/A	None	N/A					
7 Ted Green	Commissioner		X					N/A	N/A	N/A	N/A	None	N/A					
8 Walter Waters	Commissioner		X					N/A	N/A	N/A	N/A	None	N/A					
9 Joshua Brown	Commissioner		X					N/A	N/A	N/A	N/A	None	N/A					
10																		
11																		
12																		
13																		
14																		
15																		
Total:								\$ 100,000	\$	\$ 2,400	\$	\$ 147,178				\$ 209,878	\$ 44,615	\$ 401,671

Enter the total number of employees/independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

Schedule of Health Benefits - Detailed Cost Analysis

East Orange Housing Authority

For the Period January 1, 2015 to December 31, 2015

	Annual Cost		Annual Cost		# of Covered Members (Medical & Rx)	Annual Cost		# of Covered Members (Medical & Rx)	Annual Cost		# of Covered Members (Medical & Rx)	Annual Cost		% Increase (Decrease)
	# of Covered Members (Medical & Rx) Proposed	Estimate per Employee Proposed	Budget	Estimate per Employee Proposed		Budget	Estimate per Employee Proposed		Budget	Estimate per Employee Proposed		Budget	Estimate per Employee Proposed	
Active Employees - Health Benefits - Annual Cost														
Single Coverage	3	\$ 14,209	\$ 42,627	3	\$ 13,795	\$ 41,385	\$ 1,242	3	\$ 13,795	\$ 41,385	\$ 1,242	3	\$ 13,795	3.0%
Parent & Child	6	21,081	126,486	6	20,467	122,802	3,684	6	20,467	122,802	3,684	6	20,467	3.0%
Employee & Spouse (or Partner)	1	22,490	22,490	1	21,835	21,835	655	1	21,835	21,835	655	1	21,835	3.0%
Family	5	25,778	128,890	5	25,027	125,135	3,755	5	25,027	125,135	3,755	5	25,027	3.0%
Employee Cost Sharing Contribution (enter as negative -)														#DIV/0!
Subtotal	15		320,493	15		311,157	9,336							3.0%
Commissioners - Health Benefits - Annual Cost														
Single Coverage			-			-								#DIV/0!
Parent & Child			-			-								#DIV/0!
Employee & Spouse (or Partner)			-			-								#DIV/0!
Family			-			-								#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)														#DIV/0!
Subtotal	0		-	0		-	-							#DIV/0!
Retirees - Health Benefits - Annual Cost														
Single Coverage	1	6,007	6,007	1	5,832	5,832	175	1	5,832	5,832	175	1	5,832	3.0%
Parent & Child			-			-								#DIV/0!
Employee & Spouse (or Partner)	1	12,026	12,026	1	11,676	11,676	350	1	11,676	11,676	350	1	11,676	3.0%
Family	1	22,854	22,854	1	22,188	22,188	666	1	22,188	22,188	666	1	22,188	3.0%
Employee Cost Sharing Contribution (enter as negative -)														#DIV/0!
Subtotal	3		40,887	3		39,696	1,191							3.0%
GRAND TOTAL	18		\$ 361,380	18		\$ 350,853	\$ 10,527							3.0%

Is medical coverage provided by the SHBP (Yes or No)?
 Is prescription drug coverage provided by the SHBP (Yes or No)?

Y
 Y

Schedule of Accumulated Liability for Compensated Absences

East Orange Housing Authority

For the Period

January 1, 2015

to

December 31, 2015

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
EC	67	15,290	X		
LC	13	2,166	X		
CG	103	11,581	X		
WG	21	7,885	X		
FG	16	1,313	X		
KJ	23	3,105	X		
KJ	114	20,934	X		
AL	27	4,723	X		
DM	21	3,403	X		
MM	18	2,299	X		
SN	378	19,810	X		
HP	76	7,874	X		
MP	159	19,203			
Total liability for accumulated compensated absences at beginning of current year		\$ 119,586			

EAST ORANGE

For the Period

January 1, 2015

to

December 31, 2015

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
DS	58	8,270	X		
AS	29	2,696	X		
DS	105	18,534	X		
AS	49	4,292	X		
CT	32	4,650	X		
DT	6	480	X		
Total liability for accumulated compensated absences at beginning of current year		\$ 158,508			

Schedule of Shared Service Agreements

East Orange Housing Authority

January 1, 2015

December 31, 2015

For the Period

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

2015 HOUSING AUTHORITY BUDGET

Financial Schedules Section

2015 Budget Summary

For the Period January 1, 2015 to December 31, 2015
East Orange Housing Authority

	Proposed Budget				Current Year Adopted Budget	\$ Increase (Decrease) Proposed vs. Current Year	% Increase (Decrease) Proposed vs. Current Year
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	All Operations	All Operations
REVENUES							
Total Operating Revenues	\$ 1,998,882	\$ -	\$ 13,629,518	\$ 5,800	\$ 15,634,200	\$ 17,614,291	\$ (1,980,091) -11.2%
Total Non-Operating Revenues	250,375	-	48,000	120,450	418,825	372,700	46,125 12.4%
Total Anticipated Revenues	2,249,257	-	13,677,518	126,250	16,053,025	17,986,991	(1,933,966) -10.8%
APPROPRIATIONS							
Total Administration	819,991	-	1,145,900	77,703	2,043,594	1,929,642	113,952 5.9%
Total Cost of Providing Services	1,354,614	-	12,465,700	48,547	13,868,861	15,997,815	(2,128,954) -13.3%
Net Principal Payments on Debt Service in Lieu of Depreciation					120,266	115,373	4,893 4.2%
Total Operating Appropriations	2,174,605	-	13,611,600	126,250	16,032,721	18,042,830	(2,010,109) -11.1%
Net Interest Payments on Debt					19,532	24,425	(4,893) -20.0%
Total Other Non-Operating Appropriations	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	19,532	24,425	(4,893) -20.0%
Accumulated Deficit	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	2,174,605	-	13,611,600	126,250	16,052,253	18,067,255	(2,015,002) -11.2%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	2,174,605	-	13,611,600	126,250	16,052,253	18,067,255	(2,015,002) -11.2%
ANTICIPATED SURPLUS (DEFICIT)	\$ 74,652	\$ -	\$ 65,918	\$ -	\$ 772	\$ (80,264)	\$ 81,036 -101.0%

2015 Revenue Schedule

East Orange Housing Authority
For the Period January 1, 2015 to December 31, 2015

	Proposed Budget				Current Year	\$ Increase	% Increase
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Adopted Budget	(Decrease) Proposed vs. Current Year	(Decrease) Proposed vs. Current Year
				Total All Operations	Total All Operations	All Operations	All Operations
OPERATING REVENUES							
<i>Rental Fees</i>							
Homebuyers' Monthly Payments				\$ -	\$ -	\$ -	#DIV/0!
Dwelling Rental	805,460			805,460	757,050	48,410	6.4%
Excess Utilities	14,422			14,422	12,000	2,422	20.2%
Non-Dwelling Rental				-	-	-	#DIV/0!
HUD Operating Subsidy	990,000			990,000	945,000	45,000	4.8%
New Construction - Acc Section 8				-	-	-	#DIV/0!
Voucher - Acc Housing Voucher			13,375,718	13,375,718	15,495,441	(2,119,723)	-13.7%
Total Rental Fees	1,809,882	-	13,375,718	15,185,600	17,209,491	(2,023,891)	-11.8%
<i>Other Operating Revenues (List)</i>							
Other Revenue 1 (Rent HCV Program)	60,000			60,000	60,000	-	0.0%
Other Revenue 2 (Other Tenant fees / OS Rent / Ins D	55,000			55,000	75,000	(20,000)	-26.7%
Other Revenue 3 (Port in FEES / ADMIN/ FRAUD)			253,800	253,800	264,000	(10,200)	-3.9%
Other Revenue 4 (TENANT MEALS / MISC / Pilot Refu	74,000			74,000	79,800	(5,800)	-7.7%
Total Other Revenue	189,000	-	253,800	442,800	404,800	43,800	10.8%
Total Operating Revenues	1,998,882	-	13,629,518	15,634,200	17,614,291	(1,980,091)	-11.2%
NON-OPERATING REVENUES							
<i>Grants & Entitlements (List)</i>							
Grant #1 (RHF Operating Grant)	250,000			250,000	250,000	-	0.0%
Grant #2(CHSP GRANT)				39,450	39,450	-	0.0%
Grant #3 (FSS GRANT)			46,500	81,000	81,000	46,500	57.4%
Grant #4				-	-	-	#DIV/0!
Total Grants & Entitlements	250,000	-	46,500	120,450	370,450	46,500	12.6%
<i>Local Subsidies & Donations (List)</i>							
Local Subsidy #1				-	-	-	#DIV/0!
Local Subsidy #2				-	-	-	#DIV/0!
Local Subsidy #3				-	-	-	#DIV/0!
Local Subsidy #4				-	-	-	#DIV/0!
Total Local Subsidies & Donations				-	-	-	#DIV/0!
<i>Interest on Investments & Deposits</i>							
Investments	375		1,500	1,875	2,250	(375)	-16.7%
Security Deposits				-	-	-	#DIV/0!
Penalties				-	-	-	#DIV/0!
Other Investments				-	-	-	#DIV/0!
Total Interest	375	-	1,500	1,875	2,250	(375)	-16.7%
<i>Other Non-Operating Revenues (List)</i>							
Other Non-Operating #1				-	-	-	#DIV/0!
Other Non-Operating #2				-	-	-	#DIV/0!
Other Non-Operating #3				-	-	-	#DIV/0!
Other Non-Operating #4				-	-	-	#DIV/0!
Total Non-Operating Revenues				-	-	-	#DIV/0!
Total Non-Operating Revenues	250,375	-	48,000	120,450	372,700	46,125	12.4%
TOTAL ANTICIPATED REVENUES	\$ 2,249,257	\$ -	\$ 13,677,518	\$ 126,250	\$ 16,053,025	\$ 17,986,991	\$ (1,933,966) -10.8%

2014 Revenue Schedule

East Orange Housing Authority

For the Period

January 1, 2015

to

December 31, 2015

Current Year Adopted Budget

OPERATING REVENUES

Rental Fees

Homebuyers' Monthly Payments					\$ -
Dwelling Rental	757,050				757,050
Excess Utilities	12,000				12,000
Non-Dwelling Rental					-
HUD Operating Subsidy	945,000				945,000
New Construction - Acc Section 8					-
Voucher - Acc Housing Voucher			15,495,441		15,495,441
Total Rental Fees	1,714,050	-	15,495,441	-	17,209,491

Other Operating Revenues (List)

Other Revenue 1 (RENT HCV PROGRAM)	60,000				60,000
Other Revenue 2 (Tenant charges/ os rent	75,000				75,000
Other Revenue 3 (PORT IN FEES / ADMIN ,			264,000		264,000
Other Revenue 4				5,800	5,800
Total Other Revenue	135,000	-	264,000	5,800	404,800
Total Operating Revenues	1,849,050	-	15,759,441	5,800	17,614,291

NON-OPERATING REVENUES

Grants & Entitlements (List)

Grant #1 (CFP OPERATING GRANT)	250,000				250,000
Grant #2 (CHSP GRANT)				39,450	39,450
Grant #3(FSS GRANT)				81,000	81,000
Grant #4					-
Total Grants & Entitlements	250,000	-	-	120,450	370,450

Local Subsidies & Donations (List)

Local Subsidy #1					-
Local Subsidy #2					-
Local Subsidy #3					-
Local Subsidy #4					-
Total Local Subsidies & Donations	-	-	-	-	-

Interest on Investments & Deposits

Investments	750		1,500		2,250
Security Deposits					-
Penalties					-
Other Investments					-
Total Interest	750	-	1,500	-	2,250

Other Non-Operating Revenues (List)

a					-
Other Non-Operating #2					-
Other Non-Operating #3					-
Other Non-Operating #4					-
Other Non-Operating Revenues	-	-	-	-	-
Total Non-Operating Revenues	250,750	-	1,500	120,450	372,700

TOTAL ANTICIPATED REVENUES

\$ 2,099,800	\$ -	\$ 15,760,941	\$ 126,250	\$ 17,986,991
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2015 Appropriations Schedule

East Orange Housing Authority
For the Period January 1, 2015 to December 31, 2015

	Proposed Budget				Current Year Adopted Budget	\$ Increase (Decrease) Proposed vs. Current Year	% Increase (Decrease) Proposed vs. Current Year
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations
OPERATING APPROPRIATIONS							
<i>Administration</i>							
Salary & Wages	\$ 342,947		\$ 545,900	\$ 45,000	\$ 933,847	\$ 855,318	\$ 78,529 9.2%
Fringe Benefits	168,044		272,500	21,000	461,544	418,884	42,660 10.2%
Legal	45,000		15,000		60,000	103,000	(43,000) -41.7%
Staff Training	12,000		12,000		24,000	14,000	10,000 71.4%
Travel	10,000		12,500		22,500	18,500	4,000 21.6%
Accounting Fees	18,000		12,000		30,000	40,000	(10,000) -25.0%
Auditing Fees	12,000		6,000		18,000	18,000	-
Miscellaneous Administration*	212,000		270,000	11,703	493,703	461,940	31,763 6.9%
Total Administration	819,991	-	1,145,900	77,703	2,043,594	1,929,642	113,952 5.9%
<i>Cost of Providing Services</i>							
Salary & Wages - Tenant Services	-			33,547	33,547	33,547	- 0.0%
Salary & Wages - Maintenance & Operation	124,223				124,223	124,223	- 0.0%
Salary & Wages - Protective Services	115,200				115,200	98,933	16,267 16.4%
Salary & Wages - Utility Labor	26,500				26,500	51,737	(25,237) -48.8%
Fringe Benefits	130,491			3,000	133,491	139,210	(5,719) -4.1%
Tenant Services	17,000			12,000	29,000	29,500	(500) -1.7%
Utilities	486,500				486,500	430,610	55,890 13.0%
Maintenance & Operation	290,000				290,000	324,750	(34,750) -10.7%
Protective Services	1,200				1,200	7,500	(6,300) -84.0%
Insurance	113,000		34,000		147,000	144,865	2,135 1.5%
Payment in Lieu of Taxes (PILOT)	28,000				28,000	30,000	(2,000) -6.7%
Terminal Leave Payments					-	-	- #DIV/0!
Collection Losses	15,000				15,000	25,000	(10,000) -40.0%
Other General Expense	7,500		85,000		92,500	92,500	- 0.0%
Rents			12,346,700		12,346,700	14,465,440	(2,118,740) -14.6%
Extraordinary Maintenance					-	-	- #DIV/0!
Replacement of Non-Expendible Equipment					-	-	- #DIV/0!
Property Betterment/Additions					-	-	- #DIV/0!
Miscellaneous COPS*					-	-	- #DIV/0!
Total Cost of Providing Services	1,354,614	-	12,465,700	48,547	13,868,861	15,997,815	(2,128,954) -13.3%
Net Principal Payments on Debt Service in Lieu of Depreciation					120,266	115,373	4,893 4.2%
Total Operating Appropriations	2,174,605	-	13,611,600	126,250	16,032,721	18,042,830	(2,010,109) -11.1%
NON-OPERATING APPROPRIATIONS							
Net Interest Payments on Debt					19,532	24,425	(4,893) -20.0%
Operations & Maintenance Reserve					-	-	- #DIV/0!
Renewal & Replacement Reserve					-	-	- #DIV/0!
Municipality/County Appropriation					-	-	- #DIV/0!
Other Reserves					-	-	- #DIV/0!
Total Non-Operating Appropriations					19,532	24,425	(4,893) -20.0%
TOTAL APPROPRIATIONS	2,174,605	-	13,611,600	126,250	16,052,253	18,067,255	(2,015,002) -11.2%
ACCUMULATED DEFICIT							
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	2,174,605	-	13,611,600	126,250	16,052,253	18,067,255	(2,015,002) -11.2%
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation					-	-	- #DIV/0!
Other					-	-	- #DIV/0!
Total Unrestricted Net Position Utilized					-	-	- #DIV/0!
TOTAL NET APPROPRIATIONS	\$ 2,174,605	\$ -	\$ 13,611,600	\$ 126,250	\$ 16,052,253	\$ 18,067,255	\$ (2,015,002) -11.2%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 108,730.25 \$ - \$ 680,580.00 \$ 6,312.50 \$ 801,636.05

2014 Appropriations Schedule

East Orange Housing Authority
For the Period January 1, 2015 to December 31, 2015

	Current Year Adopted Budget			
	Public Housing Management	Section 8	Housing Voucher	Other Programs
				Total All Operations
OPERATING APPROPRIATIONS				
<i>Administration</i>				
Salary & Wages	\$ 286,146		\$ 524,172	\$ 45,000
Fringe Benefits	128,790		269,094	21,000
Legal	95,000		8,000	
Staff Training	7,500		6,500	
Travel	6,000		12,500	
Accounting Fees	30,000		10,000	
Auditing Fees	12,000		6,000	
Miscellaneous Administration*	181,500		268,737	11,703
Total Administration	746,936	-	1,105,003	77,703
<i>Cost of Providing Services</i>				
Salary & Wages - Tenant Services				33,547
Salary & Wages - Maintenance & Operation	124,223			
Salary & Wages - Protective Services	98,933			
Salary & Wages - Utility Labor	51,737			
Fringe Benefits	136,210			3,000
Tenant Services	17,500			12,000
Utilities	430,610			
Maintenance & Operation	324,750			
Protective Services	7,500			
Insurance	110,000		34,865	
Payment in Lieu of Taxes (PILOT)	30,000			
Terminal Leave Payments				
Collection Losses	25,000			
Other General Expense	7,500		85,000	
Rents			14,465,440	
Extraordinary Maintenance				
Replacement of Non-Expendible Equipment				
Property Betterment/Additions				
Miscellaneous COPS*				
Total Cost of Providing Services	1,363,963	-	14,585,305	48,547
Net Principal Payments on Debt Service in Lieu of Depreciation				
Total Operating Appropriations	2,110,899	-	15,690,308	126,250
NON-OPERATING APPROPRIATIONS				
Net Interest Payments on Debt				24,425
Operations & Maintenance Reserve				
Renewal & Replacement Reserve				
Municipality/County Appropriation				
Other Reserves				
Total Non-Operating Appropriations	-	-	-	24,425
TOTAL APPROPRIATIONS	2,110,899	-	15,690,308	126,250
ACCUMULATED DEFICIT				
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	2,110,899	-	15,690,308	126,250
UNRESTRICTED NET POSITION UTILIZED				
Municipality/County Appropriation	-	-	-	-
Other				
Total Unrestricted Net Position Utilized	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 2,110,899	\$ -	\$ 15,690,308	\$ 126,250

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 105,544.95 \$ - \$ 784,515.40 \$ 6,312.50 \$ 902,141.50

5 Year Debt Service Schedule - Principal

East Orange Housing Authority

Fiscal Year Beginning in

	Current Year (2014)	2015	2016	2017	2018	2019	2020	Thereafter	Total Principal Outstanding
Debt Issuance (Energy Loan)	\$ 115,373	\$ 120,266	\$ 125,366	\$ 130,683	\$ 136,224				\$ 512,539
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
TOTAL PRINCIPAL	115,373	120,266	125,366	130,683	136,224	-	-	-	512,539
LESS: HUD SUBSIDY									-
NET PRINCIPAL	\$ 115,373	\$ 120,266	\$ 125,366	\$ 130,683	\$ 136,224	\$ -	\$ -	\$ -	\$ 512,539

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating	NA	NA	NA
Year of Last Rating			

5 Year Debt Service Schedule - Interest

East Orange Housing Authority

Fiscal Year Beginning in

	Current Year (2014)	2015	2016	2017	2018	2019	2020	Thereafter	Total Interest Payments Outstanding
Debt Issuance #1	\$ 24,425	\$ 19,532	\$ 14,432	\$ 9,115	\$ 3,574				\$ 46,653
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
TOTAL INTEREST	24,425	19,532	14,432	9,115	3,574	-	-	-	46,653
LESS: HUD SUBSIDY									-
NET INTEREST	\$ 24,425	\$ 19,532	\$ 14,432	\$ 9,115	\$ 3,574	\$ -	\$ -	\$ -	\$ 46,653

2015 Net Position Reconciliation

East Orange Housing Authority

For the Period

January 1, 2015

to

December 31, 2015

Proposed Budget

TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)	Total All Operations
Less: Invested in Capital Assets, Net of Related Debt (1)	\$ 6,768,818
Less: Restricted for Debt Service Reserve (1)	5,320,792
Less: Other Restricted Net Position (1)	47,345
Total Unrestricted Net Position (1)	1,400,681
Less: Designated for Non-Operating Improvements & Repairs	-
Less: Designated for Rate Stabilization	-
Less: Other Designated by Resolution	-
Plus: Accrued Unfunded Pension Liability (1)	-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	379,887
Plus: Estimated Income (Loss) on Current Year Operations (2)	772
Plus: Other Adjustments (attach schedule)	-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	1,781,340
Unrestricted Net Position Utilized to Balance Proposed Budget	-
Unrestricted Net Position Utilized in Proposed Capital Budget	-
Appropriation to Municipality/County (3)	-
Total Unrestricted Net Position Utilized in Proposed Budget	-
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR (4)	\$ 1,781,340

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 108,730

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2015

East Orange Housing Authority
(Name)

HOUSING
AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2015 CERTIFICATION OF HOUSING AUTHORITY CAPITAL BUDGET/PROGRAM

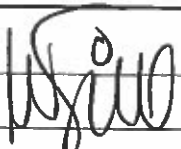
East Orange Housing Authority
(Name)

FISCAL YEAR: FROM: 1/1/2015 TO: 12/31/2015

[X] It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the East Orange Housing Authority, on the 14th day of October, 2014.

OR

[] It is hereby certified that the governing body of the East Orange Housing Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Wilbert Gill, CPA		
Title:	Comptroller & Deputy Executive Director		
Address:	160 Halsted Street, East Orange, NJ 07018		
Phone Number:	973 766-8896	Fax Number:	973 766-8797
E-mail address	wgill@eoha.org		

2015 CAPITAL BUDGET/PROGRAM MESSAGE

East Orange Housing Authority (Name)

FISCAL YEAR: FROM: 1/1/2015 TO: 12/31/2015

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend funds. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has the Capital Budget/Program been prepared in consultation with or reviewed by, the local and county planning board(s), governing body(ies), or other affected governmental entity(ies) of the jurisdiction(s) served by the Housing Authority?

YES - reviewed and approved by municipal government and residents of the development

2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated? YES

3. Has the Housing Authority prepared a long-term (10-20 years) infrastructure needs assessment?

In accordance with HUD requirements, the Authority has prepared a 5 year capital plan and performed a physical needs assessment

4. Are any of the capital projects/project financings being undertaken in a community that has a State Plan designated center? If so, please describe the relationship of same to the center's goals and objectives. N/A

5. Describe the impact on the schedule of rents and/or user charges if the proposed capital projects are undertaken. Indicate the impact on current and future year's schedules.

As previously noted, rental income is governed by federal regulation and is equal to 30 % of adjusted tenant income. As the local economy is fairly stable, it is not anticipated that tenant incomes and resulting rents will differ significantly from the prior year.

Have the projects been reviewed and approved by HUD?
YES

Add additional sheets if necessary.

2015 Proposed Capital Budget

East Orange Housing Authority

For the Period January 1, 2015 to December 31, 2015

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Project A (CFP/ RHG) Site IMP / FEES Costs Dwelling ST - New Development	\$ 157,400				\$ 157,400	
Project B (CFP 2014) ROOF REPLACEMENT	185,000				185,000	
Project C Description (CFP 2014) Hot Water / Boiler	53,000				53,000	
Project D Description (CFP 2015) Replace Windows Vista	-					
Project E Description	-					
Project F Description	-					
Project G Description	-					
TOTAL PROPOSED CAPITAL BUDGET	\$ 395,400	\$ -	\$ -	\$ -	\$ 395,400	\$ -

Enter brief description of up to seven projects above. For more than seven budgeted projects, please attach additional schedules. Input total amount of all projects on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

East Orange Housing Authority

For the Period

January 1, 2015

to

December 31, 2015

Fiscal Year Beginning in

	Estimated Total Cost	Current Year Proposed Budget	2016	2017	2018	2019	2020
Project A (CFP/ RHG) Site IMP / FEES Costs Dwelling ST - New Development	\$ 201,756	\$ 157,400	\$ 44,356				
Project B (CFP 2014) ROOF REPLACEMENT	185,000	185,000					
Project C Description (CFP 2014) Hot Water / Boiler	53,000	53,000					
Project D Description (CFP 2015) Replace Windows Vista	175,000	-	125,000	50,000			
Project E Description	-	-					
Project F Description	-	-					
Project G Description	-	-					
TOTAL	\$ 614,756	\$ 395,400	\$ 169,356	\$ 50,000	\$ -	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

East Orange Housing Authority

For the Period January 1, 2015 to December 31, 2015

Funding Sources

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Project A (CFP/ RHG) Site IMP / FEES Costs Dwelling ST - New Developm	\$ 201,756				\$ 201,756	
Project B (CFP 2014) ROOF REPLACEMENT	185,000				185,000	
Project C Description (CFP 2014) Hot Water / Boiler	53,000				53,000	
Project D Description (CFP 2015) Replace Windows Vista	175,000				175,000	
Project E Description	-					
Project F Description	-					
Project G Description	-					
TOTAL	\$ 614,756	\$ -	\$ -	\$ -	\$ 614,756	\$ -
Total 5 Year Plan per CB-4	\$ 614,756					
Balance check	-					

- If amount is other than zero, verify that projects listed above match projects listed on CB-4.

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.